



# BHARTIYA COOPERATIVE GENERAL INSURANCE LTD

(A Public-Private Partnership Co-Operative Limited)

Member of Primary Agricultural Credit Societies (PACS), Govt. of India

First in India, General Insurance in Cooperative Sector

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**NOTIFICATION: 19-23/2023-FBA**

**Date: 27.05.2023**

## **ENGAGEMENT OF PERMANENT REMOTE WORK CATEGORY (IV)**

### **FASAL BIMA ASSISTANTS**

Online applications are invited from the eligible applicants from Tamil Nadu for engagement as Fasal Bima Assistants. Applications are to be submitted along with fees online at [www.bharatinsurance.org](http://www.bharatinsurance.org). Details of the vacant posts are given in **Annexure-I**.

#### **2. ENGAGEMENT SCHEDULE IS AS UNDER :**

<b>Sl No.</b>	<b>Activities</b>	<b>Schedule</b>
(i)	Registration/Application Submission Start Date:	16.06.2023 to 01.07.2023

**3. MONTHLY SALARY:** Emoluments in the form of Time Related Continuity Allowance (TRCA) plus Travel Allowance and Dearness Allowance with Work Related Incentives thereon are paid to the FBA. The applicable TRCA at present are as under: -

<b>Sl.</b>	<b>Category</b>	<b>Initial Monthly Salary</b>
I.	Fasal Bima Assistants	Rs.21,000/- + House Rent Allowance + Travel Allowance + Dearness Allowance

**4. PAYMENT OF FEE:** A Registration fee of Rs.250 /- (Rupees Two Fifty Only) has to be paid by the all applicants for all posts notified.

(a) Fee: A fee of Rs.250 /- (Rupees Two Fifty Only) is to be paid by the applicants for all posts notified in choice of Division.

(b) Applicants should make payment of the fee through UPI mode only using the link provided for payment.

(c) Applicants are advised to note their registration number at a secure place for making the payment of fee.

## **5. BRIEF JOB PROFILE AND RESIDENCE /ACCOMMODATION :**

### **(i) FASAL BIMA ASSISTANT**

The Job Profile of Fasal Bima Assistant include :

- a) Selected Fasal Bima Assistant will be provided 15 days training by Bhartiya Cooperative General Insurance Ltd (BCGIL) and after successful completion of training the Fasal Bima Assistant will be given Customer Service Center (CSC) KIT Box consisting
  1. Laptop
  2. Wi-Fi dongle
  3. 32 GB Pen drive
  4. Employee Identity Card
  5. Family Health Insurance Card
  6. Personalised Diary
- b) Fasal Bima Assistant will establish Bhartiya Cooperative General Insurance Ltd (BCGIL) Customer Services' Center (CSC) in his home for operating various services of the Cooperation.
- c) Fasal Bima Assistant will conduct day to day Crop Insurance operations of Bhartiya Cooperative General Insurance Ltd (BCGIL) in the manner as prescribed by the Cooperation from time to time.
- d) Marketing and promotions of Insurance Schemes and Insurance services being provided by Bhartiya Cooperative General Insurance Ltd (BCGIL) and operating various services in the Customer Service Centers (CSC) of the Corporation etc.
- e) Perform tasks like generating leads and following up with prospective customers, scheduling appointments for policy purchases/renewals and marketing appropriate products according to company standards.



## 6. ELIGIBILITY CRITERIA (FOR ALL POST) :

### 5.1. AGE Limits :

- (i) . Minimum age : 18 years
- (ii) . Maximum age : 40 years .
- (iii) . Age will be determined as on the last date of submission of application as per notification .

Sl. No.	Category	Permissible age relaxation
1.	Schedule Caste/Scheduled Tribe (SC/ST)	5 years
2.	Other Backward Classes (OBC)	3 years
3.	Economically Weaker Sections (EWS)	No relaxation
4.	Persons with Disabilities (PwD)	10 years
5.	Persons with Disabilities (PwD) + OBC	13 years
6.	Persons with Disabilities (PwD) + SC/ST	15 years

### Certificate Format :

Applicants who wish to be considered for reserved positions or age relaxation must submit a certificate from the appropriate authority in the approved format. If they do not comply, their candidature will be revoked. The upper age restriction for EWS applicants will not be relaxed. Persons from the EWS who are not protected by the reservation plan for SC, ST, and OBC will, however, be given 10% preference in hiring for Fasal Bima Assistant positions.

### 5.2. EDUCATION QUALIFICATION AS ON THE DATE OF NOTIFICATION :

- (a) Secondary School Examination pass certificate of 10<sup>th</sup> standard conducted by any recognized Board of School Education by the Government of India/State Governments/ Union Territories in India shall be a mandatory educational qualification for all approved categories of Fasal Bima Assistant.
- (b) The applicant should have studied the local language i.e. **Tamil** at least up to Secondary standard as compulsory or elective subjects.

## 7. RESERVATION :

- (a) Engagement of Fasal Bima Assistant will be subject to the instructions issued by the Corporation regarding reservation of SC/ST/OBC/EWS/PwD categories.
- (b) The permissible disability for PwD applicants is as under: -

Sl. No.	Name of the Posts	Categories of disability suitable for the post.
1	Fasal Bima Assistant	a) Low vision (LV), b) D (Deaf), HH (Hard of hearing), c) One Arm (OA), One leg (OL), Leprosy Cured, Dwarfism, Acid Attack Victim, d) Specific learning disability /Intellectual disability. Multiple disabilities from amongst disabilities mentioned at (a) to (d) above except Deaf and Blindness.

## 8. SELECTION CRITERIA :

- (i) Applicants will be shortlisted for engagement based on a merit list created by the system. The merit list shall be created on the basis of marks obtained/conversion of Grades/Points to marks in Secondary School Examinations of 10th Standard of authorised Boards aggregated to percentage to the precision of four decimals.
- (ii) For applicants whose Secondary School Examination of 10th standard mark sheet includes marks or marks and Grade/Points, only their total marks will be calculated using the marks received. This ensures that applicants with higher grades are chosen.

Grade	Grade Point	Multiplication factor
A1	10	9.5
A2	9	9.5
B1	8	9.5
B2	7	9.5
C1	6	9.5
C2	5	9.5
D	4	9.5

- (iii) For applicants with only subject-wise grades, marks will be calculated for each subject by multiplying by 9.5 in the following manner.
- (iv) In the case of marks lists containing Grades/Points, marks will be computed by converting Grades and Points with the multiplication factor (9.5) against the maximum number of points or grade as 100. Where Cumulative Grade Point Average (CGPA) is also provided, the marks will be arrived at by multiplying the CGPA by 9.5. Where individual grades in each subject as well as CGPA is given, the higher of the two marks will be taken.
- (v) Applicants who have both marks and grades on their marks sheet must apply with only marks. If an applicant submits an application using grades rather than marks, his or her application will be disqualified.
- (vi) In the event of a tie among candidates, the merit would be decided in the following priority order: -

"DOB (Older in age), ST trans-woman, ST female, SC trans-woman, SC female, OBC trans-woman, OBC female, EWS trans-woman, EWS female, UR trans-woman, UR female, ST trans-male, ST Male, SC trans-male, SC Male, OBC trans-male, OBC male, EWS trans-male, EWS male, UR trans-male, UR male".

Applications with incomplete data will be rejected. If an applicant submits incorrect or unneeded documents, his or her nomination will be denied. If the data/marks provided into the Portal are discovered to be mismatched with the genuine documents during the verification of documents following shortlisting of an applicant, his/her candidature will be rejected, even if there is a minor spelling error in the applicant's name, father/mother name, etc.

## **9. COMMUNICATIONS OF SELECTION:**

- a. The Corporation shall publish a list of candidates who have been shortlisted for employment on its website. Applicants are encouraged to check the website/Portal on a frequent basis for the most recent updates.
- b. Applicant selection shall be subject to verification of original documents by the verifying Authority selected by the applicant at the time of application.
- c. Following the announcement of the results, the shortlisted applicants will be notified and summoned for document verification through SMS to their registered cellphone number/email address.

- d. Shortlisted candidates shall bring the original documents as listed above and two sets of self-attested photocopies to the document verification with the Verifying Authority. In preparation for submission, the system will first provide 10 days for the shortlisted candidates to submit the documents for verification, and then a reminder will be generated to submit documents in an extended period of 5 days. If the verification is successful, he or she will be offered a provisional position; otherwise, his or her nomination would be denied. If a candidate fails to report to the Verifying Authority within the statutory period of 15 days, he or she will be considered a 'non-turned up' candidate, and his or her candidature would be dismissed outright.
- e. If applicants do not report to the Engaging Authority within the specified 15-day period, their candidature will be dismissed.

## 10. IMPORTANT INSTRUCTIONS:

- The Corporation and the hiring authorities for each position reserve the right to amend, cancel the notification, or revise the number of postings at any time for any reason, or to halt the ongoing process entirely. Corporation is not liable for the applicant's failure to receive email/SMS for any reason, including but not limited to network service providers and other dependencies. Until the results are released, the applicant can check the status of his or her application on the internet by entering the User Id and Password.

## ANNEXURE-I

**Community wise Consolidation of Posts with details of local language to be known to the post in the format below available at**

State	Language	UR	OBC	SC	ST	EWS	PWD	TOTAL
Tamil Nadu	Tamil	459	129	109	99	112	32	940

Sl.No.	No.of Vacancies	District	Mandal
1.	3	Ariyalur	Ariyalur
2.	3	Ariyalur	Udayarpalayam
3.	3	Ariyalur	Andimadam
4.	3	Ariyalur	Sendurai
5.	3	Chengalpattu	Pallavaram
6.	3	Chengalpattu	Tambaram
7.	3	Chengalpattu	Vandalur
8.	3	Chengalpattu	Chengalpattu
9.	3	Chengalpattu	Thiruporur
10.	3	Chengalpattu	Tirukkalukundram
11.	3	Chengalpattu	Madhuranthakam
12.	3	Chennai	Tondiarpet
13.	3	Chennai	Tiruvotriyur
14.	3	Chennai	Perambur
15.	3	Chennai	Madhavaram
16.	3	Chennai	Pursawalkam
17.	3	Chennai	Ambattur
18.	4	Chennai	Ayanavaram
19.	3	Chennai	Egmore
20.	3	Chennai	Aminjikarai
21.	3	Chennai	Mambalam
22.	3	Chennai	Maduravoyal
23.	3	Chennai	Guindy
24.	3	Chennai	Alandur
25.	3	Chennai	Sholinganallur
26.	3	Chennai	Mylapore
27.	3	Chennai	Velachery
28.	4	Coimbatore	Mettupalayam
29.	3	Coimbatore	Coimbatore North
30.	3	Coimbatore	Annur
31.	4	Coimbatore	Coimbatore South
32.	3	Coimbatore	Perur
33.	3	Coimbatore	Madukarai
34.	3	Coimbatore	Sulur
35.	3	Coimbatore	Pollachi



36.	3	Coimbatore	Kinathukadavu
37.	3	Coimbatore	Valparai
38.	4	Coimbatore	Anaimalai
39.	3	Cuddalore	Panruti
40.	3	Cuddalore	Cuddalore
41.	3	Cuddalore	Kurinjipadi
42.	3	Cuddalore	Chidambaram
43.	3	Cuddalore	Kattumannarkoil
44.	3	Cuddalore	Bhuvanagiri
45.	3	Cuddalore	Srimushnam
46.	3	Cuddalore	Vridhachalam
47.	3	Cuddalore	Titagudi
48.	3	Cuddalore	Veppur
49.	3	Dharmapuri	Harur
50.	3	Dharmapuri	Pappireddipatti
51.	3	Dharmapuri	Dharmapuri
52.	3	Dharmapuri	Palacode
53.	3	Dharmapuri	Pennagaram
54.	3	Dharmapuri	Nallampalli
55.	3	Dharmapuri	Karimangalam
56.	3	Dindigul	Dindigul East
57.	3	Dindigul	Dindigul West
58.	3	Dindigul	Natham
59.	3	Dindigul	Athoor
60.	3	Dindigul	Nilakottai
61.	3	Dindigul	Palani
62.	3	Dindigul	Oddenchatram
63.	3	Dindigul	Vedasandur
64.	3	Dindigul	Gujiliamparai
65.	3	Dindigul	Kodaikanal
66.	3	Erode	Erode
67.	3	Erode	Perundurai
68.	3	Erode	Modakkurichi
69.	3	Erode	Kodumudi
70.	3	Erode	Gobichettipalayam
71.	3	Erode	Sathyamangalam
72.	3	Erode	Bhavani
73.	3	Erode	Anthiyur
74.	3	Erode	Thalavadi
75.	3	Erode	Nambiyur
76.	3	Kallakurichi	Tirukkoilur
77.	3	Kallakurichi	Ulundurpet
78.	3	Kallakurichi	Kallakurichi
79.	3	Kallakurichi	Sankarapuram
80.	3	Kallakurichi	Chinnaselam
81.	3	Kallakurichi	Kalvarayan Hills
82.	3	Kancheepuram	Galiveedu mandal
83.	3	Kancheepuram	Kancheepuram
84.	3	Kancheepuram	Walajabad
85.	3	Kancheepuram	Uthiramerur



86.	3	Kancheepuram	Sriperumbudur
87.	3	Kancheepuram	Kundrathur
88.	3	Kanniyakumari	Agastheeswaram
89.	3	Kanniyakumari	Thovalai
90.	3	Kanniyakumari	Kalkulam
91.	3	Kanniyakumari	Vilavancode
92.	3	Kanniyakumari	Thiruvattar
93.	3	Kanniyakumari	Killiyoor
94.	3	Karur	Karur
95.	3	Karur	Aravakurichi
96.	3	Karur	Pugalur
97.	3	Karur	Manmangalam
98.	3	Karur	Kulithalai
99.	3	Karur	Krishnarayapuram
100.	3	Karur	Kadavur
101.	3	Krishnagiri	Krishnagiri
102.	3	Krishnagiri	Pochampalli
103.	3	Krishnagiri	Uthangarai
104.	3	Krishnagiri	Bargur
105.	3	Krishnagiri	Hosur
106.	3	Krishnagiri	Denkanikottai
107.	3	Krishnagiri	Shoolagiri
108.	3	Krishnagiri	Anchetty
109.	3	Madurai	Madurai North
110.	3	Madurai	Madurai West
111.	3	Madurai	Vadipatti
112.	3	Madurai	Usilampatti
113.	3	Madurai	Peraiyur
114.	3	Madurai	Melur
115.	3	Madurai	Madurai East
116.	3	Madurai	Madurai South
117.	3	Madurai	Thirumangalam
118.	3	Madurai	Thirupparankundram
119.	3	Madurai	Kalligudi
120.	3	Mayiladuthurai	Mayiladuthurai
121.	3	Mayiladuthurai	Kuthalam
122.	3	Mayiladuthurai	Sirkazhi
123.	3	Mayiladuthurai	Tharangambadi
124.	3	Nagapattinam	Nagapattinam
125.	3	Nagapattinam	Kilvelur
126.	3	Nagapattinam	Thirukkuvalai
127.	3	Nagapattinam	Vedaranyam
128.	3	Namakkal	Namakkal
129.	3	Namakkal	Rasipuram
130.	3	Namakkal	Sendamangalam
131.	3	Namakkal	Kolli Hills
132.	3	Namakkal	Mohanur
133.	3	Namakkal	Paramathi Velur
134.	3	Namakkal	Thiruchengodu
135.	3	Namakkal	Kumarapalayam

136.	3	Perambalur	Perambalur
137.	3	Perambalur	Alathur
138.	3	Perambalur	Veppanthattai
139.	3	Perambalur	Kunnam
140.	3	Pudukkottai	Pudukkottai
141.	3	Pudukkottai	Alangudi
142.	3	Pudukkottai	Gandarakottai
143.	3	Pudukkottai	Tirumayam
144.	3	Pudukkottai	Karambakudi
145.	3	Pudukkottai	Illupur
146.	3	Pudukkottai	Kulathur
147.	3	Pudukkottai	Ponnamaravathi
148.	3	Pudukkottai	Viralimalai
149.	3	Pudukkottai	Aranthangi
150.	3	Pudukkottai	Avadayarkoil
151.	3	Pudukkottai	Manamelkudi
152.	3	Ramanathapuram	Ramanathapuram
153.	3	Ramanathapuram	Tiruvadana
154.	3	Ramanathapuram	Rameswaram
155.	3	Ramanathapuram	Kilakarai
156.	3	Ramanathapuram	R. S. Mangalam
157.	3	Ramanathapuram	Paramakudi
158.	3	Ramanathapuram	Kadaladi
159.	3	Ramanathapuram	Mudukulathur
160.	3	Ramanathapuram	Kamuthi
161.	3	Ranipet	Walajah
162.	3	Ranipet	Arcot
163.	3	Ranipet	Kalavai
164.	3	Ranipet	Sholingur
165.	3	Ranipet	Arakkonam
166.	3	Ranipet	Nemili
167.	3	Salem	Salem
168.	3	Salem	Salem West
169.	3	Salem	Salem South
170.	3	Salem	Yercaud
171.	3	Salem	Valapady
172.	3	Salem	Attur
173.	3	Salem	Gangavalli
174.	3	Salem	Pethanaickenpalayam
175.	3	Salem	Mettur
176.	3	Salem	Omalur
177.	3	Salem	Kadayampatti
178.	3	Salem	Sankari
179.	3	Salem	Edappadi
180.	3	Sivagangai	Sivagangai
181.	3	Sivagangai	Ilayankudi
182.	3	Sivagangai	Kalaiyarkovil
183.	3	Sivagangai	Manamadurai
184.	3	Sivagangai	Tiruppuvanam
185.	3	Sivagangai	Devakottai

186.	3	Sivagangai	Thirupattur
187.	3	Sivagangai	Karaikudi
188.	3	Sivagangai	Sigampunari
189.	3	Thanjavur	Thanjavur
190.	3	Thanjavur	Thiruvaiyaru
191.	3	Thanjavur	Budalur
192.	3	Thanjavur	Orathanad
193.	3	Thanjavur	Kumbakonam
194.	3	Thanjavur	Papanasam
195.	3	Thanjavur	Thiruvidaimaruthur
196.	3	Thanjavur	Pattukkottai
197.	3	Thanjavur	Peravurani
198.	3	The Nilgiris	Kotagiri
199.	3	The Nilgiris	Coonoor
200.	3	The Nilgiris	Udhagai
201.	3	The Nilgiris	Udhagai
202.	3	The Nilgiris	Gudalur
203.	3	The Nilgiris	Pandalur
204.	3	Tenkasi	Tenkasi
205.	3	Tenkasi	Kadayanallur
206.	3	Tenkasi	Shencottai
207.	3	Tenkasi	Alangulam
208.	3	Tenkasi	V.K.Pudur
209.	3	Tenkasi	Sankarankovil
210.	3	Tenkasi	Thiruvengadam
211.	3	Tenkasi	Sivagiri
212.	3	Theni	Periyakulam
213.	3	Theni	Theni
214.	3	Theni	Aundipatti
215.	3	Theni	Uthamapalayam
216.	3	Theni	Bodinayakanur
217.	3	Thiruchirappalli	Thiruchirappalli West
218.	3	Thiruchirappalli	Thiruchirappalli East
219.	3	Thiruchirappalli	Thiruverumbur
220.	3	Thiruchirappalli	Srirangam
221.	3	Thiruchirappalli	Manapparai
222.	3	Thiruchirappalli	Marungapuri
223.	3	Thiruchirappalli	Musiri
224.	3	Thiruchirappalli	Thuraiyur
225.	3	Thiruchirappalli	Thottiam
226.	3	Thiruchirappalli	Lalgudi
227.	3	Thiruchirappalli	Mannachanallur
228.	3	Tirunelveli	Tirunelveli
229.	3	Tirunelveli	Manur
230.	3	Tirunelveli	Palayamkottai
231.	3	Tirunelveli	Cheranmahadevi
232.	3	Tirunelveli	Ambasamuduram
233.	3	Tirunelveli	Tisaiyanvilai
234.	3	Tirunelveli	Nanguneri
235.	3	Tirunelveli	Radhapuram

236.	3	Thirupathur	Natrampalli
237.	3	Thirupathur	Thirupathur
238.	3	Thirupathur	Vaniyambadi
239.	3	Thirupathur	Ambur
240.	3	Tiruppur	Tiruppur North
241.	3	Tiruppur	Tiruppur South
242.	3	Tiruppur	Avinashi
243.	3	Tiruppur	Uthukuli
244.	3	Tiruppur	Palladam
245.	3	Tiruppur	Dharapuram
246.	3	Tiruppur	Kangeyam
247.	3	Tiruppur	Udumalpet
248.	3	Tiruppur	Madathukkulam
249.	3	Tiruvallur	Avadi
250.	3	Tiruvallur	Poonamallee
251.	3	Tiruvallur	Tiruvallur
252.	3	Tiruvallur	Uthukottai
253.	3	Tiruvallur	Ponneri
254.	3	Tiruvallur	Gummidipoondi
255.	3	Tiruvallur	Tiruttani
256.	3	Tiruvallur	Pallipattu
257.	3	Tiruvallur	RK Pet
258.	3	Tiruvannamalai	Tiruvannamalai
259.	3	Tiruvannamalai	Chengam
260.	3	Tiruvannamalai	Thandarampet
261.	3	Tiruvannamalai	Kilpennathur
262.	3	Tiruvannamalai	Arni
263.	3	Tiruvannamalai	Polur
264.	3	Tiruvannamalai	Kalasapakkam
265.	3	Tiruvannamalai	Jamunamarathoor
266.	3	Tiruvannamalai	Cheyyar
267.	3	Tiruvannamalai	Vandavasi
268.	3	Tiruvannamalai	Chetpet
269.	3	Tiruvannamalai	Vembakkam
270.	3	Tiruvarur	Tiruvarur
271.	3	Tiruvarur	Kudavasal
272.	3	Tiruvarur	Nannilam
273.	3	Tiruvarur	Valangaiman
274.	3	Tiruvarur	Mannargudi
275.	3	Tiruvarur	Tiruthuraipoondi
276.	3	Tiruvarur	Mannargudi
277.	3	Tiruvarur	Koothanallur
278.	3	Thoothukudi	Thoothukudi
279.	3	Thoothukudi	Srivaikundam
280.	3	Thoothukudi	Kovilpatty
281.	3	Thoothukudi	Ottapidaram
282.	3	Thoothukudi	Ettayapuram
283.	3	Thoothukudi	Vilathikulam
284.	3	Thoothukudi	Kayathar
285.	3	Thoothukudi	Tiruchendur

286.	3	Thoothukudi	Sattankulam
287.	3	Thoothukudi	Eral
288.	3	Vellore	Vellore
289.	3	Vellore	Anaicut
290.	3	Vellore	Katpadi
291.	3	Vellore	Gudiyatham
292.	3	Vellore	Pernambut
293.	3	Vellore	K V Kuppam
294.	3	Viluppuram	Viluppuram
295.	3	Viluppuram	Vanur
296.	3	Viluppuram	Vikkiravandi
297.	3	Viluppuram	Thiruvannainallur
298.	3	Viluppuram	Kandachipuram
299.	3	Viluppuram	Tindivanam
300.	3	Viluppuram	Viluppuram
301.	3	Viluppuram	Vanur
302.	3	Viluppuram	Vikkiravandi
303.	3	Virudhunagar	Virudhunagar
304.	3	Virudhunagar	Aruppukottai
305.	3	Virudhunagar	Kariyapatti
306.	3	Virudhunagar	Tiruchuli
307.	3	Virudhunagar	Sivakasi
308.	3	Virudhunagar	Srivilliputhur
309.	3	Virudhunagar	Watrap
310.	3	Virudhunagar	Sattur
311.	3	Virudhunagar	Rajapalayam
312.	3	Virudhunagar	Vembakkottai

