

GOVERNMENT OF ANDHRA PRADESH
HEALTH MEDICAL & FAMILY WELFARE DEPARTMENT
DIRECTOR OF SECONDARY HEALTH(FORMERLY APVVP)

Notification No. 01/2023, Dated: 01/09/2023 for appointment to various posts in DSH facilities of Chittoor district (Erstwhile) under the control of the Director of Secondary Health/DCHS Chittoor on Contract / Outsourcing basis.

Applications are invited from 01.09.2023 to 07.09.2023.

1. G.O.Ms.No.188, HM&FW (D1) dated.15.07.2022.
2. G.O.Rt.No.211, HM&FW (B2) dated.08.05.2021
Read with G.O.Rt.No.7, HM&FW (B2) dated.06.01.2022.
3. G.O.Ms.No.674, GA (SPF.A) Dept. dated.28.10.1975 read with G.O.P No.763, GA (SPF.A) Dept. dated.15.11.1975 & G.O.Ms.No.8 GA (SPF.A)Dept. dated.08.01.2002.
4. G.O.Ms.No.199, HM&FW (A1) dept. dt: 30.07.2022.
5. Govt. Memo no.4274/D1/2013, HM&FW (D1) Dept., dt.10.07.2014.
6. G.O.Ms.No.77, GA(Ser-D)Dept, Dt:02.08.2023.
7. Rc.No.01/N&P/DSH/VJW/2023, Dt:26.08.2023 of the Director of Secondary Health, AP Vijayawada.

1. Applications are invited from eligible candidates for recruitment to various posts in health institutions of Chittoor district under the control of the Director of Secondary Health /DCHS erstwhile Chittoor District on Contract/Out sourcing basis.
 - a. Proforma of application will be available on the portal (<https://chittoor.ap.gov.in>) from 10:00 AM on 01/09/2023 to 05:30 PM on 07/09/2023.
 - b. Last Date for submission of physical applications is 05:30PM on Date. 07.09.2023. Filled in applications shall be submitted in the specified counters in O/o. the District Coordinator of Hospital Services, Chittoor. Candidates are advised to apply as soon as possible without waiting till last date to avoid last hour rush. They are further advised to obtain dated acknowledgement from the receiving authority, in proof of their submission of application.
 - c. District Jurisdiction for this recruitment is erstwhile district only and the vacancies at health facilities in these district boundaries shall be considered to be filled. Hence candidates shall apply to the respective erstwhile districts only.
 - d. The Merit List of this notification is valid for one year for the purpose of filling up of arising vacancies if any.

Statement showing the No. of Vacant Posts under the control of DSH(formerly APVVP)/DCHS In Chittoor District (Erstwhile), Mode of Recruitment & Remuneration details					
Sl. No.	Cadre/Category	DCHS -CTR	Mode Recruitment	Roster Points	Remuneration per month in Rs
1	Pharmacist Grade-II	10	Contract	OC-5, BC-B-1, BC-D-2, EWS-1, SC-1	32,670
2	Lab Technician Gr-II	1	Contract	OC-1	32,670
3	Counsellor / MSW Gr.II	1	Outsourcing	BC-A - 1	21,500
4	Theatre Assistant	9	Outsourcing	OC-4, BC-D-2, BC-E - 1, EWS - 1, SC - 1	15,000
5	Lab Attendant	3	Outsourcing	OC-2, SC-1	15,000
6	Post Mortem Assistant	5	Outsourcing	OC-1, BC-A-1, BC-D-1, BC-E-1, SC-1	15,000
7	Record Assistant	1	Outsourcing	SC-1	15,000
8	General Duty Attendants GDA/MNO/FNO	10	Outsourcing	OC-6, BC-A-1, BC-E-1, ST-1, SC-1	15,000
9	Office Subordinate	2	Outsourcing	OC-1, SC-1	15,000
	Total	42			

* The No. of vacancies is provisional and likely to increase or decrease as per the need of the department.

The Merit List of this notification is valid till 31st August 2024, for the purpose of filling up of arising vacancies as per requirement of the Department.

Filled in Application with **two sets of attachments(certificates) for the above posts are to be submitted at the Office of the District Coordinator of Hospital Services, Chittoor district on or before 07.09.2023 by 5.30 P.M.**

An acknowledgment will be issued by the Office of DCHS Chittoor on receipt of applications with check-slip of enclosures to the applicants. Application form and other details can be obtained at <https://chittoor.ap.gov.in>).

2. SCHEDULE:

Sl. No.	Process	Date
1	Issue of Notification	01-09-2023
2	Time Period for submission of Applications	01-09-2023 to 07-09-2023
3	Completion of Scrutiny	09-09-2023
4	Display of Provisional Merit list	10-09-2023

5	Submission of grievances by the applicants if any on provisional merit list	10-09-2023 to 11-09-2023
6	Display of Final Merit List and Selection list	13-09-2023
7	Conducting of Counselling & Issue of appointment orders to the selected candidates	15-09-2023

3. RESERVATIONS :

- i. Reservations are applicable as per GO.Ms.No.77, GA(Ser-D)Dept, Dt:02.08.2023.

4. Educational (Academic, Professional, Technical) qualifications, nature of appointment to various posts:

The candidate should possess prescribed academic/ technical/ professional qualifications for the post they are applying for as on the date of this notification (which will be taken for reckoning weightage for contract / outsource/ honorarium service and for waiting period weightage after completion of academic/technical/professional qualifications as applicable).

If the applicant possesses an equivalent qualification to prescribed qualification in this notification, applicant shall enclose a copy of the Government orders to that effect to the application, failing which their application will be rejected.

Sl. No	Name of the post	Educational Qualifications
1	Pharmacist Grade -II	<ol style="list-style-type: none"> 1. Must possess SSC or its equivalent examination recognized by Govt. of A.P. 2. Pass in D.Pharma/ B.Pharma (or) 3. Intermediate vocational course in Pharmacy recognized by Government of AP 4. Must be registered with the A.P. Pharmacy Council. 5. In case of candidate possess both D.Pharma and B.Pharma, the maximum percentage secured in any of the above shall be considered.
2	Lab Technician Gr.II	<ol style="list-style-type: none"> 1. Must possess DMLT or B.Sc (MLT) 2. If Intermediate (VOC) with one year apprenticeship in Govt. Hospitals. 3. Must be registered in APPMB. 4. In case of candidate possess both DMLT and B.Sc MLT, the maximum percentage secured in any of the above shall be considered.
3	Counsellor/ MSW Gr.II	<ol style="list-style-type: none"> 1. Must Posses B.A (Social Work) degree of any university or incorporated by or under a central act, provincial act or a state act and an institution recognized by University Grants Commission. (or) it's equivalent.

4	Theatre Assistant	1. Must have passed SSC/10 th Class or its equivalent from a recognized School. 2. Must put in a minum service of 5 years as Nursing Orderly in a Hospital.
5	Lab Attendant	1. Must have passed SSC/10 th or its equivalent. 2. Must possess Lab Attendant Course or Intermediate (Lab Attendant Vocational Course) conducted by the Board of Inter Education, AP or from any other institution recognized by the Govt of AP. (or) Intermediate Vocational MLT conducted by the Board of Inter Education, AP (or) from any other institution recognized by the Govt. Of AP are eligible if no applicant with lab attendant qualification
6	Pot Mortem Assistant	Must have passed SSC/10 th Class or its equivalent from a recognized School.
7	Record Assistant	Must possess any Degree with computer as one subject recognized by the Govt. Of AP or its equivalent from arecognized Board.
8	General Duty Attendant	Must have passed SSC/10 th Class or its equivalent from a recognized Board.
9	Office Subordinate	Must have passed SSC or equivalent.

5. AGE:

Upper age limit is 42 years. Age will be reckoned as on **01.07.2023** as per G.O.Ms.No.105 GA (Ser-A) dept., dated.27.09.2021 with relaxations as applicable. Relaxations will be as follows:-

- For SC, ST, BC and EWS candidates: 05 (Five) years.
- For Ex-service Men: 03 (Three) years in addition to the length ofservice in armed forces.
- For differently abled persons: 10 (Ten) years.
- Maximum age limit is 52 years with all relaxations put together.

6. FEE:

Applicant must enclose a demand draft towards application processing fee in favour of **District Coordinator of Hospital Services Chittoor** (if candidate is eligible for more than one post is required to enclose demand draft for each post and apply for each post separately) as givenbelow;

- Application Fee For Contract basis Post = Rs. 1000/-
- Application Fee For Out Sourcing basis post = Rs. 500/-

7. METHOD OF SELECTION:

Total Marks: 100

- a. 75% will be allocated for aggregate of marks obtained in all the years in qualifying examination or any other equivalent qualification.
- b. Up to 10 marks @ 1.0 mark per completed year after acquiring requisite Qualification as mentioned in the pass certificate. Weightage will be reckoned up date of notification as per Govt. Memo no.4274/D1/2013, HM&FW (D1) Dept., dt. 10.07.2014.
- c. Weightage up to 15% will be given to the candidates working on Contract/Outsourcing/Honorarium basis including COVID-19 service as shown below subject to their Satisfactory service certified by the competent authority, as per GO Ms No. 211, HM& FW (B2) Dept., Dt: 08.05.2021, G.O. Rt No.573 HM&FW (B2) dept. Dt.01.11.2021 and G.O.Rt No.07 HM&FW (B2) dept. Dt.06.01.2022. Govt.Memo.no.3740784/B2/2020 of HM&FW (B2) Dept., dt.14.02.2022, Circular No.03/CHFW/2022, of CHFW, AP, dated.11.02.2022. If any individual work less than 6 months for Covid, the weightage shall be 0.8 marks per completed month will be awarded.
- d. Weightage to contract employment based on working area:
 - (i) @ 2.5 marks per six months in Tribal Area
 - (ii) @ 2.0 marks per six months in Rural Area
 - (iii) @ 1.0 marks per six months in urban areas
 - (iv) No weightage will be given for the services less than six months for **Non-COVID** service.
- e. The COVID-19 weightage shall be applicable only to the persons who have rendered their services for COVID-19 on Contract/Outsourcing/Honorarium basis and are appointed by the District Collector or any other competent authority based on orders issued by Government from time to time and certified by the controlling officers (DMHO / DCHS / Principal of GMC / Superintendent of GGH) to that effect. **(Note: Certificates taken earlier are valid. If additional period of service is there, fresh certificate to that effect shall be obtained and enclosed)**
- f. The candidates claiming service weightage shall submit original contract / Outsourcing/ Honorarium service certificate in the enclosed proforma issued by competent authority along with copy of appointment orders. Applications without the service certificates as prescribed above will not be considered for service weightage. **(Note: Certificates taken earlier are valid. If additional period of service is there, fresh certificate to that effect shall be obtained and enclosed)**
- g. Contract service will be reckoned up to the date of notification as per Govt. Memo no. 4274/D1/2013, HM&FW (D1) Dept., dt.10.07.2014.

8. Tenure of appointment and important conditions:

The tenure for the contract/outsourcing posts is initially one year from the date of joining in the post and may be extended for further period as per the instructions issued by the Government from time to time. The District Selection Committee reserves all the rights to terminate the contract / outsourcing services of any candidate / candidates at any time with one month notice or as per directions of the Government from time to time.

9. Self attested copies of the certificates two sets to be enclosed to the filled in application:

- a. SSC or its equivalent (for date of birth).
- b. Pass certificates of qualifications prescribed for the posts concerned.
- c. Proof of appearance for the qualifying examination where ever applicable.
- d. Marks memos of all years of qualifying examination or its equivalent. In the absence of marks memos, marks will be calculated as per rules in force.
- e. Valid certificate of registration in A.P. Para Medical Board/ Allied Health Care sciences / any other council constituted under the relevant rules for specific courses where ever applicable.
- f. Study Certificates from class IV to X from the school where the candidate studied. In case of private study local candidature certificate for that particular 7 years period preceding to the year of passing X class from competent authority in Form Appendix I certificate of residence prescribed vide Sub clause (ii) of clause (a) of Para 7 of the Presidential Order (proforma is herewith enclosed). Candidates migrated from Telangana shall submit certificate of Local candidature as per GO No 132 & 133 dt: 13.06.2017. In the absence of the suitable certificate, the candidate will be considered as non local and further action will be as per rules in force.
- g. Copy of valid caste certificate. In case of non submission of valid caste certificate, the candidate will be considered as OC.
- h. Latest EWS (Economically weaker sections) certificate issued by the competent authority in case of the EWS categories.
- i. Certificate of disability issued in SADAREM.
- j. Service certificate from the controlling officer concerned (DM&HO/DCHS/ Principals of GMCs / Superintendent of GGH / Any competent authority who appointed the applicant) for claiming weightage for Contract/outsourcing/honorary service; in the absence of which the candidate will not be given service weightage (proforma is herewith enclosed).
- k. Any other certificates as relevant and applicable.

Note: Candidates must submit clear, visible documents (a to k of para.9), failing which application will be summarily rejected. Applications without the above documents will be summarily rejected.

10. IMPORTANT INFORMATION TO CANDIDATES:

- a. if selected, he/she should stay at the bonafide Head Quarters compulsorily.
- b. If selected and appointed he / she should abide by the Government rules in force regularly from time to time.
- c. Candidates are advised to follow official website of the District from time to time for further information.

11. DEBARMENT:

- a. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all aspects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment & future recruitment.
- b. The department is vested with duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this duty in such manner or such action as to violate or likely to violate the fair practices followed and ensured by the department will be sufficient for rendering such questionable means ground for debarment.
- c. **The candidates who are already working in a post in the Department of DSH(Formerly APVVP)/DME/DH if applies for the same post in the present notification, further entertaining of the said application will be decided by DSC.**

12. DEPARTMENT'S DECISION TO BE FINAL:

- a. The decision of the department regarding acceptance or rejection of the candidature, conduct of counselling and at all consequent stages culminating in the selection or otherwise of any candidates shall be final in all respects and binding on all concerned under the powers vested with. The department also reserves its right and modify regarding time and conditions laid down in the notification for conducting the various stages up to selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.

- b. All interested and eligible candidates shall apply after satisfying themselves that they are eligible as per the terms and conditions of this recruitment notification. Any application sent through any mode other than the prescribed offline mode (physical application) will not be entertained under any circumstances. Submission of application form by the candidate is authentication that he / she has read the notification and shall abide by the terms and conditions laid down there under.

Sd/- Dr.B.C.K.Naik, MD, GM.,
District Co-Ordinator of Hospital Services
Member Convener -DSC, Chittoor

Sd/-Shan Mohan Sagili, IAS.,
Collector & District Magistrate,
Chairman DSC, Chittoor

GOVERNMENT OF ANDHRA PRADESH
Contract/Outsourcing/Honorarium Service
Certificate(Certificate to be issued by the Controlling
Officer concerned (DM&HO/DCHS/Principals of
GMC/ Superintendents of GGH/ or any Other
Appointing Authority)

This is to certify that,.....S/o, D/o has been working / worked as (name of the post)in PHC / CHC / AH / DH / GGH / or any other AP State Institution aton Contract / Out-Sourcing / Honorarium basis with concurrence of finance department, Government of AP. Details of his / her Contract / Out-Sourcing service as on the date of notification are as follows:

Name of the institution	Urban/ Rural/Tribal (or) Covid-19	Period		Duration	Reasons for break in service (if any)	Charges /allegations /adverse remarks if any
		From	To			

I hereby declare that:

1. His /her services as on Contract/Out-sourcing honorary basis during the above said period are satisfactory.
2. He/she does not have any adverse remarks from his superiors during the period of Contract/Out-sourcing/Honorarium service.
3. He/she is eligible for Contract / Outsourcing Service Weightage as per the rules published in the notification.

Signature & Seal of the Controlling
Officer (DMHO/DCHS/any other
competent District Authority who
appointed the applicant)

Imp. Note: The self attested copy of appointment order must be enclosed along with this service certificate, otherwise weightage for Contract/Outsourcing/honorary service will not be considered for final merit.

GOVERNMENT OF ANDHRA PRADESH
HM&FW Department (Director of Secondary Health)
(Notification No: 01/2023, Dated: 01.09.2023)

**Recruitment to the various posts to work on contract basis/Out
Sourcing basis in Govt. Health facilities**

Application for the Post of :

Application No. (to be filled by the office)

Affix Pass
port size
latest
colour
photograph

1	Name of the Candidate	
2	Gender	
3	Fathers Name	
4	Date of Birth(DD-MM-YYYY)	
5	Social Status (OC/OC-EWS/SC/ST/BC- A,B,C,D,E)	
6	Whether claiming for service weightage for Contract / Outsourcing service (enclose contract / outsourcing service certificate)	Yes /No
7	Whether Physically Handicapped (VH/HH/OH/Autism) (SADAREM Certificate to be closed)	
8	Whether claiming EWS reservation (copy of the certificate enclosed)	
9	Whether Ex-Servicemen (enclose Service Certificate)	Yes /No
10	Whether Sports if any(enclose Certificates)	Yes /No
11	Mobile number of the applicant	
12	DD particulars	DD.No. Date: Amount:

13	<u>Address for communication:</u>
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Marks obtained in the requisite Academic / Professional /
Technical qualification

Qualification	Maximum Marks	Marks obtained	Year of passing (Month & Year)	Whether registered in respective council (Yes/No)

Details of Contract/Outsourcing/Honorarium service as on.31.08.2023:

Sl. No	Name of the Institution	Contract / Out-sourcing	Urban /Rural / Tribal(or) Covid-19	Period of service		Total period (Years–Months–Days)	Service certificate issued by the competent authority enclosed (yes/no)
				From	To		

Details of School studies from 4thClass to 10thClass (for local status):

Sl. No	Class	Year of passing	Name of the School	Town and District
1	IV			
2	V			
3	VI			
4	VII			
5	VIII			
6	IX			
7	X			

DECLARATION

I, Smt/Kum/Sri.....D/o or S/o or W/odo hereby declare that, above particulars furnished by me are true to the best of my knowledge. I agree that in the event of any of the details furnished above being found to be incorrect or false at a later date, my candidature will be forfeited summarily.

Signature of the applicant

:: CHECK LIST ::

Sl. No.	Enclosure	Status
1	Marks memo of SSC (or) equivalent certificate	Yes/No
2	Latest caste certificate (in case of SC/ST/BC)	Yes/No
3	Latest EWS (Economically Weaker Sections) certificate issued by the competent authority in case of EWS categories	Yes/No
4	Latest physically handicapped certificate issued in sadarem.	Yes/No
5	Ex-service men / women in armed forces certificate (if applicable)	Yes/No
6	Sports claiming (if applicable)	Yes/No
7	Study certificates from Class-IV to X where the candidate studied.	Yes/No
8	Marks memos of all the years of qualifying examination	Yes/No
9	Provisional / Permanent certificate of qualification	Yes/No
10	Permanent registration certificate of A.P. Nurses & Midwives Council / A.P. Para Medical Board.	Yes/No
11	Service certificate issued by the concerned government departmental institution head (if applicable)	Yes/No
12	Latest passport size photograph of the applicant was affixed with attestation	Yes/No
13	Demand draft drawn in favour of District Co-Ordinator of Hospital Services, Chittoor was enclosed	Yes/No

Signature of the applicant

APPENDIX-I

CERTIFICATE OF RESIDENCE

(Vide Sub-Clause (ii) of Clause (a) para 7 of the Presidential order) It is hereby certified,

(a) That Sri/Srimathi/Kumari_____

S/o.W/o,D/o_____appeared for the first time for the matriculation (S.SC) Examination in (month)_____year;

(b) That he/she has not studied in any educational institution during the whole or a part of the 4 consecutive academic years ending with the academic year in which he/she first appeared for the aforesaid examination;

(c) That in the 4 years immediately preceding the commencement of the aforesaid examination, he/she resided in the following place/places namely,

Village	Taluk	District	Period
1.			
2.			
3.			
4.			
5.			
6.			
7.			

Station: OFFICE SEAL

Date:

Officer of Revenue Department not
Below the rank of Tahsildhar or
Deputy Tahsildhar in independent
Charge Of a Sub Taluk

Date:

*Strike off 'whole' 'a part', as the case may be.