



RAILTEL CORPORATION OF INDIA LIMITED
(A Government of India Undertaking under Ministry of Railways)
Registered & Corporate Office: Plate-A, 6th Floor, Office Block-II,
East Kidwai Nagar, New Delhi-110023.
website:www.railtel.in, CIN: L64202DL2000GOI107905

Vacancy Notice No. RCIL/2023/P&A/44/24

Notice For Regular Recruitments in Technical Department of RailTel Corporation
(Data Centre Posts)
(Including Backlog Vacancies of SC/ST/OBC)

RailTel Corporation of India Limited, a Mini-Ratna (Category-I) Public Sector Undertaking under Government of India, has a huge network of Optic Fiber Cable spread across the length and breadth of the country. RailTel endeavors to bridge the digital divide of India. RailTel takes pride in being part of Govt of India's path breaking projects - like Station wi-fi, Video Surveillance System, Data Centre Services, Cloud Services and e-office.

We are looking for dynamic professionals to become a part of our team. If you ever aspired to take an unconventional path to contribute towards nation building then we look forward to welcome you to RailTel Family and nurture your talent. At RailTel, work means pride to be a partner in India's Digital Growth shaping the future of our nation.

At this juncture, we require professionals in Technical department for which applications are invited from **Indian citizens** for the following positions:

1. POSTS/ LEVELS/ SCALE OF POSTS/ CTC/ NO. OF VACANCIES:

Post Code	Name of post and level	Total number of vacancies	UR	Reserved vacancies including backlog vacancies (out of total vacancies)				Number of posts reserved for PwBDs
				OBC-NCL	SC	ST	EWS	
1.1	Deputy Manager (Database Admin)/ E-1 Scale of pay: Rs.40,000-1,40,000/-. CTC: Rs.12 Lakh (approx.)+ annual PRP.	1	0	1	0	0	0	0
1.2	Manager (Database Admin)/ E-2	2	1	1	0	0	0	0

	Scale of pay: Rs.50,000-1,60,000/- CTC: Rs.15 Lakh (approx.)+ annual PRP.							
1.3	Senior Manager (Database Admin)/ E-3 Scale of pay: Rs.60,000-1,80,000/- CTC: Rs.18 Lakh (approx.)+ annual PRP.	2	0	2	0	0	0	0
1.4	Deputy Manager (System Admin)/ E-1 Scale of pay: Rs.40,000-1,40,000/- CTC: Rs.12 Lakh (approx.)+ annual PRP.	5	0	2	1	2	0	0
1.5	Manager (System Admin)/ E-2 Scale of pay: Rs.50,000-1,60,000/- CTC: Rs.15 Lakh (approx.)+ annual PRP.	2	1	1	0	0	0	0
1.6	Senior Manager (System Admin)/ E-3 Scale of pay: Rs.60,000-1,80,000/- CTC: Rs.18 Lakh (approx.)+ annual PRP.	2	1	1	0	0	0	0
1.7	Deputy Manager (Security)/ E-1 Scale of pay: Rs.40,000-1,40,000/-.	2	0	1	1	0	0	0

	CTC: Rs.12 Lakh (approx.)+ annual PRP.							
1.8	Manager (Security)/ E-2 Scale of pay: Rs.50,000- 1,60,000/- CTC: Rs.15 Lakh (approx.)+ annual PRP.	2	1	1	0	0	0	0
1.9	Senior Manager (Security)/ E-3 Scale of pay: Rs.60,000- 1,80,000/- CTC: Rs.18 Lakh (approx.)+ annual PRP.	2	1	1	0	0	0	0
1.10	Senior Manager (IT)/ E-3 Scale of pay: Rs.60,000- 1,80,000/- CTC: Rs.18 Lakh (approx.)+ annual PRP.	1	0	1	0	0	0	0
	Total	21	5	12	2	2	0	0

(Legend: UR- Unreserved; OBC(NCL)- Other Backward Classes (Non-Creamy Layer); SC- Scheduled Caste; ST- Scheduled Tribe; EWS- Economically Weaker Section)

Important Notes:

(i) Vacancies for PwBD, wherever given in the vacancy notice, are not separate but are included in the total number of vacancies.

(ii) Number of vacancies indicated in this notice is provisional and may undergo any change (increase / decrease) or even become NIL in total at any stage of the recruitment process or even after the recruitment process is complete, in administrative/ business interest of RailTel Corporation.

(iii) The scale of pay mentioned above and other service benefits may be changed at any stage during the recruitment process or after recruitment on these posts at the discretion of the management. All scales are as per 3rd PRC-IDA.

(iv) If the examination is held, it **shall be held in one common session only** for all the above-mentioned posts, the candidates will be able to appear in examination only for one of the above posts. Therefore, the candidate may apply only for any one of the posts out of the above.

(v) Before applying for a post candidate should make sure that the post is reserved for his / her category or unreserved post is available.

(vi) **Place of Posting:** Selected candidates may be posted/ transferred to any place in India, in any office of RailTel's subsidiary, joint venture or any business associate at any point of time in administrative / business exigencies. Efforts will be made to allot the region as per candidate's option exercised in the application form. However management may allot any other region in view of work-requirement and administrative exigencies. **The candidate, on joining the allotted region will have to stay in that region for at least 10 years before submitting any application for seeking transfer to any other region.** The management may consider request for transfer as per work requirement and/ or administrative (convenience/ requirement) ground.

2. AGE, EDUCATIONAL QUALIFICATIONS AND LENGTH & NATURE OF EXPERIENCE

The applicant should satisfy criteria regarding age, educational / professional qualifications, nature and length of experience, certifications, etc. **as on the last date of receipt of applications** as detailed under:

Post Code	Name of the Post	Age Limit*	Minimum Educational / Professional Qualifications	Minimum Length & Nature of Experience and Minimum VALID certifications
1.1	Deputy Manager (Database Administration)/ E-1 Level.	Minimum : 21 years Maximum: 30 years	B.E./ B.Tech./ B.Sc. (Engg) in Electronics & Telecom; or Telecom; or Computer Science; or Computer & Communication; or Information Technology; or Electrical; or Electronics; or any other combination of Engineering branches, where Electronics is one of the branches, like, Electronics & Instrumentation; or M.Sc. (Electronics); or MCA; or equivalent.	Experience: Compulsory- 2 years' experience in areas given in Annexure-I in a Govt. organisation or private organisation. Certification: None
1.2	Manager (Database Administration)/ E-2 Level.	Minimum : 23 years Maximum: 30 years	B.E./ B.Tech./ B.Sc. (Engg) in Electronics & Telecom; or Telecom; or Computer Science; or Computer & Communication; or Information Technology; or Electrical; or Electronics; or any other combination of Engineering branches, where Electronics is one of the	Experience: Compulsory- 3 years' experience in areas given in Annexure-I in a Govt. organisation or private organisation having turnover of 300 Crore or more.

			branches, like, Electronics & Instrumentation; or M.Sc. (Electronics); or MCA; or equivalent.	Certification: Compulsory- Any one of these or higher level: MCSA (SQL DB) / OCA for Oracle Database /EDB Postgres Advanced Associate/MySQL DBA.
1.3	Senior Manager (Database Administration)/ E-3 Level.	Minimum : 27 years Maximum: 34 years	B.E./ B.Tech./ B.Sc. (Engg) in Electronics & Telecom; or Telecom; or Computer Science; or Computer & Communication; or Information Technology; or Electrical; or Electronics; or any other combination of Engineering branches, where Electronics is one of the branches, like, Electronics & Instrumentation; or M.Sc. (Electronics); or MCA; or equivalent.	Experience: Compulsory- 6 years' experience in areas given in Annexure-I Certification: Compulsory- Any one of these or higher level: MCSA (SQL DB) / OCA for Oracle Database /EDB Postgres Advanced Associate/MySQL DBA.
1.4	Deputy Manager (System Administration)/ E-1 Level.	Minimum : 21 years Maximum: 30 years	B.E./ B.Tech./ B.Sc. (Engg) in Electronics & Telecom; or Telecom; or Computer Science; or Computer & Communication; or Information Technology; or Electrical; or Electronics; or any other combination of Engineering branches, where Electronics is one of the branches, like, Electronics & Instrumentation; or M.Sc. (Electronics); or MCA; or equivalent.	Experience: Compulsory- 2 years' experience in areas given in Annexure-I in a Govt. organisation or private organisation. Certification: Compulsory- VMware Certified Associate/Vmware Certified Professional /RHCSA (7 & higher)/RHCE
1.5	Manager (System Administration)/ E-2 Level.	Minimum : 23 years Maximum: 30 years	B.E./ B.Tech./ B.Sc. (Engg) in Electronics & Telecom; or Telecom; or Computer Science; or Computer & Communication; or Information Technology; or Electrical; or Electronics; or any other combination of Engineering branches, where	Experience: Compulsory- 3 years' experience in areas given in Annexure-I in a Govt. organisation or private organisation having

			Electronics is one of the branches, like, Electronics & Instrumentation; or M.Sc. (Electronics); or MCA; or equivalent.	turnover of 300 Crore or more. Certification: Compulsory- VMware Certified Associate/Vmware Certified Professional /RHCSA(7 & higher)/RHCE/ Certified Kubernetes Associate(CKA)
1.6	Senior Manager (System Administration)/ E-3 level	Minimum : 27 years Maximum: 34 years	B.E./ B.Tech./ B.Sc. (Engg) in Electronics & Telecom; or Telecom; or Computer Science; or Computer & Communication; or Information Technology; or Electrical; or Electronics; or any other combination of Engineering branches, where Electronics is one of the branches, like, Electronics & Instrumentation; or M.Sc. (Electronics); or MCA; or equivalent.	Experience: Compulsory- 6 years' experience in areas given in Annexure-I Certification: Compulsory- VMware Certified Associate/Vmware Certified Professional /RHCSA(7 & higher)/RHCE/ Certified Kubernetes Associate(CKA)
1.7	Deputy Manager (Security)/ E-1 level	Minimum : 21 years Maximum: 30 years	B.E./ B.Tech./ B.Sc. (Engg) in Electronics & Telecom; or Telecom; or Computer Science; or Computer & Communication; or Information Technology; or Electrical; or Electronics; or any other combination of Engineering branches, where Electronics / is one of the branches, like, Electronics & Instrumentation; or M.Sc. (Electronics); or MCA; or equivalent.	Experience: Compulsory- 2 years' experience in areas given in Annexure-I in a Govt. organisation or private organisation. Certification: Compulsory- CEH (Certified Ethical Hacker)

1.8	Manager (Security)/ E-2 Level	Minimum : 23 years Maximum: 30 years	B.E./ B.Tech./ B.Sc. (Engg) in Electronics & Telecom; or Telecom; or Computer Science; or Computer & Communication; or Information Technology; or Electrical; or Electronics; or any other combination of Engineering branches, where Electronics / is one of the branches, like, Electronics & Instrumentation; or M.Sc. (Electronics); or MCA; or equivalent.	Experience: Compulsory- 3 years' experience in areas given in Annexure-I in a Govt. organisation or private organisation having turnover of 300 Crore or more. Certification: Compulsory-CEH (Certified Ethical Hacker)
1.9	Senior Manager (Security)/ E-3 Level	Minimum : 27 years Maximum: 34 years	B.E./ B.Tech./ B.Sc. (Engg) in Electronics & Telecom; or Telecom; or Computer Science; or Computer & Communication; or Information Technology; or Electrical; or Electronics; or any other combination of Engineering branches, where Electronics / is one of the branches, like, Electronics & Instrumentation; or M.Sc. (Electronics); or MCA; or equivalent.	Experience: Compulsory- 6 years' experience in areas given in Annexure-I Certification: Compulsory- (i) CEH (Certified Ethical Hacker)/CISSP (Certified Information Systems Security Professional); and (ii) CCNA/CCNP-Security / JNCIA/JNCIS-Security
1.10	Sr. Manager (IT)/ E-3 Level	Minimum : 27 years Maximum: 34 years	B.E./ B.Tech./ B.Sc. (Engg) in Electronics & Telecom; or Telecom; or Computer Science; or Computer & Communication; or Information Technology; or Electrical; or Electronics; or any other combination of Engineering branches, where Electronics / is one of the branches, like, Electronics & Instrumentation; or M.Sc. (Electronics); or MCA; or equivalent.	Experience: Compulsory- 6 years' experience in areas given in Annexure-I. Certification: Compulsory- Oracle Certified Associate (Java Programmer / Java Application Developer) / Oracle Certified

				Professional (Java Programmer / Java Application Developer).
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*** Age relaxation to various categories has been indicated in annexure-III of vacancy notice.**

2.1 Educational / Professional Qualifications: All the educational / professional qualifications mentioned in para 2 should be obtained from a recognized University/ Deemed University/ Autonomous Institutes incorporated by an Act of Parliament or State Legislature in India or UGC Act or from institution recognized/ approved by AICTE or any other accrediting organisations under the Government of India.

2.2 Experience: For computing the length of experience, the experience in Central/State Govt /PSUs/Private sector together (duly supported by documents) shall be taken into consideration. However, Teaching / Academic experience and such training/ summer training/ apprenticeship/ projects etc., which are part of curriculum for award of any academic /professional qualifications, will not be taken into consideration for computation of length of experience mentioned above.

3. CRUCIAL DATE OF DETERMINING ELIGIBILITY: Applicants should meet requisite eligibility criteria regarding age, educational/professional qualifications, technical certifications, length & nature of post-qualification experience and other eligibility criteria on **the last date of receipt of applications**. Candidate will be required to show certificates /marks-sheets of professional/ technical qualifications/technical certifications/ length of experience and other requisite documents before he/she is allowed to appear in interview, if shortlisted for the same. The candidates waiting for final results of prescribed educational/professional qualification should NOT apply.

4. IMPORTANT DATES:-

Uploading of detailed vacancy notice on RailTel Corporation's website	21.10.2023
Last date for receipt of applications by post.	11.11.2023 (18.00 Hrs)

5. RELAXATION IN MAXIMUM AGE LIMIT: Please refer Annexure-III

5.1 Age relaxation in respect of SC/ST/OBC categories will be allowed only in cases where posts are reserved for these categories.

5.2 Candidates belonging to PwBDs category may also apply against a post where no posts have been specifically earmarked for such category. For these posts, they are eligible for age relaxation as applicable for PwBDs.

5.3 If a candidate is eligible for relaxation of age on two or more grounds mentioned in annexure-III, he /she would be accorded only the highest of the age relaxation for which he/she is eligible.

6. INSTRUCTIONS FOR PERSONS WITH BENCHMARK DISABILITIES: Please refer Annexure-IV

6.1 Reservation for PwBDs shall be on horizontal basis and the selected candidates will be placed in the appropriate UR/SC/ST/OBC-NCL/EWS category vacancies, if such vacancies are available. It is advised that before applying for a post PwBDs should confirm that the post is available / reserved for his category (i.e., UR, OBC-NCL, SC, ST, EWS) also.

6.2 Prescribed format of Disability Certificate should be submitted by the PwBDs as per Proforma V to VII (as applicable) of Ministry of Social Justice and Empowerment Notification dated 15.06.2017 (**Annexure -VIII, IX & X** to this vacancy notice).

7. SC/ST CERTIFICATE: Candidates belonging to SC/ST category should submit an attested copy of Caste/Tribe certificate issued by the competent authority at the time of interview. The original certificate shall also be produced for verification. Proforma of relevant certificate is attached as annexure-V.

8. OBC CERTIFICATE: The candidates applying against vacancies reserved for OBCs should note that they have to produce a **valid certificate** at the time of interview in support of their belonging to OBC community (non-creamy layer) issued by the Competent Authority in the prescribed format (attached as annexure-VI) for this purpose so as to prove **that they do not belong to 'Creamy Layer' of the OBCs on the crucial date.** The crucial date of this purpose will be the last date for receipt of application indicated in this vacancy notice. A declaration shall also be submitted by the candidate, when he reports to RailTel for his/her pre-appointment formalities stating that he does not belong to the creamy Layer of OBC (attached as annexure-VI A). Further, the caste to which the candidate belongs should be the one included in the Central list of OBCs issued by the Government of India as per latest instructions in this regard since RailTel Corporation is a Central PSU.

8.1 Only those OBCs belonging to **non-creamy layer** of OBCs, which are in the central lists of OBCs **as on the last date of receipt of application**, are eligible for appointment on the posts reserved for OBCs.

9. ECONOMICALLY WEAKER SECTION (EWS) CERTIFICATE: The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by the competent authority (format attached as annexure-VII). The candidate applying against the vacancies reserved for EWS must possess Income and Asset Certificate so as to prove that he belongs to EWS as on the last date of receipt of application as indicated in this vacancy notice.

10. Category as on the last date of receipt of application for this vacancy notice shall only be considered for availing reservation benefits, if eligible, and any change in the Category/EWS status of the candidate thereafter shall not be entertained. The candidate will have to produce the original caste / Income and Asset Certificate before he is allowed to appear in interview, if shortlisted.

11. SCHEME OF SELECTION: The selection may be on the basis of interview and / or written exam and/ or skill test at the discretion of the management which will be conveyed subsequently.

Notes: (a) The standard of questions on professional subject will be commensurate to the specified educational/ professional qualification and requisite experience in areas of experience /knowledge specified for the post, if skill test/ written examination is held for selection.

b) Candidates should exercise options of the test city (Mumbai, Kolkata, Delhi/ NCR, Hyderabad/ Secunderabad) in the application form. No change of test city/test centre will be permissible at a later date. However, RailTel, for administrative reasons, reserves the right to direct the candidate to appear for written test/ skill test at any test city other than the one chosen by the candidate. The management has the discretion not to hold the written examination at any one or more cities mentioned above.

12. APPLICATION FEE: Rs. 1200/- (Rs.600/- for SC/ST/PwBDs).

Demand draft drawn in favour of 'RailTel Corporation of India Limited' payable at New Delhi is also to be attached with application towards processing charges. The fee once received shall not be returned in any circumstances. No action will be taken on applications received after last date of receipt of applications and neither the fee received with these applications nor the applications shall be returned. No fee will be returned in case of applicants not shortlisted for selection process / selected nor shall it be reserved for any further selection process. No correspondence regarding return of fee shall be entertained.

12.1 The application fee of Rs. 600/- paid by SC/ST/PwBDs is refundable subject to their actual participation in the recruitment. This fee shall be refunded, duly deducting bank charges, as applicable, on their appearing in the written examination.

12.2 The examination fee paid by the candidates whose application is incomplete or those who have not submitted their application by any reason whatsoever or whose application is rejected, will not be refunded.

12.3 Application fee once received shall not be returned in any circumstances, except in cases mentioned in para 12.1. No correspondence from such applicants and from ineligible candidates will be entertained regarding return of application fee.

13. HOW TO APPLY:

ELIGIBLE CANDIDATES WHO WISH TO APPLY FOR ABOVE POSTS HAVE TO FILL THE APPLICATION FORM IN THE PRESCRIBED FORMAT AVAILABLE AT ANNEXURE-XIII AND SEND

THE FORM ALONG WITH THE SUPPORTING DOCUMENTS AT THE FOLLOWING ADDRESS BY POST:

**General Manager/HR
RailTel Corporation of India Ltd.
Plate-A, 6th Floor, Office Block-II,
East Kidwai Nagar, New Delhi-110023.**

The envelope containing the application should be superscribed as 'Application for the post of (name of the post)'. Applications received after stipulated date and time shall be summarily rejected. Applicants should clearly note that RailTel will in no case be responsible for non-receipt of their application or any postal delay in receipt thereof on any account whatsoever. The applications received through any other mode, like email, fax, on-line, through any job-portal etc. will not be entertained.

13.1 (i) Candidates are advised to read all the instructions contained in this vacancy notice very carefully before applying and to satisfy themselves that they fulfill all the eligibility conditions including age, educational /professional qualifications, certifications, nature and length of experience and medical standards for the post to be applied by them. They should also make it sure that the post for which they desire to apply is available for their categories (OBC-NCL, SC, ST, EWS or unreserved post).

(ii) While filling the form, candidates will have to indicate options for region of posting in order of preference, if selected (Ref: imp note(vi) in para 1 of vacancy notice). The options available are:

- (a) Corporate Office (CO-at Delhi/NCR)/Northern Region (NR-with Regional Headquarter at Delhi),
- (b) Eastern Region (ER-with Regional Headquarter at Kolkata),
- (c) Southern Region (SR-with Regional Headquarter at Hyderabad/ Secunderabad),
- (d) Western Region (WR-with Regional Headquarter at Mumbai).

(iii) Applicants shall not be allowed to change their categories (e.g. OBC-NCL/SC/ST/EWS/PwBDs) after they have submitted their applications.

(iv) **Valid E-mail ID/ mobile number:** The Email ID/ mobile number entered in the application form should remain active until the recruitment process is complete. No change in Email ID/ mobile number will be allowed. All correspondence regarding this recruitment shall be done on the Email ID/ on-line.

(v) The passport size coloured photograph pasted on application form should not be more than 3 months old.

(vi) All self- attested relevant documents relating to the eligibility criteria viz Educational Qualification, certifications, Category certificate [SC/ST/OBC(NCL)/EWS], Experience Certificate, Disability Certificate, Discharge certificate (in case of Ex-Servicemen), turnover of the company (wherever prescribed) etc., should be attached.

(vii) Educational Qualification Certificates viz. Provisional or Regular should contain the date of issue. In case date of issue of these certificates is after the closing date of receipt of application, then the consolidated mark sheet with date of declaration of the result of final qualifying exam or individual mark sheets of all the semesters/years with date of declaration of result on each

should be submitted. In case of non-availability of date in any of these mark sheets/certificates, a certificate from the Institution/ University/Board to this effect (indicating date of declaration of result) should be produced at the time of document verification before interview, if shortlisted.

(viii) Candidates should mention percentage in the fields where percentage is required to be filled in application format. **Percentage obtained in requisite qualifying examinations**, as mentioned in consolidated mark sheet issued by University/Institution will be considered. However, in case consolidated marksheet is not being issued by University/Institute, final percentage will be calculated by taking average of all semesters/years.

In case CGPA/OGPA/DGPA is mentioned in marksheets, following criteria may be applied:

(a) In case where conversion into percentage is not provided by university/institutes: if university/institute do not have the provision for conversion of CGPA/OGPA/CPI/DGPA or letter grade into percentage, then 6 on 10 point scale will be considered as 60%, for example. On any scale different from 10-point scale the score will be prorated accordingly.

(b) In case where conversion into percentage is provided by university/institutes: Wherever CGPA/OGPA/CPI/DGPA or letter grade in degree is awarded, equivalent % of marks should be indicated in the application as per norms adopted by concerned university/institute. A certificate to this effect may be obtained by the candidate from the university/institute, which shall be required to be produced at the time of document verification before interview or at any other stage or recruitment or even after appointment, as demanded by RailTel.

14. OTHER INSTRUCTIONS:

a) **Issue of admit card for written examination /skill test/ call letters for interview:**

The applicants are requested to visit RailTel's website regularly for latest updates/information. Applicants will not be allowed to enter the examination hall without a valid admit card. In addition, the applicants are required to carry a valid photo identity proof and a passport size photograph to the examination centre.

b) Candidates should note that in case a communication is received from their employer by RailTel Corporation withholding permission to the candidates applying for/appearing at the examination/ interview or during any stage of selection / empanelment, their application/candidature shall be rejected/cancelled.

g) Admit cards for written test / skill test or interview issued to the candidates shall be provisional. In case any ineligible candidate is issued admit card and appears in the written/skill examination or even called for the interview or allowed to join RailTel, his/her candidature will automatically be treated as cancelled WITHOUT ANY NOTICE on grounds of his/her ineligibility. Therefore, before submitting the application, the candidate must ensure that he/she fulfills all the eligibility criteria as laid down in this advertisement. His/her candidature will be purely provisional subject to eligibility and other verifications at any stage of recruitment process, or before or after his/her appointment in RailTel.

- i) Decision of RailTel about the mode of selection / scheme of examination, number of posts/ vacancies, educational qualifications for the posts, certifications, other eligibility conditions, shortlisting of candidates for written test/interview etc. shall be final and binding. Management reserves the right to cancel/ restrict/ enlarge/ modify/ alter the selection/ recruitment process at any time without issuing any further notice or assigning any reason. No correspondence will be entertained in this regard.
- j) No request for postponement of interview will be entertained, if called for interview.
- l) The process of examination/ recruitment does not involve any correspondence by RailTel with candidate at any stage regarding deficiency in application / documents / payment of examination fee etc. It shall be responsibility of the candidate to satisfy himself/herself as to his/her fulfilling the eligibility criteria, and also to furnish correct, complete and desired information/ documents etc. **Data once filled by the candidate during filling of application form will be treated as final and no correspondence/ request regarding correction of any data at any stage will be entertained.** No correspondence will be entertained from the candidates found ineligible or not shortlisted and thus not called for written test/interview or for their non-selection.
- m) The decision of RailTel in all aspects pertaining to the application, its acceptance or rejection, conduct of examination/interview and at all consequent stages culminating in selection or otherwise of any candidate shall be final and binding on all concerned. RailTel reserves its right to alter /modify any condition laid down in this vacancy notice or any backend process for conduct of selection during its various stages as warranted by any unforeseen circumstances arising during the course of this process or as deemed necessary by RailTel at any stage.

15. NO OBJECTION CERTIFICATE (NOC): Candidates currently serving in Govt/Quasi Govt. offices/ Public Sector Undertakings on regular basis are advised to inform the appropriate authority in their departments about their applying for the post in RailTel in response to this vacancy notice. Candidates are required to submit “No Objection Certificate” from their employer along with the application form, failing which they shall not be allowed to appear in selection process.

16. ACCEPTANCE OF RESIGNATION: On final selection, candidates working in Govt./PSU/private entity, should produce the document conveying the acceptance of his/her resignation from service of his/her last employer. In the absence of such document, he/she shall not be allowed to join RailTel service.

17. VERIFICATION OF DOCUMENTS: The candidates called for interview shall be required to produce **original** documents relating to date of birth, educational qualifications, certifications, experience, category certificates, his identification etc. for verification and also to submit self-attested photocopies thereof at the time of interview. Such documents shall be listed in the interview call letter. If the identity of the candidate is in doubt or he is not able to produce the requisite documents or there is mismatch of information in the documents or he is found

ineligible for the post applied for or any other claim made in his /her application if found to be incorrect, he will not be allowed to appear in the interview and his/her candidature will be treated as cancelled.

17.1 The onus is on the candidates to prove with valid documents that all the information submitted by them in the application is true.

18. TRAVELLING EXPENSES:

(i) No traveling expenses will be paid to the candidates for appearing in written/skill test.

(ii) The SC/ST/PwBDs candidates who are not already in service, when called for the interview, shall be reimbursed AC-III class to and fro Rail or bus fare by the shortest route on production of original tickets from the Rly station / Bus stand nearest to their normal place of residence to the place of interview.

19. MEDICAL STANDARDS: After empanelment, candidates will have to pass the requisite medical standards (i.e., C-2 medical standards (Annexure-XII) of Indian Railway Medical Manual) conducted by medical authority appointed by RailTel Corporation of India to ensure that candidates are medically fit to carry out duties connected with the post. Candidates who fail to meet the medical standards will not be allowed appointments.

20. BACKGROUND CHECK: In case of selection on the above-said post, such selection / appointment on the post shall be provisional subject to verification of character and antecedents of the candidate and verification of caste certificate and other documents submitted by the candidate and subject to his/her meeting the requisite medical standards for the post and other requirements applicable for appointments under the Central Govt. /PSUs. A copy of valid passport will be required for consideration of confirmation in RailTel's service after successful completion of period of probation.

21. AADHAAR AND PASSPORT: The selected candidate will have to submit the attested copy of his/her personal passport and aadhaar card within a period of three months from the date of his/her joining RailTel's service.

22. PROBATION: Two years from the date of joining RailTel. The period of probation shall be regulated as per extant rules / instructions issued from time to time.

23. SERVICE AGREEMENT: Substantial investment is made by RailTel Corporation on its employees for the recruitment, training, on-the job training / guidance for specifically handling the job responsibilities and thereafter. Any discontinuation of the employment before expiry of three years would unfairly prejudice the interest of the company. As such, the selected candidates will have to execute a service agreement of Rs. Two Lakh to serve RailTel for a period of three years from the date of their joining.

24. RESIGNATION: Three months' prior notice shall be required before seeking resignation from RailTel Corporation. This notice shall not absolve the executive of the liabilities of service agreement mentioned in para 23 above or *vice-versa*.

25. SCRIBE:

Conditions /eligibility criteria for use of scribe for candidates in category of Persons with Benchmark Disabilities (if skill test/ written test is prescribed):

- a) Indicate option for scribe if you are a PwBDs candidate and eligible for scribe. Only the candidates suffering from Low Vision or the candidates whose writing speed is affected by Cerebral Palsy/Muscular Dystrophy/ candidates with Locomotor disability (one arm) are eligible for availing scribe.
- b) The highest educational qualification of the scribe should be one step below the qualification of the candidate taking examination.
- c) **The Persons with Benchmark Disabilities in the category of Low Vision will be allowed Compensatory Time of twenty minutes per hour of the examination.** In case of other categories of PwBDs, the facility will be provided on production of a certificate to the effect that the person concerned has physical limitation to write, from the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government Health Care Institution as per the proforma.
- d) For engaging the SCRIBE, the candidate will have to fill up information about the SCRIBE while registering himself (Format enclosed as annexure-XI).
- e) The candidate will have to arrange his/her own SCRIBE at his/her own costs during the examination. Separate Admit Card will be issued to the SCRIBE accompanying the candidate. The admit card will contain the particulars, photo and signature of the SCRIBE.
- f) The candidate as well as the SCRIBE will have to give an undertaking at the time of written test declaring that the SCRIBE fulfills all the stipulated eligibility criteria for a SCRIBE mentioned in this paragraph.
- g) In case it transpires at a later date that the SCRIBE did not fulfill the laid down conditions /eligibility criteria or there has been suppression of material facts, the candidature of the applicant will stand cancelled irrespective of the result of the examination.
- h) The candidate shall be responsible for any misconduct on the part of the SCRIBE brought by him.
- i) The same scribe should not be engaged by more than one candidate.

26. ACTION AGAINST MISCONDUCT:

- i) Candidates are advised in their own interest that they should not furnish any documents/information that are false, tampered, fabricated and they should not suppress any material information while filling up the application form.
- ii) Canvassing in any form will disqualify a candidate.
- iii) At any stage of recruitment or later, if a candidate is or has been found guilty of any misconduct such as:
 - a) Using unfair means during the examination; or
 - b) Impersonating or procuring impersonation by any person; or
 - c) Misbehaving in the examination hall; or
 - d) Resorting to any irregular means in connection with his/her candidature during selection process; or
 - e) Using undue influence for his/her candidature by any means; or

- f) Submitting of false certificates/ documents /information or suppressing any information at any stage; or
- g) Giving wrong information regarding his/her category (SC/ST/OBC-NCL/EWS/PwBDs etc.) while appearing in the examination or thereafter; or
- h) Writing irrelevant matter including obscene language or pornographic matter in the script(s); or
- i) Being in possession of mobile phone, pager, pen-drive, calculator, wrist watches (whether analog or digital/smart), tablet, bluetooth, headphone, earplug, laptop, ipad, electronic car keys, electronic reading device, any paper material or other computing /communication devices etc.;

He/she, in addition to rendering himself/herself liable to legal/criminal prosecution, will also become liable to be :

- a) Disqualified from the examination and /or
- b) Debarred either permanently or for a specified period from any examination/recruitment and /or
- c) Discharged/removed/dismissed from service, if the act of misconduct comes to notice after his/her appointment to the service of RailTel.

27. INFORMATION UNDER RTI Act: Any Application under RTI act seeking any information will not be entertained till the completion of the entire recruitment process.

28. RailTel Corporation will not be responsible for any inadvertent errors of any sort in this vacancy notice and reserves right to correct such errors.

29. INFORMATION ON WEBSITE: Any corrigendum to this notice/ further information/ details regarding applications or applicants / any other information regarding schedule of examinations or interviews/ call letters for interview/ notices / results /panels shall be posted only on the official website of RailTel Corporation of India Limited (www.railtel.in). No publication in any other media will be made. Therefore, the candidates are advised to keep updating themselves by checking the official website of RailTel frequently.

30. The legal jurisdiction will be New Delhi in case of any cause.

WARNING: Beware of touts / job racketeers trying to deceive by false promises of securing job in RailTel either through influence or by use of unfair and unethical means. RailTel has not authorised any person or any agency for any action on its behalf for interacting with candidates in relation to this recruitment. Candidates are advised to visit only the official website of RailTel Corporation (www.railtel.in) and beware of fake websites and social media contents put up by the unscrupulous elements.

(Annexure-I to XIII attached)
