

**TAMILNADU TRADE PROMOTION ORGANISATION**  
(A Joint Venture of ITPO (Govt. of India) and TIDCO (Govt. of Tamil Nadu))

Adv No. TNTPO/Admin/1009/2023

Date: 09.12.2023

**Engagement of AE(Electrical) in TNTPO on a contract Basis**

Tamil Nadu Trade Promotion Organisation (TNTPO) a joint venture of India Trade Promotion Organisation (ITPO) and Tamil Nadu Industrial Development Corporation Ltd (TIDCO) invites applications for filling up of following post of Assistant Engineer (Electrical), on contract basis initially for a period of one year subject to extension later based on performance and need in connection with Expansion Project of TNTPO, Nandambakkam, Chennai-600089.

**The eligibility criteria for the appointment of Assistant Engineer (Electrical)**

<b>Name of the Post</b>	<b>Assistant Engineer (Electrical) on Contract</b>
Pay-scale	<b>Rs.60,000/- PM Consolidated basis.</b>
Educational Qualification	i) Must possess a Bachelor's Degree in Electrical Engineering from a recognized University/Institution and possess a "C" Certificate.
Eligibility criteria	ii) Must have 8- 10 years of experience in Electrical Engineering in Government / State /Central Public Sector Enterprises / reputed private organizations, preferably in the field of HT installation Maintenance and project works. iii) Preference will be given to candidates having sound knowledge and experience in HT installation Maintenance and project works.
Age	The maximum age limit is <b>50 years</b> as on the closing date of receipt of the application
Job Profile	i) Supervise all HT/LT Electrical Works relating to the Expansion Project of TNTPO. ii) HT/LT Electrical Maintenance of existing Convention Centre and Exhibition Halls. iii) Other Electrical works in CTC campus
Last Date for Submission	<b>15.12.2023 at 05.00 PM *</b>

**\*Note:**

1. Age and experience will be reckoned as on the closing date of receipt of applications.
2. Applications are invited only through e-mail ([careers@chennaitradecentre.org](mailto:careers@chennaitradecentre.org))

**Important Instructions**

1. Candidates against whom civil or criminal cases are pending are not eligible to apply for the post. Candidate applying for this post should submit declaration in this regard.
2. In case of any criminal case is filed or conviction / punishment is imposed on a candidate after submission of the application at any stage of the selection process before the completion of selection process such candidate should report this fact to the Tamil Nadu Trade Promotion Organization in the next immediate stage.
3. Failure to comply with these instructions shall result in rejection of their candidature for the post.
4. TNTPO reserves the right not to fill the posts without assigning any reason what so ever. Mere fulfilling the criteria will not vest any right of the candidate for being called for interview.
5. In case, it is found at any stage that a candidate does not fulfil the eligibility criteria and/or that he/she has furnished incorrect/false information/certificate/ documents or has suppressed any material information, his/her candidature will stand cancelled.
6. If any of these shortcomings are detected even after appointment, his/her services are liable to be terminated.

**Other instructions.**

1. The recent Passport size photograph, photocopies of Educational Qualification and Experience should be enclosed with application and the original should be produced at the time of interview.
2. The candidates are required to appear for an interview at their own expense. TNTPO reserves the right to short list and/or to reject any or all the applications without assigning any reason.
3. Kindly find the application form below and submit the scanned copy after duly filling along with the required scanned documents through e-mail ([careers@chennaitradecentre.org](mailto:careers@chennaitradecentre.org))

**Managing Director  
TNTPO**

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Application for \_\_\_\_\_  
(To be filled in Block letters)

Affix recent  
Coloured  
Passport size  
Photograph

- (1) Name; \_\_\_\_\_
- (2) Father's/Husband's Name; \_\_\_\_\_
- (3) Date of Birth/Age as on the closing \_\_\_\_\_  
Date of receipt of applications;
- (4) Permanent Address: \_\_\_\_\_  
\_\_\_\_\_
- (5) Correspondence Address; \_\_\_\_\_  
\_\_\_\_\_
- (6) Educational Qualifications; \_\_\_\_\_
- (7) Experience specifying the name of the Organization, post held from time to  
indicating the pay scale and duration of the post;  
(Please attach a separate sheet, if needed)
- (8) Telephone/Mobile no., \_\_\_\_\_
- (9) E-mail id: \_\_\_\_\_
- (10) Aadhar No. \_\_\_\_\_
- (11) Any other relevant information (Attach separate sheet, if needed)

Date: \_\_\_\_\_

Place: \_\_\_\_\_

(Signature)