

GOVERNMENT OF ANDHRA PRADESH  
WOMEN DEVELOPMENT AND CHILD DEPARTMENT

From  
Smt.K.Vijaya Kumari  
DW&CW& Empowerment officer,  
Dist.Women & Child Dev.Agency,  
East Godavari District Rajamahendravaram.

To  
1.The Dist. Informatics Officer,  
National Informatics Center,  
East Godavari Dist.  
Kakinada.

Rc.No. 218/SA/2023 dt. .30.10.2023

Sir,

Sub:- WD&CW Dept – O/o DW&CW & Empowerment Officer, Rajamahendravaram  
East Godavari District – to place in the NIC Web-site and East Godavari  
District portal – for seeking applications for Contractual posts for the period  
From 31.10.2023 to 7.11.2023 - Requested – Regarding.

Ref:- 1. Note file No. 218/A/2023, dt. 27.10.2023 of the District Collector,  
East Godavari District, Rajamahendravaram.

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I invite kind attention to the reference cited. The District Collector East Godavari District and Chairman District Women and Child Welfare and Empowerment East Godavari District has issued instructions to permitted to issued notification for fill up the Vacant posts in Women Development & Child Welfare i/e District Protection unit, Specialized adoption Agency ,District project Management unit and Block Project Management Unit under the Control of District Women & Child Welfare and Empowerment officer East Godavari District and also permitted to seeking applications from among the eligible candidates for the period from 31.10.2023 to 7.11.2023. A copy of the Notification No : 218/2023 Dated: 30.10.2023 and Notification No;166/2023 Dated: 30.1.2023 for perusal.

Hence, I requested to see that the enclosed notifications may publish and place in the NIC Web site and East Godavari District portal from 31.10.2023 to 07.11.2023 for public purpose.

Thanking you sir,

Yours faithfully,

Encl: as above *notification.*

*K. Vijaya Kumari*  
Dist. Women & Child Welfare &  
Empowerment Officer, /Convenor,  
East Godavari District,  
Rajamahendravaram

*30/10/23*  
*NS*  
*30/10/2023*

Copy submitted to the District Collector, East Godavari District, Rajamahendravaram.  
for kind information.

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## పత్రిక ప్రకటన

స్త్రీ మరియు శిశు సంక్షేమ శాఖ లో తూర్పు గోదావరి జిల్లా నందు ,జిల్లా మహిళా మరియు శిశు సంక్షేమ మరియు సాధికారత అధికారిణి వారి కార్యాలయం రాజమహేంద్రవరం తూర్పు గోదావరి జిల్లా District Child Protection Unit and Specialized Adoption Agency (SAA) మరియు District Project Management Unit మరియు ICDS ప్రాజెక్ట్ లోని Block Project Management Unit నందలి ఈ ఖాళి పోస్టులను భర్తి చేయుటకు ది 31.10.2023 నుండి 07.11.2023 వరకు అర్హులైన అభ్యర్థుల ఉండి దరఖాస్తు లు కోరుతూ నోటిఫికేషన్ జారీ చేసియున్నామని తెలియచేయడమైనది.

ఆసక్తి గల అభ్యర్థులు డిస్ట్రిక్ట్ వెబ్ సైటు (Eastgodavari.ap.gov.in) నుండి ధరఖాస్తు ( CV) డౌన్ లోడ్ చేసుకొనవచ్చును మరియు మహిళా ప్రాగణం బొమ్మూరు ఆవరణలో గల జిల్లా మహిళా మరియు శిశు అభివృద్ధి మరియు సాధికారత కార్యాలయం బొమ్మూరు నందు (CV) నమూనా పొందవచ్చును. టర్మ్స్ ఆఫ్ రిఫరెన్స్ (TOR) ప్రకారం పూర్తి చేసి అన్నీ ద్వవ పత్రాలు నఖలు జతచేసి ది. 31 .10.2023 <sup>వరకు</sup> 7.11.2023 <sup>5PM</sup> లోపల కార్యాలయ పని దినములలో (సాయంత్రం 5.00 గంటల లోపు) జిల్లా మహిళా మరియు శిశు సంక్షేమ మరియు సాధికారత అధికారిణి , బొమ్మూరు తూర్పు గోదావరి జిల్లా రాజమహేంద్రవరం వారికి సమర్పించవలెను.

*K. Vijaya B.*  
జిల్లా మహిళా మరియు శిశు సంక్షేమ మరియు

సాధికారత అధికారిణి ,

*30/10/23*  
తూర్పు గోదావరి జిల్లా రాజమహేంద్రవరం  
*గణి*  
*30/10/2023*

జతలు :నోటిఫికేషన్ :2

- 1) DCPU & SAAUలోని ఖాళీలకు నోటిఫికేషన్ సంఖ్య నెం: 218/2023 తేది:30.10.2023
- 2) DPMU & BPMU లోని ఖాళీలకు నోటిఫికేషన్ సంఖ్య నెం: 166/2023 తేది:30.10.2023

## ANNEXURE - A

GOVERNMENT OF ANDHRA PRADESH  
WOMEN DEVELOPMENT AND CHILD WELFARE DEPARTMENT  
OFFICE OF THE DISTRICT WOMEN & CHILD WELFARE & EMPOWERMENT OFFICER,  
EAST GODAVARI DISTRICT, RAJAMAHENDRAVARAM

**RECRUITMENT NOTIFICATION No : 166/2023 Dated : 30.10.2023**

The District Women & Child Welfare & Empowerment Officer, (DWCWEO) East Godavari District, Rajamahendravaram invites applications for various posts from the eligible candidates who between the age group **25-40 years as on 01.07.2023** with having required qualifications to work in District Project Management Unit (DPMU) and Block Project Management Unit (BPMU) office of the District Women and Child Welfare office and ICDS Projects in East Godavari District **Under Poshan Abhiyaan Saksham Anganwadi and poshan 2.0 Scheme**. The following positions are purely on Contract basis. The post wise details are furnished below:

Sl.No.	Name of the Post	No. of Posts	Qualifications	Place of work	Roster Point	Remuneration per month in Rs.
1	District Coordinator	1	Graduate with Certification Diploma in Computer Science or IT * At least 2 years' experience in application maintenance & support, * Good oral and written communication skills in local language, *Computer literacy must. *Willingness to travel a must, *Mandatorily local candidates should be engaged.	Rajamahendravaram East Godavari	General (RPN:1)	30,000/-
2	Project Assistant	1	Graduate Degree /Post Graduate with Diploma in Management/Social Sciences/Nutrition, * Minimum 2 years work experience of capacity building, with supervisory skills * Good oral and written communication skills in local language and fair skills in English *Ability to work in a team and willingness to travel extensively * Mandatorily local candidates should be engaged	Rajamahendravaram East Godavari	General (RPN:1)	18,000/-

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	Name of the Post	No. of Posts	Qualifications	Place of work	Roster Point	Remuneration per month in Rs.
3	Block Coordinator	3	Graduate, *At least 2 years experience of working with technology and software application support, *Good oral and written communication in local language, *Mandatorily local candidates should be engaged.	ICDS Project Rajamahendravaram ICDS Project Rajangaram ICDS Project Rangampeta	General : 2 SC : 1 (RPN: 1 to 3)	20,000/-

Further information available from District Web Site eastgodavari.ap.gov.in. The prospective candidates may download the application form prescribed and may send/submit the filled application along with attested Xerox copies of education qualifications, Marks lists, experience certificate etc., to the DWCWEO Mahila Praganam Compound Bommuru E.G. District from 31.10.2023 to 7.11.2023 before 5.00 PM.

Applications received after the due date shall not be considered.

**Note:** The Collector & District Magistrate/Chairman, East Godavari District reserves the right to cancel the notification at any time without assigning any reasons.

*K. M. Gupta*  
DW&CW Empowerment Officer,  
East Godavari District,  
Rajamahendravaram

*30/10/23*

*29*  
*30/10/2023*

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ANNEXURE - A

GOVERNMENT OF ANDHRA PRADESH  
WOMEN DEVELOPMENT AND CHILD WELFARE DEPARTMENT  
OFFICE OF THE DISTRICT WOMEN & CHILD WELFARE & EMPOWERMENT OFFICER,  
EAST GODAVARI DISTRICT, RAJAMAHENDRAVARAM

**RECRUITMENT NOTIFICATION No: 218/2023 Dated : 30.10.2023**

The District Women & Child Welfare & Empowerment Officer,(DWCWEO) East Godavari District, Rajamahendravaram invites applications for various posts from the eligible candidates who between the age group **25-42 years as on 01.07.2023** with having required qualifications to work in District Child Protection Unit and Specialized Adoption agency under the Control of District Women & child welfare and Empowerment officer East Godavari District Rajamahendravaram. The following positions are purely on **Contract basis only**. The post wise details are furnished below:

Sl.No.	Name of the Post	No.of Posts	Qualifications	Place of work	Roster Point	Remuneration per month in Rs.
<b>I-District Child Protection Unit</b>						
DCPU -01	District Child Protection officer (DCPO)	1	<p>Should have a post graduate in Social Work (MSW) Master's Degree in Psychology/MA Sociology, M.Sc, Home Science (Child Development from recognized university.</p> <p>b) Should have at least 3 years' experience and knowledge of working on women / Child Protection issues including 1 year at a program coordination level.</p> <p>c)Should have good rapport/ partnership with the NGOs/Govt. departments in the district who are working on women and child related issues.</p> <p>d) Should have demonstrable commitment to women and child concerns and communication skills both written &amp;oral and ability to pursue the matters with all concerned.</p> <p>e)Ability to work on computer and capable of using MS-Office package (MSWord and Excel and also capable of using internet.</p>	Rajamahendravaram East Godavari District	General Roster :1	44023/-

No.	Name of the Post	No. of Posts	Qualifications	Place of work	Roster Point	Remuneration per month in Rs.
DCPU -2	Protection Officer ( Institutional Care)	1	<p>a) Should have a post graduate in Social work MSW Masters Degree in Rural development /Psychology/MA Sociology M.Sc. Home Science from recognized university.</p> <p>b) Should have at least 3 years' experience and knowledge of working on women / Child Protection issues including 1 year at a program coordination level.</p> <p>c) Should have good rapport/ partnership with the NGOs/ Govt. departments in the district who are working on women and child related issues.</p> <p>d) Should have demonstrable commitment to women and child concerns and communication skills both written &amp; oral and ability to pursue the matters with all concerned.</p> <p>e) Ability to work on computer and capable of using MS-Office package (MSWord and Excel and also capable of using internet.</p>	Rajamahendravaram East Godavari District	General Roster :1	27,804/-
DCPU -3	Protection Officer ( Non - Institutional Care)	1	<p>a) Should have a post graduate in Social work MSW Masters Degree in Rural development /Psychology/MA Sociology M.Sc. Home Science from recognized university.</p> <p>b) Should have at least 3 years' experience and knowledge of working on women / Child Protection issues including 1 year at a program coordination level.</p> <p>c) Should have</p>	Rajamahendravaram East Godavari District	SC (RPN: 2)	27,804/-

			<p>good rapport/ partnership with the NGOs/Govt. departments in the district who are working on women and child related issues.</p> <p>d) Should have demonstrable commitment to women and child concerns and communication skills both written &amp; oral and ability to pursue the matters with all concerned.</p> <p>e) Ability to work on computer and capable of using MS-Office package (MSWord and Excel and also capable of Using internet.</p>			
DCPO -6	Social Worker (Women)	1	<p>Should have a Bachelors/Post graduate in Social Work/MSW/PG in Psychology form recognized university.</p> <p>b) Should have at least 3 years' experience and knowledge of working on women/Child protection issued including 2 years of working with children conflict with law. Experience of working with Police Dept. on child related issues will be an added advantage.</p> <p>c) Should have good rapport with the NGOs/ Police /Govt. Departments in the District who are working with children in conflict with law.</p> <p>d) Should have demonstrable Commitment to women and child concerns. Should have written &amp; oral communication skills(ability to write and speak fluently English and Telugu) Ability to write case reports.(submit</p>	Rajamahendravaram East Godavari District	General Roster :1	18536/-

			copies of the reports)  e) Ability to work on a computer and capable is using MS-office Package (MSWord and Excel and also capable of using the internet.			
DCPU -7	Accountant	1	a) Should have a Bachelor's Degree in Commence /Finance (B.Com) Only from recognized university.  b)Should have at least 4 years experience and good /sound knowledge of maintaining accounts and related book keeping and IT Laws. Knowledge of principals of accounting Practical experience of maintaining accounts for 4 years in necessary.	Rajamahendravaram East Godavari District	General	18,536/-
DCPU -8	Data Analyst	1	a)Should have a Degree in Economics/Statistics/Mathematics.  b)Should have at least 2 years' experience in data management and analysis and using packages such as SPSS.  c) Should have excellent working knowledge of MS-office, especially MS Excel .Good knowledge methods of data collection and generating formats for data collection.  d) Should have demonstrable strong written& oral communication skills (ability to write and speak fluent English and Telugu)  e) Special achievements or contributions in the earlier tenure in the field of data analysis/with Govt.Dept/NGOs on in analysing	Rajamahendravaram East Godavari District	General	18536/-



			their data and generating reports.			
DCPU-09	Assistant cum Data Entry operator	1	<p>a) Preferably having a Bachelors Degree in any discipline and a Diploma in Computer application. (20 Points for higher qualifications and 20 points for marks obtained in B.Com)</p> <p>b) Should have at least 2 years' experience of working as a Data entry operator.</p> <p>c) Knowledge and experience of doing admin work and file management and other office work.</p>	Rajamahendravaram East Godavari District	General	13240/-
CPU-10	Outreach Workers	2	<p>a) Should have a Bachelor's Degree (Preferably in Social work, child development from recognized university.</p> <p>b) Should have at least 3 years experience and knowledge of working on women/child protection issues at the community level. Experience of working with WDCW Dept. on child related issues will be an added advantage.</p> <p>c) Should have good rapport with the NGOs who are working with children at the grass - roots level/ Anganwadi of the WDCW Department in the District.</p> <p>d) Should have written &amp; oral communication skills. Ability to write cases reports</p> <p>e) Ability to work on a computer and capable using MSWord.</p>	Rajamahendravaram East Godavari District	General: 1 SC : 1	10592/-

Name of the Post	No. of Posts	Qualifications	Place of work	Roster Point	Remuneration per month in Rs.
<b>II- Specialized Adoption Agency (SAA)</b>					
SAA-1	Manager/ Coordinator (Women)	<p>1</p> <p>Should have a post graduate in Social Work (MSW) Master's Degree in Psychology/MA Sociology, M.Sc, Home Science (Child Development from recognized university.</p> <p>b) Should have at least 3 years' experience and knowledge of working on women / Child Protection issues including 1 year at a program coordination level.</p> <p>c) Should have good rapport/ partnership with the NGOs/ Govt. departments in the district who are working on women and child related issues.</p> <p>d) Should have demonstrable commitment to women and child concerns and communication skills both written &amp; oral and ability to pursue the matters with all concerned.</p> <p>e) Ability to work on computer and capable of using MS-Office package (MSWord and Excel and also capable of using internet. Records are well maintained and updated as per CARA guidelines.</p>	Rajamahendravaram East Godavari District	General (1)	23170/-
SAA-2	Social Worker/Early Childhood (Women)	<p>1</p> <p>Should have a Bachelors/Post graduate in Social Work/MSW/PG in Psychology from recognized university.</p> <p>b) Should have at least 3 years' experience and knowledge of working on women/Child protection issued including 2 years of working with</p>	Rajamahendravaram East Godavari District	General Roster :1	18536/-

			<p>children conflict with law. Experience of working with Police Dept. on child related issues will be an added advantage.</p> <p>c)Should have good rapport with the NGOs/ Police /Govt. Departments in the District who are working with children in conflict with law.</p> <p>d) Should have demonstrable Commitment to women and child concerns. Should have written &amp; oral communication skills(ability to write and speak fluently English and Telugu) Ability to write case reports.(submit copies of the reports)</p> <p>e) Ability to work on a computer and capable is using MS-office Package (MSWord and Excel and also capable of using the internet.</p>			
SAA-3	Nurse(Women)	1	Should be 10 <sup>th</sup> passed (Age 21to 35 years)	Rajamahendravaram East Godavari District	General	11916/-
SAA-4	Doctor (Part time)	1	Should be Medical Doctor having completed ad minimum of MBBS and has been practicing. Specialization in Paediatric Medicine necessary. Should be able to give time to the SAA on regular basis and in emergency situations.	Rajamahendravaram East Godavari District	General	9930/-
SAA-5	Ayahs (Women)	5	Should have the experience of taking care of infants and children below 6 years	Rajamahendravaram East Godavari District	1.General 2.SC 3.General 4. BC-A 5.General	7944/-
SAA-6	Chowkidar (watch Man)(Women)	1	Committed and agile person with no past record of moral turpitude and a person who does not have addictions like drinking alcohol, chewing gutka etc..	Rajamahendravaram East Godavari District	General	7944/

Note: The above posts are reserved for Women.

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Further information available from District Web Site eastgodavari.ap.gov.in. The respective candidates may download the application form prescribed and may send/submit the filled application along with attested Xerox copies of education qualifications, Marks lists, experience certificate etc., to the DWCWEO Mahila Praganam Compound Bommuru E.G. District from 31.10.2023 to 7.11.2023 before 5.00 PM.

Applications received after the due date shall not be considered.

**Note:** The Collector & District Magistrate/Chairman, East Godavari District reserves the right to cancel the notification at any time without assigning any reasons.

*K. Venkatesh*  
DW&CW Empowerment Officer,  
East Godavari District,  
Rajamahendravaram.

*[Signature]*  
30/10/23

*[Signature]*  
30/10/2023