



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS), BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India

Website: www.aiimsbhopal.edu.in

Advertisement No: AIIMS Bhopal/ PHARM/ 2023/ 5774

Dated: 27.1.2024

Advertisement for Recruitment of Contractual Staff in ICMR funded extramural project

Eligible candidates are invited to attend SKILL TEST for the following posts on purely temporary or contractual basis and subject to continuation of funding for the project in the extramural research project ICMR funded under Dr Ratinder Jhaj, Professor Pharmacology at AIIMS Bhopal.

Name of the Post	Project Technical Support I (Data Entry Operator)
Name of the Project	Development and validation of a deprescribing tool relevant to the Indian context and evaluation of its effectiveness in reducing inappropriate polypharmacy in the elderly
Number of posts	Two
Essential Qualification	<ul style="list-style-type: none">• Intermediate or 10th pass from a recognized board or MLT/DMLT/ITI• Typing speed of not less than 15000 key depressions per hour through speed test on computer
Desirable Qualification and Experience	<ul style="list-style-type: none">• DCA/DOEACC equivalent or higher• 2 years' experience in Data entry in research related to medical sciences in reputed Institute• Working knowledge of English
Age limit	28 years
Emoluments	18,000 + 18% HRA = 21,240 per month
Nature of Duties	<ul style="list-style-type: none">• Entry and maintenance of data related to the research project• Preparation of data summaries/ project report• Assisting the Investigators in research activities relating to the project.• Any other duty assigned by the PI/Co-PI/ supervisory officer from time to time
Duration	One year or till the duration of project whichever is earlier

In case of any queries please contact-office.pharmacology@aiimsbhopal.edu.in

1. **Selection Venue:** Department of Pharmacology, Sardar Vallabh Patel Building (Medical College), AIIMS Bhopal. No TA/DA will be paid for attending the walk-in-written test/Interview.
2. **Age Concession:** Age relaxation is admissible in respect of SC/ST/OBC candidates, Retrenched Government Employees, Departmental Candidates (including projects), and ex- servicemen in accordance with the instructions issued by the Central Government from time to time. Age concession to the extent of services rendered in the research projects will also be admissible for experienced and skilled persons.

1. Date and Time of Written Test/Interview: Application form duly filled and scanned to be send on mail ID office.pharmacology@aiimsbhopal.edu.in

2. Last date of application: 15.02.2024

3. **All the candidates should report on 01.03.2024 not later than 10:00 AM.** Written Examination (if more number of candidates) would be held Department of Pharmacology Sardar Vallabh Patel Building (Medical College), AIIMS, Saket Nagar, Bhopal. The examination would consist of multiple-choice questions in the subjects of general analytical ability and knowledge of concerned area. Skill test will be conducted in the Department of Pharmacology

4. The candidates shall report for appearing in the written/skill test with-

a Filled Application form copy

b. Self-attested photocopies of proof of date of birth (class 10th certificate/ school leaving certificate), eligibility qualification mark-sheets, degrees, experience certificate, caste certificate (if applicable), qualifying degree registration with statutory council (if applicable) and other relevant testimonials.

5. Application Fees: Nil

Reserved category candidates must produce their latest Caste Validity Certificate. OBC candidates must possess a latest valid non-creamy layer certificate, issued within three years. PWD candidates shall produce latest disability certificate issued by a Medical board of Government hospital with not less than 40% disability

TERMS & CONDITIONS

1. **It is candidates' responsibility to ascertain and ensure their eligibility as per the prescribed qualification and experience. Any misinformation detected at any stage will make the candidate liable for legal action. Permission to appear in the selection process does not approve the eligibility of the candidate. Even after qualifying the selection process the candidate may be rendered disqualified at the time of document verification if he / she do not fulfil essential eligibility criteria.**

2. These appointments will be made from the staff strength sanctioned to the extra-mural

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project and employment in this extra-mural project will not vest any right to candidate for appointment within the sanctioned staff strength of AIIMS Bhopal or ICMR.

3. **Tenure:** The assignments are purely on contract basis for the period specified above. This appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in AIIMS Bhopal or ICMR or for continued contractual appointment.

4. **Expiry of Contract:** The contract will automatically expire on completion of period specified above until it is renewed with mutual consent for the decided period. The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.

5. **Leave:** The leave entitlement of the appointee shall be governed in terms of the ICMR leave policy governing extramural / short term research projects as amended from time to time.

6. **Accommodation:** No hostel or any other accommodation will be provided by the Institute / Principal Investigator.

7. The candidate who is already in government service shall submit 'No Objection Certificate' from the present employer at the time of walk-in-written test.

8. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.

9. The candidate should bring along original certificates in support of his/her age, educational/professional qualification, experience etc., two recent passport size colour photographs and a one set of self-attested photocopies of the relevant documents failing which he/she will not be allowed to participate in the walk-in-written test.

10. The candidate applying in response to this advertisement should satisfy themselves regarding their eligibility in all respects.

11. No travelling or other allowances will be paid to the candidate for appearing in written examination or for joining the post.

12. Canvassing of any kind will lead to disqualification.

13. Private practice of any type is prohibited.

14. He / She can be posted at any place as per the requirement of the project including rural areas / field sites.

15. He / She is expected to conform to the rules of conduct and discipline as applicable to the institute employees.

16. The decision of the competent authority regarding the selection of the candidate will be final and no representation will be entertained in this regard.

17. The candidate should not have been convicted by any Court of Law.

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18. In case any information given or declaration by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to his appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.
19. Applications incomplete in any aspect will be summarily rejected.
20. The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
21. All information / updates pertaining to this advertisement including date of written examination, result, joining etc will be displayed on the AIIMS Bhopal website which is www.aiimsbhopal.edu.in
22. No individual intimation may be sent by the AIIMS Bhopal to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting institute website regularly.
23. All disputes will be subject to jurisdictions of Court of Law at Bhopal.

Dr Ratinder Jhaj (Principal Investigator)
Professor, Department of Pharmacology
AIIMS, Saket Nagar, Bhopal