

Research Project Recruitment Notice

Ref No. AIIMS/JDH/PED/2024/506

Dated: 05 /08/2024

Project Name: "Resource Centre/Hub under Health Technology Assessment"

Funding Agency: Department of Health Research


Subject: Recruitment for the following post on purely temporary basis in Extramural Research under above mentioned Project.

Applications in the prescribed format are invited for the following post on purely temporary basis in Extramural Research Project titled "Resource Centre/Hub under Health Technology Assessment" under Principal Investigator **Dr.Kuldeep Singh** as per the details given below:

S.N.	Designation	No of Post	Qualification	Monthly salary	Tenure	Age Limit
1.	Administrative Assistant	1.	<p>Essential Qualification: Graduate in any discipline from a recognised Institute/University with a strong computer knowledge</p> <p>Desirable Qualification: Bachelor or Master's degree related to Computer Science Applications/ Engg./ Science / Public Health and knowledge of computer applications/Software is highly desirable.</p> <p>Job Profile: Will be responsible for all administrative activities like handling project accounts, auditing, procurements, all documentation related to the project, and assisting project staff for needs.</p>	25000-35000/-	6 Months	Up to 40

All the candidates should report the below mentioned address at 9:00AM on the date of walk in interview and submit the duly filled application in the prescribed format and Bio-data on the day of Walk-In-Interview. Candidates should appear in person for Walk-In-Interview along with all relevant original documents and one set of self-attested photocopies of documents regarding age, qualifications and relevant experience etc.

Address:- Skill Lab 1st Floor AIIMS, Jodhpur


Dr.Kuldeep Singh

Dr. Kuldeep Singh Principal Investigator
आचार्य एवं विभागाध्यक्ष
Professor & Head
बाल रोग विभाग
Department of Pediatrics
अखिल भारतीय आयुर्विज्ञान संस्थान, जोधपुर
All India Institute of Medical Sciences, Jodhpur

GENERAL TERMS & CONDITIONS:

1. Reporting time for candidate's starts at 9:00 AM on **20 August 2024** and closing time to report for interview is 10:00 AM on the same day, after which no additional candidates would be entertained for interview.
2. The above posts are filled-up on purely on temporary basis, co-terminus with the project & the candidate will have NO right to claim for permanent Employment under AIIMS, Jodhpur or continuation of his/her services in any other project.
3. No enquiries shall be entertained in this regard after due date.
4. All educational professional and technical qualification should be from a recognized Board/ University and full-time.
5. The experience requirement specified should be experience acquired after obtaining the minimum educational qualifications required for the post.
6. Persons working in Govt. or Public Sector undertaking should produce "No Objection Certificate" at the time of Interview.
7. No TA/DA will be admissible to appear in the interview.
8. This position will be purely on temporary/contractual basis for the specified period of time and based on project.
9. The salary is a consolidated sum without any other benefits and it is based on experience, qualifications, skill set, etc. of the candidates.
10. Canvassing in any form will be a disqualification.
11. Age concession to the extent of service rendered in other research projects may be admissible for experienced and skilled persons on case to case basis. **(Only Applicable for ICMR Project)**
12. Age / Education qualification / Experience will be considered till the last date of the advertisement.
13. The contract service will not confer any right for further assignment or regular appointment in the institute.
14. **Please note that all the essential qualifications and experience certificates are required to enclose with the application form. Otherwise, the application will be considered incomplete.**

FORMAT FOR APPLICATION

Passport Size
Photo

1. Name of the Post*:
2. Advertisement File No. & Date*:
3. Name of the Candidate*:
4. Father's Name:
5. Date of Birth*:
6. Age:
7. Permanent Address*:
8. Address of Correspondence:
9. Email Address*:
10. Phone No. Mobile _____ Landline No. _____
11. Qualification from High School and above:

S. No.	Qualification	Name of Board/University	Year of Passing	Percentage of Marks
1.				
2.				
3.				
4.				
5.				

12. Experience (Post Qualification):

S. No.	Post	Name of the Institution	From (DD/MM/YY)	To (DD/MM/YY)	Total Experience	Duties & Responsibility
1.						
2.						
3.						
4.						
5.						

I hereby declare that above information provided by me is correct to my knowledge and belief.

.....
(Signature of the Candidate)

Enclosures attached: -

1.