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**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS
WITH INTELLECTUAL DISABILITIES (DIVYANGJAN)**
(Formerly known as National Institute for the Mentally Handicapped)
(Department of Empowerment of Persons with Disabilities (Divyangjan))
Ministry of Social Justice & Empowerment, Govt. of India
MANOVIKAS NAGAR, SECUNDERABAD – 500 009
An ISO 9001:2015 Institution



EMPLOYMENT NOTICE NO. 02/2023

The National Institute for the Empowerment of Persons with Intellectual Disabilities (Divyangjan), an autonomous body under the Ministry of Social Justice & Empowerment invites applications, in the prescribed format, from the eligible candidates for the following regular post to be filled on direct recruitment basis at NIEPID, Secunderabad

| REGULAR POSTS TO BE FILLED ON DIRECT RECRUITMENT BASIS | | | | |
|---|---|--|----------------------|---|
| Sl No | Name of the post with scale of pay | No. of posts / Category | Age limit | Essential qualifications |
| NIEPID, SECUNDERABAD | | | | |
| 01 | Junior Special Education Teacher , Level- 6 (7th CPC) | 01/ UR | 30 years | Essential: 1. a) Graduate and Diploma in Special Education (MR) or equivalent with 2 years experience of working with children with mental retardation . OR b). B.Ed. in Special Education (MR) OR c) BRS(MR) with specialization in Special Education 2. RCI registration as personnel/professional in Special Education (MR) Desirable:. Should have studied telugu upto SSC for the position in special education centre, NIEPID, Secunderabad |

The Institute also invites applications, in the prescribed format, from the eligible candidates for the following posts to be filled on contractual basis at NIEPID, Secunderabad and its CRCs located at Davangere, Nellore & Rajnandgaon

| CONTRACTUAL POSTS | | | | | |
|-----------------------------|--|---------------------|---|--|--------------------------------------|
| Sl. No. | Name of posts | No. of posts | Age limit | Qualifications/Experience | Consolidated Salary per month |
| NIEPID, Secunderabad | | | | | |
| GROUP 'A' | | | | | |
| 01. | Assistant Professor in Paediatrics | 01 | Max Age will be 56 years (reckoned as on closing date of application) | <p>Essential:</p> <ol style="list-style-type: none"> 1. A Post-Graduate in Medical Degree, e.g. M.D. in Paediatrics of a recognized University or equivalent qualification. 2. Four years teaching and/or research experience in the subject specialty after Post-Graduate qualification <p>Desirable: Experience of working in mental retardation clinic or with handicapped children.</p> | Rs.75,000 |
| 02. | Information & Documentation Officer | 01 | -do- | <p>Essential:</p> <ol style="list-style-type: none"> 1. Degree of a recognized university 2. Degree in Library science 3. 10 years experience in a reasonable capacity in research institute or university <p>Desirable: Experience in documentation and preparation of monographs, bibliographies and abstracts.</p> | Rs.75,000 |
| 03. | Assistant Professor in Rehabilitation Psychology | 02 | -do- | <p>Essential:</p> <ol style="list-style-type: none"> 1. Two-year M.Phil in Clinical Psychology or Rehabilitation Psychology from reputed institutions such as NIMHANS, Bangalore, CIP Ranchi and NIMH, Secunderabad etc (or) Ph.D in Child/Experimental/Community/Social/Educational Psychology as per the requirement of the particular position available for recruitment 2. Registered as a professional with MCI/RCI. 3. Four-years experience of teaching/research in the relevant field. | Rs.75,000 |

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| 04. | Lecturer in Vocational Counseling & Employment | 01 | -do- | <p><u>Essential:</u></p> <ol style="list-style-type: none"> 1. Master's in Social Work or M.A in Social Sciences or M.Ed in Special Education (Intellectual Disability/Mental Retardation)/ Masters in Disability Rehabilitation Administration (MDRA) 2. Diploma in vocational Rehabilitation (Intellectual Disability/Mental Retardation) or Diploma in Vocational Training and Employment (Intellectual Disabilities/Mental Retardation) recognized by RCI 3. Two years' experience of working in the field of Disability and Rehabilitation. 4. Should possess valid RCI certificate | Rs.60,000 |
| 05. | Rehabilitation Therapist | 01 | -do- | <p><u>Essential:</u></p> <ol style="list-style-type: none"> 1. Bachelor's Degree in Mental Retardation/Bachelor's Degree in Rehabilitation Therapy/Bachelor's Degree in Rehabilitation Services (Mental Retardation) OR Postgraduate Diploma in Early Intervention OR Postgraduate Diploma in Rehabilitation Psychology <p><u>Desirable:</u> Experience of working with persons with mental handicap.</p> | Rs.50,000 |
| 06. | Stenographer | 01 | -do- | <p><u>Essential:</u></p> <ol style="list-style-type: none"> 1. SSLC/Matriculation or equivalent examination 2. Typewriting (English) 40 W.P.M 3. Shorthand (English) 100 W.P.M <p><u>Desirable:</u></p> <ol style="list-style-type: none"> 1. Atleast 3 years experience 2. Graduate with English as one of the papers | Rs.35,000 |

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| 07. | Receptionist-cum-Telephone Operator | 01 | -do- | <u>Essential:</u> 1. SSC/ Matriculation. 2. English Typewriting Lower Grade (30 w.p.m) 3. One year experience of operating electronic PABX telephone system. <u>Desirable:</u> 1. Should be fluent in speaking Hindi, Telugu and English 2. Knowledge of Hindi Typewriting | Rs.25,000 |
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| SI. No. | Name of the Post/ No. of posts | Essential and Desirable Qualification | Age Limit | Consolidated Salary per Month | Method of Recruitment |
|----------------------------------|--------------------------------|---|---|--|---|
| CRC, DAVANGERE, KARNATAKA | | | | | |
| 8 | Director (one) | <p>For Deputation: (A) Officers under Central/State Government/Universities/ Public Sector Undertaking/Autonomous/ Statutory Organization.</p> <p>(i) Holding analogous posts in pay matrix as per the 7th CPC or equivalent grade and minimum 5 years experience of research or rehabilitation or administration in the field of disability. OR (ii) Holding posts in Level-11 of the pay matrix as per the 7th CPC or equivalent grade with 5 years service in the grade and minimum 5 years experience of research or rehabilitation or administration in the field of disability. OR (iii) Holding posts in Level-10 of the pay matrix as per the 7th CPC or equivalent grade with 8 years service in the grade and minimum 5 years experience of research or rehabilitation or administration in the field of disability.</p> <p>and Possessing the following qualifications (B) Essential qualifications and requirements Post graduate degree in Special Education or any other discipline from recognized University/Institution with 55% marks or equivalent grade (C) Desirable qualifications (i) Ph.D</p> <p>For contract: Essential and desirable qualifications as prescribed for deputation and as mentioned under (B) and (C) above would be required with 10 years experience of research or rehabilitation or administration in the field of disability.</p> | Maximum age limit will be 56 years for deputation and 62 years for short term contract (age shall be reckoned as on closing date of application) | Level-12 for deputation Rs.90000/- consolidated per month for contractual appointment | <p>On Deputation/Short Term Contract Basis</p> <p>(i) On Deputation initially for a period of 3 years and thereafter extendable after review of performance on years basis as per rules of Government of India governing deputation from time to time. (ii) On contract initially for a period of 3 years and thereafter extendable on yearly basis, after review of the performance upto 5 years or till the age of 65 years whichever is earlier with the approval of GC of concern NI.</p> |

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| 9. | Assistant Professor(Medical PMR) (one) | (A) Essential Qualifications:- i. MBBS. ii. PG degree/Diploma in PMR/ Pediatrics iii. Registration with MCI. iv. Minimum 2 years experience in teaching or research in related field. (B) Desirable Qualification:- Ph. D in the field of rehabilitation of Persons with Disabilities. | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 75,000/- | On Contract basis on monthly consolidated remuneration |
| 10. | Assistant Professor (Special Education) (one) | (A) Essential Qualification:- i. Master Degree with M.Ed. (Special Education) (Full time course) in any category recognized by RCI ii. Registration with RCI iii. Minimum 5 years experience in teaching/research in related field. (B) Desirable Qualification:- Ph. D in the field of rehabilitation of Persons with Disabilities. | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 75,000/- | On Contract basis on monthly consolidated remuneration |
| 11. | Orientation & Mobility Instructor (one) | (A) Essential Qualification:- i. Any degree with Diploma in Orientation and Mobility Instruction / B.Ed./ PG Diploma in Special Education (VI) or equivalent. ii. Minimum 2 Years relevant experience iii. Registration with RCI | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 45,000/- | On Contract basis on monthly consolidated remuneration |

| CRC, NELLORE, ANDHRA PRADESH | | | | | |
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| 12. | Assistant Professor (PMR) (one) | (A) Essential Qualifications:- i. MBBS. ii. PG degree/Diploma in PMR/ Pediatrics iii. Registration with MCI. iv. Minimum 2 years experience in teaching or research in related field. (B) Desirable Qualification:- Ph. D in the field of rehabilitation of Persons with Disabilities. | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 75,000/- | On Contract basis on monthly consolidated remuneration |
| 13. | Assistant Professor (Speech) (one) | (A) Essential Qualification:- i. Post Graduate Degree (Full time course in Speech and Hearing (Recognized by RCI) ii. Registration with RCI iii. Minimum 5 years experience in teaching/research in related field. (B) Desirable Qualification:- Ph. D in the field of rehabilitation of Persons with Disabilities. | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 75,000/- | On Contract basis on monthly consolidated remuneration |

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| 14. | Prosthetist & Orthotist (one) | <p>(A) Essential Qualification:-</p> <ul style="list-style-type: none"> i. Degree in Prosthetic & Orthotic from a recognized Institute. ii. Registered with RCI. iii. Minimum 2 years relevant experience. | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 50,000/- | On Contract basis on monthly consolidated remuneration |
| 15. | Lecturer Occupational Therapy (one) | <p>(A) Essential Qualification:-</p> <ul style="list-style-type: none"> i. Master's in Occupational Therapy from a recognized Institute (Full time) ii. Minimum 3 years of experience in teaching / research in field of rehabilitation. <p>(B) Desirable Qualification:- Possessing any RCI recognized qualification.</p> | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 60,000/- | On Contract basis on monthly consolidated remuneration |
| 16. | Assistant (one) | <p>(A) Essential Qualification:-</p> <ul style="list-style-type: none"> i. Graduate from a recognized University with knowledge of computer. ii. Minimum 2 years of experience in administrative works in Govt. department / reputed organization. | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 45,000/- | On Contract basis on monthly consolidated remuneration |

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| 17. | Special Educators/ O&M Instructor (one) | <p>(A) Essential Qualification:-</p> <ul style="list-style-type: none"> i. Graduation with Diploma/ B.Ed./ PG Diploma in Special Education or equivalent. ii. Minimum 2 Years of relevant experience iii. Registration with RCI <p>(B) Desirable Qualification:- M.Ed. in Special Education</p> | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 45,000/- | On Contract basis on monthly consolidated remuneration |
| 18. | Vocational Instructor (one) | <p>(A) Essential Qualification:-</p> <ul style="list-style-type: none"> i. Higher Secondary with Diploma in Vocational Training/D.Ed./B.Ed./ PG Diploma in special Education/ Equivalent course recognized by RCI. ii. Minimum 2 Years of relevant experience iii. Registration with RCI <p>Desirable Qualification:- Graduation with diploma in Vocational Training.</p> | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 45,000/- | On Contract basis on monthly consolidated remuneration |

| CRC, RAJNANDGAON, CHATTISGARH | | | | | |
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| 19. | Director (one) | <p>(A) Essential Qualifications:- Post Graduate Degree in Special Education or any other discipline from a recognized University/ Institution with 55% marks or equivalent grade with 10 Years experience of research or rehabilitation or administration in the field of disability</p> <p>(B) Desirable Qualifications:- Ph. D</p> | Maximum age limit will be 62 years (age shall be reckoned as on closing date of receipt of application) | Rs. 90,000/- | On Contract basis on monthly consolidated remuneration |
| 20. | Assistant Professor (PMR) (one) | <p>(A) Essential Qualifications:- i. MBBS. ii. PG degree/Diploma in PMR/ Pediatrics iii. Registration with MCI. iv. Minimum 2 years experience in teaching or research in related field.</p> <p>(B) Desirable Qualification:- Ph. D in the field of rehabilitation of Persons with Disabilities.</p> | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 75,000/- | On Contract basis on monthly consolidated remuneration |
| 21 | Assistant Professor (Clinical Psychology) (one) | <p>A) Essential Qualification:- i. M. Phil. in Clinical or Rehabilitation Psychology (Full time course) (Recognized by RCI) ii. Registration with RCI iii. Minimum 5 years experience in teaching/research in related field.</p> <p>(B) Desirable Qualification:- Ph. D in the field of rehabilitation of Persons with Disabilities.</p> | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 75,000/- | On Contract basis on monthly consolidated remuneration |

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| 22. | Assistant Professor (Special Education) (one) | <p>(A) Essential Qualification:-</p> <p>i. Master Degree with M.Ed. (Special Education) (Full time course) in any category recognized by RCI</p> <p>ii. Registration with RCI</p> <p>iii. Minimum 5 years experience in teaching/research in related field.</p> <p>(B) Desirable Qualification:-</p> <p>Ph. D in the field of rehabilitation of Persons with Disabilities.</p> | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 75,000/- | On Contract basis on monthly consolidated remuneration |
| 23. | Lecturer Occupational Therapy (one) | <p>(A) Essential Qualification:-</p> <p>iii. Master's in Occupational Therapy from a recognized Institute (Full time)</p> <p>iv. Minimum 3 years of experience in teaching / research in field of rehabilitation.</p> <p>(B) Desirable Qualification:-</p> <p>Possessing any RCI recognized qualification.</p> | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 60,000/- | On Contract basis on monthly consolidated remuneration |
| 24 | Lecturer Physiotherapy (one) | <p>(A) Essential Qualification:-</p> <p>i. Master's in Physiotherapy from a recognized Institute (Full time)</p> <p>ii. Minimum 3 years of experience in teaching/research in related field.</p> <p>(B) Desirable Qualification:-</p> <p>Ph. D in the field of rehabilitation of Persons with Disabilities</p> | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 60,000/- | On Contract basis on monthly consolidated remuneration |

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| 25 | Administrative Officer (one) | <p>(A) Essential Qualification:-</p> <p>i. Post Graduate Degree/ MBA from recognized University.</p> <p>ii. Minimum 5 years of experience establishment / admin matters in any govt. Organization/ Autonomous Bodies/ Public Sector Undertaking/Semi Government/Quasi Government.</p> | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 50,000/- | On Contract basis on monthly consolidated remuneration |
| 26. | Accountant (one) | <p>(A) Essential Qualification:-</p> <p>i. Commerce graduate from a recognized University with hands on knowledge of computer and Tally</p> <p>ii. Minimum 3 years experience in handling accounts/cash in Govt. or Semi Govt. Establishment/ Autonomous bodies/ Public Sector Undertaking/ Semi Government/ Quasi Govt.</p> <p>(B) Desirable Qualification:- M. Com/MBA (Fin.)</p> | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 45,000/- | On Contract basis on monthly consolidated remuneration |
| 27. | Special Educators/ O&M Instructor (one) | <p>(A) Essential Qualification:-</p> <p>i. Graduation with Diploma/ B.Ed./ PG Diploma in Special Education or equivalent.</p> <p>ii. Minimum 2 Years of relevant experience</p> <p>iii. Registration with RCI</p> <p>(B) Desirable Qualification:- M.Ed. in Special Education</p> | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 45,000/- | On Contract basis on monthly consolidated remuneration |

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| 28. | Vocational Instructor (one) | <p>(A) Essential Qualification:-</p> <ul style="list-style-type: none"> iv. Higher Secondary with Diploma in Vocational Training/D.Ed./B.Ed./P G Diploma in special Education/ Equivalent course recognized by RCI. v. Minimum 2 Years of relevant experience vi. Registration with RCI <p>Desirable Qualification:- Graduation with diploma in Vocational Training.</p> | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 45,000/- | On Contract basis on monthly consolidated remuneration |
| 29. | Assistant (one) | <p>(A) Essential Qualification:-</p> <ul style="list-style-type: none"> iii. Graduate from a recognized University with knowledge of computer. iv. Minimum 2 Years of experience in administrative works in Govt. department / reputed organization. | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 45,000/- | On Contract basis on monthly consolidated remuneration |
| 30 | Clerk (one) | <p>(A) Essential Qualification:-</p> <ul style="list-style-type: none"> i. Higher Secondary (10+2) or equivalent qualification. ii. Typing Speed 35 wpm with computer knowledge. iii. Minimum 2 years of experience in the concerned area. | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 25,000/- | On Contract basis on monthly consolidated remuneration |

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| 31. | Clinical Assistant (Two) | <p>Clinical Assistant (Speech Therapist) (A) Essential Qualification:-</p> <ul style="list-style-type: none"> i. B.Sc. (Sp. &Hg.) equivalent ii. 2 years relevant experience iii. Registration with RCI <p>Clinical Assistant (Developmental Therapist) (A) Essential Qualifications:- :</p> <ul style="list-style-type: none"> i. Post Gratitude Diploma in Early Intervention (PGDEI)/Bachelor in Occupational Therapy (BOT)/ Bachelor in Rehabilitation Science/B.Ed. Special Education in Intellectual Disabilities (ID)/Specific Learning Disability (SLD)/Multiple Disability (MD)/Autism Spectrum Disorder (ASD)/ BRS(MR)/ BMR/ BRT/ PGDDT ii. years relevant experience iii. Registration with RCI | Maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application) | Rs. 50,000/- | On Contract basis on monthly consolidated remuneration |
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GENERAL TERMS & CONDITIONS:

- (a) The applicant must be a citizen of India.
- (b) All applicants must fulfill the essential qualifications for the posts and other conditions stipulated in the notification as on the last date for receipt of applications.
- (c) The candidates selected on direct recruitment for the regular post (only post at sl.no.1) will be governed by the provisions of the New Pension scheme introduced by the Government of India w.e.f.01.01.2004.
- (d) The applicants serving in Government/Public Sector Undertakings/Autonomous Bodies must send their application THROUGH PROPER CHANNEL. This Institute employees are also required to submit that applications through proper channel.
- (e) The envelope containing the application should be superscribed as Application for the post of “_____ (Regular/contractual)”. Also the post applied for and Serial No. of the post as per notification should be clearly mentioned in the application form in the space provided and should also clearly indicate the Institute/Centre /Regular/contractual for which application is being submitted. Applications that are received without such indication are liable to be rejected.
- (f) The filled in applications, in the prescribed format, along with the self-attested copies of certificates in support of educational qualifications, experience, caste, disability etc., should reach the Director, NIEPID, Manovikasnagar, Secunderabad-500009 by 14.06.2023. Applications received late/incomplete or not in prescribed format and not mentioning the post applied along with Sl.No., regular/contractual will not be considered. No correspondence will be entertained in this regard.
- (g) Mere possessing the EQ will not entail any candidate a right to be considered eligible for the post. The final list of candidates called for interview/written test is based on the short-listing of candidates by a duly constituted Screening Committee. Only short-listed candidates will be communicated and no interim correspondence will be entertained.
- (h) The candidates should possess valid RCI/MCI registration as on the last date of receipt of application for all the posts except at Sl.No. 2, 6, 7, 16, 25, 26, 29 & 30 (contractual posts).
- (i) Age, qualifications and experience will be reckoned as on the last date for receipt of applications. Legible copies of all certificates must be attached with the applications. Relaxation in upper age limit is applicable as per the norms of GOI to SC/ST/ OBC/ PH/Ex-Servicemen/ employees already working in Central Government Departments for regular post.
- (j) Demand Draft (non-refundable) of Rs.500/- drawn on any Nationalized Bank in favour of Director, NIEPID should be submitted along with the application. No fee is prescribed for candidates belonging to SC/ST/Women/PH/category. The candidate should clearly mention their name & post applied for on the back side of DD. The applications not accompanied by the required DD or the applications that are received without specifying the post applied for, will not be considered.

- (k) The Institute reserves right to accept or reject the application without assigning any reasons. Canvassing in any manner will disqualify from the selection process.
- (l) Any alterations/modifications to the notification/terms & conditions will be issued by way of addendum notification on the Institute's website only.
- (m) The pay and allowances etc. are admissible as per rules of the Institute for regular post. As regards, contractual posts, fixed monthly consolidated remuneration will be paid as per the terms and conditions of the contract. No other allowances will be admissible.
- (n) All educational/professional/technical qualifications should be from a recognized Board/University.
- (o) The relevant essential experience requirement specified should be the experience acquired after obtaining the minimum educational qualifications required for the post.
- (p) The selection procedure for Group 'A' posts will be as per NIEPID norms. The selection for the Group 'B' & 'C' posts will be done based on merit as per the criteria approved by the Ministry vide Letter F.No.14-13/2015-NI, dated 11.07.2017 by dispensing the interviews as per the instructions of the DOPT vide OM.No.39020/01/2013-Estt(B)-Part, dated 29.12.2015.
- (q) For all contractual posts, the term of appointment shall ordinarily be for an initial period not exceeding 3 years, extendable upto maximum of 5 years. Tenure of appointment on contract of retired employees should be maximum upto age of 65 years.
- (r) The selected candidates will be governed by the rules of NIEPID.
- (s) The reservation policy will be strictly followed as per GOI rules.

Sd/- DIRECTOR (Offg.)
