



SHRI VISHWAKARMA SKILL UNIVERSITY

(State University enacted under the Government of Haryana Act 25, 2016)

Village- Dudhola, District Palwal- 121102 (Haryana) , E-mail: info@svsu.ac.in

WALK - IN - INTERVIEW

Advertisement No. SVSU/23/AC&D/NT/001

The University invites the interested and eligible candidates to attend the Walk-in-interview for the following contractual posts scheduled on 19/02/2024 at 09:00 AM in the Shri Vishwakarma Skill University Village- Dudhola, District Palwal- 121102 (Haryana) .

Post Code	Name of the Post	Remuneration/Salary	No. of posts & Category
01	Joint Director	Consolidated Salary – Rs. 1,06,650/- pm	One (01) – UR
02	Content Manager	Consolidated Salary – Rs. 50,000/- pm	One (01) – UR
03	Business Development Head Manager	Consolidated Salary – Rs. 50,000/- pm	One (01) – UR

Abbreviations: UR- Un-Reserved, pm – per month

The above mentioned posts are purely on contractual basis for 01 years to be extended on year on year basis based upon performance.

General Terms & Conditions

1. The candidates should bring Original documents with filled application form (**Annexure – 1**) signed on each page by the applicant along-with all supporting self-attested documents.
2. The application fees for the application is as under: -
 - **For General category - Rs. 1000/-**
 - **Others - Rs. 250/ (Scheduled Castes/ Backward Classes/ Ex-Service Men/ Women/ /EWS)**
 - **Physically Disabled - Exempted from fees**

The candidates belonging to the category of PH (PwD i.e. Person with Disabilities) will enclose necessary certificates with their application form from a Competent Authority in support of their claim of Disability. All such certificates should clearly mention the type of disabilities as defined in the Govt. letter dated 25.04.2018.

3. The candidate should bring the Application fee at the time of interview in form of Demand Draft from any commercial bank in favor of **Joint Director, Assessment & Certification, Shri Vishwakarma Skill University, Payable at Gurugram.**
4. The benefit of reservation and fee concession will be given only to those who are domicile of Haryana State.
5. Separate application form is required to be submitted offline for each post with prescribed fee.
6. Candidate will be allowed to appear for the Interview subject to scrutiny of application as per the eligibility/qualification criteria. Candidates found not eligible by the scrutiny committee or who do not produce original documents shall not be allowed to appear in interview.
7. The appointment shall also subject to directions issued by the Government of Haryana time to time regarding contractual appointment & no claim of regularization/extension of contract shall be entertained.
8. These positions are purely on contract basis initially for 01 years extendable further up to 1 year on year to years' basis based on good performance. The Performance based incentive also increases annually upto 3%.

(Registrar, SVSU)



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Eligibility and Qualification/Experience for various Posts

Name of the Post	Joint Director
Number of Post	01 - UR
Mode of Recruitment	Contractual
Salary	Rs. 1,06,650/- Consolidated
Educational & Other Qualifications	<p>(1) Master's Degree with at least 55% of the marks in Engineering, Management, Health-Care, Computer Science, Social Science.</p> <p>(2) A minimum of 15 years of teaching/Industry experience or experience in research at the University/National level institutions and/or research/policy papers.</p> <p>(i) Contribution to educational innovation, design of new curricula and technology-mediated teaching learning process.</p> <p>(ii) An outstanding professional, with an exceptional accomplishment established in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.</p> <p>iii) Professional should have experience in any of the sectors viz. automobile, agriculture, apparel & textiles, IT&ITES, healthcare, Banking & Finance, retail, hospitality, electrical & electronics, construction, transport and logistics.</p> <p>iv) Knowledge of Hindi/Sanskrit up to Matric</p>
Preference	<ol style="list-style-type: none">1. An outstanding professional with complete knowledge of vocational education, skill development ecosystem and its stakeholders.2. Have in-depth knowledge and understanding of National Standard & Qualification Framework.3. Overall sectorial & Industry knowledge ability to analysis / collate demands and prepare a sustainable plan/models of skill programs / courses / work- study model and skilling framework.4. Establish national and international sectorial partnerships.5. Support in establishing digital courseware.6. Develop entrepreneurship development program.7. IT skills are mandatory.

Name of the Post	Content Manager
Number of Post	01 - UR
Mode of Recruitment	Contractual
Salary	Rs. 50,000/- Consolidated

Educational & Other Qualifications	<ol style="list-style-type: none"> 1) Master's Degree in Engineering/Management/ Relevant or concerned areas with at least First division or its equivalent grade of B in the UGC seven-point scale and 8 years of experience (Post Qualification) in assessment or educational administration with any NSDC/NSDA/SSC/ABs/PSUs/University/or related organization at National Level. Knowledge of Hindi / Sanskrit up to Matric standard or higher education. 2) Professional should have experience in any of the sectors viz. automobile, agriculture, apparel & textiles, IT&ITES, healthcare, Banking & Finance, retail, hospitality, electrical & electronics, construction, transport and logistics or other as relevant. 3) 3. Knowledge of Hindi / Sanskrit up to Matric standard or higher
Preference	<ol style="list-style-type: none"> 1) The Content Manger will have the primary responsibility for creating and development of question bank for NSQF aligned job roles. Have deeply knowledge about the operational of sector skill council and related job roles. Encouraging affiliated institutes to achieve enrollment targets. However, it is important to ensure that such targets are achievable and that they do not compromise the quality of education being provided. 2) Able to develop the separate question bank related to theoretical, practical and viva and associated project based. 3) Maintain the secrecy of created content. 4) Create a pool of subject matter experts wherever required. 5) Knowledge & skill Content moderation

Name of the Post	Business Development Head Manager
Number of Post	01 - UR
Mode of Recruitment	Contractual
Salary	Rs. 50,000/- Consolidated
Educational & Other Qualifications	<ol style="list-style-type: none"> 1) Master's Degree in Engineering/Management/ Relevant or concerned areas with at least First division or its equivalent grade of B in the UGC seven-point scale and 8 years of experience (Post Qualification) in assessment or educational administration with any NSDC/NSDA/SSC/ABs/PSUs/University/or related organization at National Level. Knowledge of Hindi / Sanskrit up to Matric standard or higher education. 2) Professional should have experience in any of the sectors viz. automobile, agriculture, apparel & textiles, IT&ITES, healthcare, Banking & Finance, retail, hospitality, electrical & electronics, construction, transport and logistics or other as relevant. 3) Knowledge of Hindi / Sanskrit up to Matric standard or higher

Preference	<ol style="list-style-type: none">1) Preference will be given people who have work in educations skill development sector/institutions or departments.2) Knowledge and understanding of National Occupational Standards & National Qualification Framework.3) Overall sectorial & Industry Knowledge ability to analysis/collate demands and prepare sustainable plan/models of skill programs/courses/ work-study model and skilling framework.4) IT skills are mandatory.5) Worked with any National or International Organization.6) Good interpersonal skills, Analytical skill, Communication Skills especially writing, subject knowledge and computer savvy
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(Application for Recruitment on Contract Basis)

Affix Recent
Passport Size
Photograph
Duly Singed

1. Advertisement No. : _____
2. Post applied for : _____
3. Full Name : _____
(in Blocks)
4. Date of Birth : ____/____/_____(DD/MM/YYYY)
5. Age as on..... : _____
6. Gender : _____
7. Nationality : _____
8. Aadhaar No. : _____
9. Father's Name/
Husband's Name : _____
10. Mother's Name : _____
11. Address for : _____
Correspondence _____
12. Permanent Address : _____

13. Telephone No. : Mobile _____
Landline (with STD Code) _____
E-Mail _____
14. Category : _____ Gen/ SC/ST/ BC/ ESM/ Others
15. State to which you : _____
belong
16. Details of Educational Qualification (From matriculation/ SSC onwards)

Examination Passed	Universities/ Board/ Institution/ Council of Examination	Month/ Year of Passing	Marks Obtained/ Total Marks	%age of Marks	Subjects

* Please attach relevant certificates.

17. Details of previous/ current employment: Give particulars below

Name of the Organization	Period of Service		Designation	Nature of duties performed	Total monthly emoluments
	From	To			

* Additional sheet may be enclosed for any other details of experience
 Please attach your latest detailed C.V
 Please attach relevant documents in support of the above

18. State of Health : _____

19. If selected, specify the minimum required joining time : _____

20. Mention your knowledge in the field of computer (A separate sheet may be attached, if required)

21. Name, address and contact numbers of two references with whom the Candidates has worked/ known in the last preceding five years:

1. _____ 2. _____

I hereby declare that all information given above are true, complete and correct. In the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirement of the relevant advertisement, my candidature may be cancelled, even after my appointment.

I undertake to abide by all the terms & conditions of the University. Date:

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Signature of the Candidate

Name of the Candidate

