

**Government of West Bengal
Office of the District Magistrate
Education & Examination Section
Jalpaiguri**

Email Id: ocedu@jal@gmail.com

REVISED ENGAGEMENT NOTICE

Notice is hereby given for engagement of following posts for Government Model School Mal Matiali, Nagrakata (Bengali Medium) & Government Model School Matiali (Hindi Medium).

After postponement of previous engagement notice dated 18/08/2023 a fresh date has been fix up on 06/10/2023 for above institutions.

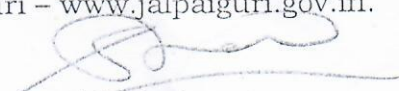
1. Guest teachers in English, Bengali, Hindi, Math, Geography, History, Life Science Physical Science with Bengali medium background & Hindi medium background to be engaged from retired teachers (not exceeding 62 years of age as on 01/10/2023) of Govt. School / Govt. Aided School / Govt. Sponsored Schools / Private unaided English Medium School.
2. 2 (two) Group - C Staff; 2 (two) Group - D Staff and 3 (three) night Guard from retired Government Employees (not exceeding 62 years of age as on 01/10/2023) of Government Model School Mal, Matiali, Nagrakata (Bengali Medium) and Matiali Govt Model School (Hindi Medium) as per following table.

Name of Govt. Model School	English	Math	Geography	Physical Science	History	Life Science	Bengali	Hindi	Night Guard	Group - D	Group - C
Mal Govt. Model School	-	1	1	-	-	-	1		1	-	-
Nagrakata Govt. Model School	1	-	1	-	-	-	-		-	-	-
Matiali Govt Model School	-	-	1	1	-	1	1		1	1	1
Matiali Govt Model School (Hindi Medium)	1	1	1	1	-	1	-	1	1	1	1

The candidate will be selected on the basis of Walk in Interview which will be held on 06/10/2023 at 11.00 a.m. in the R.T.C. hall of the Office of the District Magistrate, Jalpaiguri.

The candidate has to appear in the Walk-in-Interview with the filled in Application format (Attached herewith) along with other testimonials. (Photocopy - 2 set with Passport size Photographs)

Other terms and conditions regarding eligibility criteria, remuneration and application format are available in the website of District Magistrate, Jalpaiguri - www.jalpaiguri.gov.in.


District Magistrate
Jalpaiguri

26/9/23

Memo No: 365/1 (18) /Edn.

Date: 27/09/2023

Copy forwarded for information & taking necessary action for wide publicity to :-

- 1-2. Sub Divisional Officer, Sadar / Mal
3. The District Inspector of Schools (S.E.) , Jalpaiguri
4. The District Project Officer, SSM, Jalpaiguri.
5. The District Informatics Officer, Jalpaiguri with request to upload this notice along with other papersto Jalpaiguri District Website.
6. District Information & Cultural Officer, Jalpaiguri with request to uphold as advertisement this notice to a renowned Bengali news paper and a hindinewspaper.
- 7-9. The Block Development Officer, Kranti/Matiali/Nagrakata Block, Jalpaiguri.
- 10-13. The Head Master / T.I.C., Govt. Model School, Mal/Matiali/Nagrakata (Bengali Medium)
And Matiali Govt. Model School (Hindi Medium)
- 13-15. The Sub - Inspector of Schools, Mal, Mal south &Matiali Circle.
- 16-18. The C.P.C., Mal, Mal south &Nagrakata CLRC.



For District Magistrate
Jalpaiguri

ENGAGEMENT NOTICE

Revised date of Walk – In – Interview will be held on 06/10/2023 at 11.00 a.m. in the Office of the District Magistrate, Jalpaiguri at RTC hall for engagement of Guest Teachers for Government Model Schools at **Mal, Matiali, Nagrakata and Matiali (hindi medium)** for the post of following table from Retired Teachers (Not Exceeding 62 years of age as on 01/10/2023) of Govt. Schools / Govt. Aided Schools / Govt. Sponsored Schools/ Private Schools unaided English Medium School in the subject as mentioned below.

Other Terms & Conditions regarding eligibility, Criteria, remuneration and application format are available in the website of the District Magistrate, Jalpaiguri- jalpaiguri.gov.in.

Name of Govt. Model School	English	Math	Geography	Physical Science	History	Life Science	Bengali	Night Guard	Group - D	Group - C
Mal Govt. Model School	1	1	1	-	-	-	1	1	-	-
Nagrakata Govt. Model School	1	-	1	-	-	-	-	-	-	-
Matiali Govt Model School	-	-	1	1	-	1	1	1	1	1
Matiali Govt Model School (Hindi Medium)	1	1	1	1	1	1	1	1	1	1

Sd/-
District Magistrate, Jalpaiguri

**APPLICATION FORMAT FOR RECRUITMENT OF GUEST TEACHER
/NON-TEACHING STAFF IN GOVT. MODEL SCHOOLS.**

1	Name of applicant in Capital letter	
2	Father / husband's Name	
3	Date of birth	
4	Date of retirement from service	
5	Present Address	
6	Permanent Address	
7	Academic Qualification	
8	Professional Qualification	
9	Name of the post applied for	Guest Teacher / Group - C / Group - D
10	Name of the subject Applied for (only for Guest Teacher)	
11	Other Qualification if any	
12	Mobile no. of Applicant	

Date :

_____ Full Signature of the Applicant

Encls: Documents to be enclosed with application/Self attested photo copies.

1. Age Proof certificate
2. P.P.O order from DPPG
3. Approval of appointment of Previous Service (Only for guest Teacher)
4. Mark Sheet and certificate of Academic Qualification
5. Mark Sheet and certificate of Professional Qualification
6. Other certificate if any
7. Two passport size Photograph

Guideline for opening of Govt. Model School, Nagrakata, Jalpaiguri

As Govt. Model School, Nagrakata, Jalpaiguri has been handed over to district authority, so all out efforts may be exercised to ensure that all the arrangements are completed in time so that the classes can be started by 1st week of January, 2022. In order to achieve the target the following steps have to be taken by the District Magistrate.

1. Engagement of Teachers: For engagement of retired teachers, the following Committee is hereby formed-

- (a) District Magistrate or his representative, not below the rank of S.D.O.-
Chairman.
- (b) BDOs of concerned Block in which the school is situated.
- (c) D.I. of Schools (S.E.) of the concerned district.
- (d) D.P.O., SSM of the concerned district.
- (e) Head Master/ Head Mistress of the Government Schools-
(Jalpaiguri Zilla School for Jalpaiguri district)

District Magistrate should advertise for engagement of seven Guest Teachers for each of the Model Schools in following subject:

English-1 Bengali-1 Mathematics-1 Physical Science-1
Life Science-1 Geography-1 History-1

Advertisements for engagement of Guest Teachers from among retired teachers of Government Schools/ Government Aided Schools/ Government Sponsored Schools/ Private unaided English Medium Schools should be made by the District Magistrate within 15th November, 2021. The retired teachers should be called for walk-in-interview within 30th November, 2021. After interview, list of suitable candidates recommended for selection should be sent to the Commissioner of Schools, School Education Department within 1st week of December, 2021. The Commissioner of School Education will issue the appointment letter. Recruited teachers should join on 1st January, 2021 and shall continue to function till filling up the vacancies with regular teachers.

2. Engagement of Non-teaching Staff:

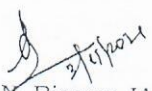
- (a) Apart from teachers, one Group 'C' and two Group 'D' Staff should be engaged by the Committee from retired Government employees. District Magistrate will issue the appointment letters to such retirement employees.
- (b) Regular sweeping of the School should be arranged either by engagement of Part Time sweeper of Self-help group or any agency on fixed remuneration.
- (c) Security of the Schools will be arranged from the end of District Magistrate by engaging two guards from NVF/EX-Service men/ Home Guard. Necessary reimbursement will be made by the Department.

Each of the retired personnel on re-employment should not exceed 62-years as on 1st January, 2021. All recruitments should be made as per prescribed qualifications which are available with D.I. of Schools (S.E.) from among the engaged Guest Teachers, the Committee will recommend one teacher (usually senior most) as the Teacher-in-Charge of the Model Schools. Remuneration of the personnel shall be equivalent to last pay minus pension. Remuneration for

retired teachers of private unaided English Medium Schools will be proposed by the Committee after considering last pay drawn.

3. For day to day management: For day to day management of the affairs of the Model School, the following ad-hoc Committee is hereby formed-
- S.D.O. of concerned sub-division of the district – Chairman
 - BDOs of concerned Block in which the school is situated.
 - D.I. of Schools (SE), of the concerned district.
 - DPO, SSM of the concerned district.
 - Teacher-in-Charge of the said school- Convener.
4. Students should be admitted from the Block in which the school is situated following the admission procedure as laid down in case of Government Schools. At present class (V & VI) should be started with 40 students per class. DPOs may be asked to use the machinery of SSM to publicize the matter among the potential students.
5. Fund for purchase of furniture for the class rooms and Teachers' Room will be provided by the Department.

Please initiate all the preparatory actions immediately so that the schools can start functioning from 1st week of January, 2022. Please maintain close liaison with the this Directorate and keep this Directorate informed about the progress from day to day.


(Dr. A. N. Biswas, IAS)
Commissioner of School Education
West Bengal