Call for recruitment in Brief

Jawaharlal Institute of Postgraduate Medical Education & Research (JIPMER), Puducherry

Recruitment of Professionals on Contractual Basis for Tele-MANAS, National Telemental Health Program, under MoHFW, JIPMER-Mentoring Institute

Notification No: JIP/PSY/TELEMANAS/2023-02   Date: 22.08.2023

Sl. No	Cadre	No of Posts	Upper age limit	Essential educational qualification
1.	Technical Coordinators/Project Coordinators	01	45	BE, OR Diploma in Engineering with 2 years' experience of working in health-related technologies, OR MCA

Note :

- This position is purely for 11 Months contract basis. Applicants must be able to read and write in Tamil.
- Upper age limit will be calculated as on last date of submission of the application: **Tuesday 05.09.2023 at 5:00pm.** There will be written exam of eligible applicants on **12.09.2023**. Place and time will be announced later. Only those scoring 50% and above in the written exam will be interviewed for their skill on the same day.
- Any corrigendum / addendum / modification, etc. in the notification will be made available on the institute's website (only). No further press advertisement / notification will be published in this regard.
- Fresh filled application(enclosed at the end) with relevant documents should reach us **by POST/Courier (by hand submission not allowed)** prior to the last date of submission: Nodal officer, Tele-MANAS, Department of psychiatry, JIPMER, Puducherry 605006, India

For any queries: email: psychiatry.office@jipmer.ac.in, landline: 0413 2296265

Sd/-

(Nodal officer,
TeleMANAS, Dept of Psychiatry, JIPMER)

Call for recruitment in Detail
JIPMER, Puducherry
Recruitment of Professionals on Contractual Basis for Tele MANAS program (under dept of Psychiatry, JIPMER)

Recruitment of human resource for Mentoring Institute, JIPMER

1. Technical Coordinator/Project Coordinator

No of posts	**01**

Qualification	**ESSENTIAL:**
	BE in engineering
	    OR
	Diploma in Engineering with 2 years' experience of working in health-related technologies
	    OR
	MCA
	
	DESIRABLE:
	1. Experience in setting up infrastructure and maintenance of IT for healthcare institutions
	2. Experience in office administration preferably in public projects or telemedicine projects.

Upper age limit	45 years
Salary	35,000 (consolidated pay)
Roles & responsibilities	• To liaise between State Level Tele MANAS cells on the one hand and with IT establishments on the other, to ensure adequate equipment, infrastructure is available in the state cells, troubleshooting services and repairs. • To co-ordinate for smooth functioning of the State/UT level Tele MANAS cells. • Support multidisciplinary teams, with project planning, organizing, staffing, directing, reporting, and coordinating responsibilities.

Note:

1. Preferences given to those with previous work experience in TeleMANAS programme.
2. Age and Desirable experience will be relaxed if sufficient candidates not available.

APPLICATION FORM
Jawaharlal Institute of Postgraduate Medical Education & Research (JIPMER), Puducherry-605006, India
Recruitment of Professionals on Contractual Basis for Tele-MANAS, national Telemental health program, under MoHFW, JIPMER-Mentoring Institute

Advertisement Notification No:
Post applied:_____

1. Name of Candidate:

2. Parents name (Father/Mother Name):

3. Date of Birth:

4. Complete Postal Address:

Space for
Photograph
Signed across by
the candidate

5. E-mail ID:

6. Contact No (Mobile/Landline).

7. Registration Number (if applicable):

8. Educational/Technical qualification (starting from SSLC/10th onwards) :

Examination passed	Name of university/board/Institute	Duration of the course	Date/month / year of passing	Class/percentage	Subjects studied

9. Experience details (after possessing minimal required qualification for the post):-

Designation	From	To	Organization	Place	Nature of work

10. List of Supporting Documents required (self-attested one set of photocopies be submitted)

A. Address Proof (any one : Passport/Aadhar card/Voter ID)
B. Proof of date of birth (any one: 10th marksheet / 12th marksheet /birth certificate)
C. Undergraduate Degree certificate
D. Postgraduate Degree certificate
E. Registration Certificate (if applicable)
F. Experience certificate

Note: If a candidate produces any certificate that is found to be false on later stage, he/she will be terminated from the service immediately. No correspondence will be entertained in this regard.

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I hereby declare that the information and particulars provided in this application for the post _____ and is true. .

Date:

Place:

Signature of applicant
[Full Name in Capital]