

आईआरईएल (इंडिया) लिमिटेड / IREL (India) Limited

रेअर अर्थ्सर् प्रभाग / Rare Earths Division

उद्योगमंडल / Udyogamandal, कोचीन / Cochin-683 501

**Notification No.: IREL/RED/HRM/Apprentices Engagement/2024-25/01 Date of notification: 05/11/2024**

**ENGAGEMENT OF APPRENTICES UNDER THE APPRENTICES ACT, 1961 IN RARE EARTHS DIVISION, UDYOGAMANDAL**

Rare Earths Division of IREL (India) Limited (formerly Indian Rare Earths Limited), a CPSU under Dept. of Atomic Energy invites applications from eligible Indian Nationals meeting the following eligibility criteria stipulated in the following paragraphs for engagement of **23** no. of Apprentices under Apprentices Act, 1961 at Rare Earths Division, located at Udyogamandal, Kochi, Kerala.

2. The details of the designated trades, qualification, and number of seats available for training are given in the following table.

Sr.	Designated Trades	Discipline/Trade	No. of Apprentices
<b>Graduate Apprentices</b>			
1	Civil Engineering	B. Tech. in Civil Engineering	01
2	Computer Engineering	B. Tech. in Computer Engineering	01
3	Chemical Engineering	B. Tech. in Chemical Engineering	04
4	Mechanical Engineering	B. Tech. in Mechanical Engineering	01
<b>Technician Apprentices</b>			
5	Mechanical Engineering	Dip. in Mechanical Engineering	01
<b>Trade Apprentices</b>			
6	LACP	B. Sc. Chemistry or ITI Laboratory Assistant (Chemical Plant) trade	04
			01
		B. Sc Physics	01
7	Fitter	ITI in Fitter trade	02
	Welder	ITI in Welder trade	02
	MMV (Mechanic Motor Vehicle)	ITI in Motor Mechanic trade	01
8	Electrician	ITI in Electrician trade	02
9	PASAA / COPA	ITI in PASAA /COPA trade	02

3. Candidates with **qualification acquired through Distance** Learning Mode or Part Time Mode or Correspondence Mode **shall not be considered**.
4. Candidates who have already undergone or are currently undergoing Apprenticeship training under Apprentices Act, 1961 in any Govt. /Public Sector/ Private Industrial establishments are NOT eligible.
5. Candidates having higher/ professional qualification need not apply.
6. As on the last date of application, age of the candidate should be minimum 18 years and maximum 25 years. Age relaxation for SC/ST categories is up to 5 years, for OBC (NCL) up to 3 years and for PWBD up to 10 years.
7. Duration of the apprenticeship shall be 1 year for all the above trades.
8. Rate of stipend of the apprentices will be as prescribed under the Apprenticeship Rules, 1992 and as notified by Government from time to time.
9. During the period of training, IREL (India) Limited will not provide any other benefit or financial assistance to apprentices.
10. Reservations  
Reservations will be applicable as per the prescribed percentage applicable to the State of Kerala. Relevant Government guidelines with regard to reservation for engagement of apprentices shall apply.
11. Selection Methodology
  - 11.1 The candidates who are fulfilling the criteria w.r.t educational qualification and age are only eligible for engagement as apprentices on the basis of merit list based on marks scored in specified educational qualification, subject to being found "Medically Fit" by Company's authorized Doctor. Wherever there is a tie, higher marks of specified educational qualification will be taken. If both are equal, seniority of date of birth will be taken.

- 11.2 The following priority (as applicable to Rare Earths Division (RED)) will be adopted for selection of apprentices:
- A. Candidates belonging to Land Affected Category (in respect of RED, if any, applicable)(Documentary proof to be enclosed)
  - B. Candidates from the peripheral villages situated within 10km radius of Rare Earths Division (RED) (Documentary proof to be enclosed) and wards of serving employees / ward of employees of deceased employees of IREL while on service.
  - C. Ernakulam District (Documentary proof to be enclosed)
  - D. Kerala State (Documentary proof to be enclosed)
  - E. Others
- 11.3 In case final aggregate marks is not mentioned in Certificate or in Final mark- sheet, total marks of all the semesters/ years will be considered as the marks scored in the Qualifying Examination.
- 11.4 Wherever CGPA or other grades in qualifying examination are awarded, equivalent percentage of marks should be indicated in the application as per norms adopted by concerned University/ Institute. The candidate shall be required to submit a certificate to this effect from the University/ Institute at the time of document verification.
- 11.5 Merit list shall be drawn taking in to account the stipulation brought at above and candidates will be called for document verification in the order of merit. They are required to submit **ORIGINAL** documents along with one set of self-attested photocopies of documents with regard to educational qualification, age and caste/ PWBD (if applicable), proof of enrollment in respective portal and other documents as specified in the advertisement. Candidature will be rejected in case candidates fail to produce the original document or he/ she is found not satisfying the eligibility criteria.
- 11.6 Shortlisted candidates shall undergo Medical Examination and will have to be declared "Medically Fit" by Company's Doctor before engagement as Apprentice. Final selection of candidate is subject to medical fitness by Company's Doctor.
- 11.7 Rare Earths Division (RED) being highly protected area, Apprentices will be allowed entry only after submission of Police Verification Certificate duly issued by concerned Police authorities of the area in which the candidate normally resides. Candidate may take parallel action to obtain the Police Verification Certificate, which is a mandatory requirement, to be produced upon Selection prior to joining the training.
- 11.8 If selected, candidates can be assigned to any Department of the unit for undergoing the Apprenticeship Training.
- 11.9 The selected candidates shall execute a Contract with the respective authority under the valid portal as per the Apprentices Act.
- 11.10 The candidates should NOT have undergone Apprenticeship either in IREL (India) Limited or in any other organization, earlier or pursuing Apprenticeship Training as per the Apprentices Act, 1961, as amended from time to time.
- 11.11 IREL (India) Limited shall have no obligation to offer regular employment to Apprentices during and/or after the completion of the apprenticeship period. After successful completion of Apprenticeship period, candidates shall be relieved from the respective work area.
- 11.12 Any corrigendum/ addendum etc. or updates with regard to this advertisement shall be made available on our website **www.irel.co.in** only. Candidates are thus advised to periodically visit our above websites as all future correspondence and latest information shall be available only on our website.
- 11.13 The candidature of the applicant would be provisional and subject to subsequent verification of certificates. In case it is detected at any stage of engagement or thereafter that a candidate does not fulfill the eligibility norms and/ or that he/ she has furnished any incorrect/ doctored/ false information/ certificate/ documents or has suppressed any material fact(s), his/ her candidature will stand cancelled. If any of these shortcomings is/ are detected even after engagement, his/ her engagement is liable to be terminated.
- 11.14 The decision of Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection, cancellation of the selection process either in part or full, higher qualification etc. No correspondence will be entertained in this regard. Filling up of the seats for training is solely at the discretion of the management based on suitability of candidates and no claim will arise for engagement, if some of these seats are not filled due to unsuitability/ insufficient number of candidates.
- 11.15 Applications which are incomplete or not fulfilling the eligibility criteria shall not be considered

"Eligible" and treated as "Rejected".

- 11.16 Service Terms and conditions of the apprentices shall be governed by The Apprentices Act, 1961 and Apprenticeship Rules 1992 as amended from time to time.

## **12. How to apply for Apprenticeship**

- 12.1 Interested eligible candidates for Technician Apprentices and Graduate Apprentices, must enroll themselves in the **National Apprenticeship Training Scheme (NATS 2.0)** Portal of BOAT (SR) before applying against this advertisement. If not enrolled, candidates may register at <https://nats.education.gov.in>. Eligible candidates for Trade Apprentices must register themselves in the Portal of Ministry of Skill Development And Entrepreneurship, Government of India before applying against this advertisement. If not registered, candidates may register at <https://www.apprenticeshipindia.gov.in>.
- 12.2 The applications will not be accepted without registration in the above mentioned web portal.
- 12.3 The candidates for Trade Apprenticeship have to apply for the respective apprenticeship through the Establishment Registration No. **E11153200006** and candidates for Technician Apprentices and Graduate Apprentices have to apply for the respective apprenticeship through the Establishment Registration No. **SKLERC000015**. Last date of online application shall be **30/11/2024**. Application received online after the said date will not be considered for processing. Applications of candidates which have been received already during this financial year also shall be considered. In the event of insufficient applications/ eligible candidates in any trade, the training seats shall be filled by obtaining list of candidates from Related Instruction centers (RI Centre)/ Supervisory Development Centre (SD Centre)
- 12.4 However, submitting the **scanned copy of application by e-mail is a must** for screening / selection. The application should be submitted in the proforma given in this advertisement as in Annexure A, preferably on A4 size paper. The subject of the email shall be **"APPLICATION FOR ENGAGEMENT OF APPRENTICES AGAINST NOTIFICATION NO. IREL/RED/HRM/Apprentices Engagement/2024-25/01"**.
- 12.5 Candidates should submit scanned copies of self-attested photocopies of the following certificates/ documents along with their application:
- 10<sup>th</sup> pass/ Matriculation certificate issued by the concerned Education Board/ Birth Certificate issued by the Concerned Authority as proof of date of birth. No other document will be accepted for verification of date of birth.
  - 10th Mark Sheet.
  - SC/ ST/ OBC (NCL)/ EWS/ Disability certificates by reserved category candidates in the prescribed format issued by the Competent Authority. OBC non-creamy layer status should be valid and be issued by the Competent Authority.
  - Declaration form by OBC-NCL, as applicable.
  - For Trade Apprentices, Semester-wise/ year-wise mark sheets and ITI Pass certificate in respective Discipline; for Diploma Apprentices, Semester-wise/ year-wise mark sheets and Certificate of full-time Diploma in Engineering and for Graduate Apprentices, Semester-wise/ year-wise mark sheets and Certificate of full-time Engineering Graduation Degree.
  - Nativity Certificate.
  - Aadhaar Card.
  - Proof of Enrollment proof in the respective apprenticeship portal.
- 12.6 Scanned copy of the duly filled in application form affixing passport size photograph of the applicant on the space provided along with all supporting documents is required to be sent to the following e-mail address:
- hrm-red@irel.co.in**
- 12.7 The filled in application along with self-certified copy of credentials in support of age, Qualification, Caste, Enrollment Proof, etc by e-mail should reach us on or before **30/11/2024**. Applications received after **30/11/2024** for any reasons will not be considered.
- 12.8 Under no circumstances the company will be responsible for any delay/ non- delivery/ technical error etc. of the e-mail. No correspondence in this regard will be entertained.

<b>Last date of receipt of online application &amp; email containing scanned copy of Filled in application as per proforma, alongwith requisite documents.</b>	<b>30/11/2024</b>
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