



**PARADIP PORT AUTHORITY**  
PARADIP - 754 142, ODISHA (INDIA)  
**ADMINISTRATIVE DEPARTMENT**



No. AD/RSC-I-24/40/2015(Vol.-III)/ 2193

Dated, the 22 Nov., 2023

**ADVERTISEMENT**

The Paradip Port Authority (PPA) an autonomous body under Ministry of Port, Shipping & Waterways, invites applications from Indian Nationals for filling up of the following post through **Direct Recruitment** :-

Sl. No.	Name of Post	Scale of pay	No. of posts	Age	Essential qualification
01	Safety & Training Officer, (Class-I)	Rs.50000-160000/-	01 (UR)	30 years	Degree in Engineering in any branch with two years experience in a supervisory capacity in a Port or similar place; Or Diploma in Engineering in any branch with five years experience in a supervisory capacity in a Port or similar place <b>With</b> i) Degree or Diploma in Industrial Safety recognized by Central Government. ii) Adequate knowledge in Odiya. iii ) Adequate knowledge or experience to design and conduct either independently or in collaboration with the training department suitable training and educational programmes for prevention of accidents to Dock Workers.

**GENERAL CONDITIONS**

- Applications, complete in all respects in the prescribed format and addressed to **the Secretary, Paradip Port Authority, Dist-Jagatsinghpur, Odisha- 754142** should reach **the office of the Secretary, Paradip Port Authority** by REGISTERED POST WITH AD on or before 31-12-2023
- The envelope containing the application should be clearly superscribed in **BOLD** capital letters with the post applied for as :-**"APPLICATION FOR THE POST OF SATETY & TRAINING OFFICER (CLASS-I)"**.
- Applicant must attach two latest passport size photographs mentioning his/her name on the back side.

- iv) Qualification & experience of the candidates should be strictly in accordance with the prescribed Recruitment Rules.
- v) The cut-off date for determining the age is 31.12.2023
- vi) Age relaxation, if any, will be as per the Govt. Guidelines. Upper age limit is 55 years for regular departmental candidates of PPA and other Major Port Authorities.
- vii) No request for change of any entries or part, originally indicated in the application form, shall be entertained.
- viii) The candidates shall be held responsible for correctness of all information given by him/her and in case of any information/documents found to be incorrect at a later stage, action shall be taken against the candidates, including dismissal / termination from service as per rule.
- ix) Self-attested legible copies of proof of age/date of birth, academic/ professional qualifications, caste certificate, experience, etc., relating to the post advertised to be attached with the applications.
- x) No representation on any ground for non-appearance for the written test/interview, etc., by the candidates will be entertained and his/her candidature will not be considered in such an eventuality.
- xi) Persons employed in Government Service (including Port Employees) should send their applications through proper channel and have to produce 'No Objection Certificate' from their present employer at the time of interview. An undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected, should be furnished.
- xii) The candidate should not have been convicted by any Court of Law.
- xiii) Incomplete applications shall be summarily rejected.
- xiv) The candidates should note that PPA will in no case be responsible for non-receipt of their applications or any delay in receipts of call letters for written test/interview by the candidates or any reason whatsoever.
- xv) The candidates are advised to visit the website [www.paradipport.gov.in](http://www.paradipport.gov.in) for further instructions/directions/amendments etc. from time to time.
- xvi) PPA reserves the right to modify/cancel the advertisement, if required at any time due to administrative reasons without assigning any notice/reason thereof.
- xvii) Selection will be based on the Written Test and Interview.
- xviii) Any kind of dispute with regard to the recruitment will be subject to jurisdiction within the **district of Jagatsinghpur, Odisha only.**
- xix) Decision of the Appointing Authority would be final with regard to all matters connected with the recruitment.



Secretary,  
Paradip Port Authority

**PARADIP PORT AUTHORITY**  
**ADMINISTRATIVE DEPARTMENT**

**APPLICATION FOR THE POST OF: SAFETY & TRAINING OFFICER (CLASS-I).**

1. Name of the Candidate (in Block letters) : \_\_\_\_\_
2. Father's/Husband's Name : \_\_\_\_\_
3. Date of Birth (dd/mm/yyyy) : \_\_\_\_\_
4. Age as on 01.11.2023 : \_\_\_\_\_
5. Permanent Address (with pin code) : \_\_\_\_\_
  
6. Address for correspondence (with pin code) : \_\_\_\_\_
  
7. E-mail address, phone numbers (office, residence & mobile) along with fax no. if any : E-mail: \_\_\_\_\_  
: Mob: \_\_\_\_\_  
: Ph (off): \_\_\_\_\_  
: Ph (Res): \_\_\_\_\_
8. Nationality : \_\_\_\_\_
9. Religion : \_\_\_\_\_
10. Whether belongs to Minority /Community, If yes, please specify. : \_\_\_\_\_  
: \_\_\_\_\_
11. Whether belongs to ST/SC/OBC/GEN : \_\_\_\_\_
12. Gender : \_\_\_\_\_
13. If physically handicapped, sub Category of PH : \_\_\_\_\_
14. Marital Status : \_\_\_\_\_

Affix  
Passport  
size  
Photograph

15. Details of Educational Qualifications from Matriculation onwards (Enclose a separate sheet, duly signed, if the space below is insufficient):

Sl. No.	(1)	(2)	(3)	(4)	(5)
a) Examination passed					
b) Year of passing					
c) Name of College/ Institute					
d) University/ Board					
e) Main subjects					
f) Total aggregate percentage of marks obtained/ division/ etc.					

16. Details of experience (in chronological order). (Enclose a separate sheet, duly signed, if the space below is insufficient.) : \_\_\_\_\_

Sl. No.	(1)	(2)	(3)	(4)	(5)
a) Name of organization					
b) Post held with dates	From				
	To				
c) Brief description of duties					
d) Details of experience					
e) Scale of pay					
f) Total Salary					

17. Details of computer knowledge Language(s) known and application Software used : \_\_\_\_\_

18. Additional information, if any, which the candidate would like to mention in support of your suitability for the post (This among other things may provide information with regard to (i) additional academic qualifications, (ii) professional training, (iii) work experience over and above advertisement) [enclose a separate sheet, duly authenticated by your signatures, if the space is insufficient] : \_\_\_\_\_

19. Language(s) known (Read, write, speak and understand) : \_\_\_\_\_

Whether convicted by any Court of Law : \_\_\_\_\_

20. (Yes/No), If yes, please specify. : \_\_\_\_\_

**DECLARATION**

I hereby solemnly declare and undertake that all information furnished by me is true, correct and complete to the best of my knowledge and belief. I also undertake that, if at any stage of selection, the information furnished is found to be false or misleading, my candidature/appointment/services will stand cancelled/terminated, without assigning any reasons therefor.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Place: \_\_\_\_\_

Name : \_\_\_\_\_

Note: Self attested copies of documents in support of educational qualification and experience must be enclosed. Application will not be considered without self attested copies of all supporting documents.