



## ALAGAPPA UNIVERSITY

(Established by an Act of the Govt. of Tamil Nadu and recognised by UGC)  
Accredited with "A+" Grade by NAAC (CGPA:3.64) in Third Cycle  
**KARAIKUDI – 630 003**

Applications are invited from eligible candidates for the following posts in the prescribed format in **Eight copies**.

Sl.No.	Advertisement No.	Posts	Vacancy/ Community
1.	APPT/01/2023	Registrar	1 (GT)
2.	APPT/02/2023	Controller of Examinations	1 (GT)

The above posts are on tenure basis for a period of 3 years. UGC scale of pay is applicable. For eligibility, qualifications and other norms, please refer to the "Instructions to the Candidates" available with the application form which can be had on payment of Rs.2,360/- (inclusive of GST). For SC/ST, Rs.1,180/- (inclusive of GST) on enclosure of an attested copy of the community certificate. Payment is to be made by means of Demand Draft drawn on any nationalized bank in favour of "**The Registrar, Alagappa University**" payable at **Karaijadi**. Candidates can also download the application form and instructions to the candidates from <http://www.alagappauniversity.ac.in>

**Filled-in application should reach the Registrar, Alagappa University, Karaijadi on or before 24.07.2023**

*The University reserves the right to fill up or not to fill-up the vacancies notified.*

Date: 23/06/2023

Registrar i/c.

# ALAGAPPA UNIVERSITY, KARAIKUDI – 630 003

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Accredited with "A+" Grade by NAAC (CGPA:3.64) in Third Cycle)

## Instructions to the Candidates

### ADVERTISEMENT NO. APPT/01/2023

<i>Name of the Post</i>	<i>No. of Post</i>	<i>Community Roster</i>
<b>Registrar</b>	<b>1 (One)</b>	<b>GT (General Turn)</b>

Note : The appointment will be on tenure basis for a period of **3 years**

#### **Essential Qualification:-**

1. An academician not lower in rank than that of a University Professor.
2. Should have completed 50 years but not 55 years at the time of application for the initial recruitment.
3. Knowledge of Tamil to the extent of carrying official correspondence and drafting reports.

**Pay Matrix** : Level 14 with rationalized entry pay of Rs.1,44,200/-

### ADVERTISEMENT NO. APPT/02/2023

<i>Name of the Post</i>	<i>No. of Post</i>	<i>Community Roster</i>
<b>Controller of Examinations</b>	<b>1 (One)</b>	<b>GT (General Turn)</b>

Note : The appointment will be on tenure basis for a period of **3 years**

#### **Essential Qualification:-**

1. An academician not lower in rank than that of a Professor in a college affiliated to University or that of a Associate Professor in a University.
2. Knowledge of Tamil to the extent of carrying official correspondence and drafting reports.

Age: Should have completed 40 years but not exceeding 50 years.

**Pay Matrix** : Level 14 with rationalized entry pay of Rs.1,44,200/-

## **Important Instructions**

1. Candidates should send their filled-in applications **in Eight copies**
2. Candidates already in service should send their applications **through proper channel.**
3. Candidates should enclose the **attested Xerox copies** of the certificates for the proof of their age, educational qualifications, experience etc.
4. Minimum eligibility does not vest any right on the candidate to be called for interview. The candidates will be short-listed, based on higher qualifications/ accomplishments of the available applicants. Only such short-listed candidates will be called for interview.
5. The University reserves the right to fill-up or not to fill-up the post notified.
6. Canvassing in any form will be a disqualification.
7. **Cost of Application Form**  
For SC/ST                      Rs.1,180/- (Incl.GST) (**on enclosure of attested Xerox copy of Community Certificate**)  
For Other Categories      Rs.2,360/- (Incl.GST)
8. Candidates can also download the application form and instructions to the candidates from **<http://www.alagappauniversity.ac.in>**. Such downloaded filled-in Applications should accompany the prescribed Application Fee by means of Demand Draft drawn in favour of “**The Registrar, Alagappa University**” payable at “**Karaikudi**”.
9. **Separate application should be sent for each post in a separate cover along with Demand Draft.** The application fee once paid will not be refundable under any circumstances.
10. The filled-in applications which are not in the prescribed format will be rejected and no intimation in this regard will be sent to the candidates.
11. Late applications will not be taken into consideration and the University will not be responsible for the delay in transit.
12. The candidates are instructed to ensure their eligibility for the post applied as per the prescribed qualifications before submitting their application.
13. *Last Date for receipt of filled in application form is **24.07.2023 upto 5.45 p.m.***

Place : Karaikudi  
Date : 23.06.2023

**Registrar i/c.**