No. NIMH/PROJ/DHR-ICMR/RSM/NOTIF./2024-25   **07.01.2025**

NOTIFICATION

Applications are invited from eligible candidates for filling up the below mentioned post on **contract basis** for **Viral Research and Diagnostic Laboratory (VRDL) at National Institute of Mental Health & Neurosciences (NIMHANS), Bengaluru (Medical College Level VRDL)** under the approved scheme of the Department of Health Research, Ministry of Health & Family Welfare, GoI. on **"Setting up of Nation-wide Network of Laboratories for Managing Epidemics and National calamities" through ICMR** under Dr. Reeta S. Mani, Principal Investigator, Prof. & Head, Department of Neurovirology, NIMHANS.

Name of the Post	**Data Entry Operator**
No of post	One
Essential Qualifications	Graduate with knowledge of data entry work
Desirable Qualifications	Preference will be given to candidates with prior 1-2 years' experience in data entry work
Maximum age limit	30 years
Emoluments	Rs. 20,000/- per month Consolidated
Duration of the post	Initial appointment will be made for a period of 6 months, extendable depending upon the performance of the candidate.

Eligible candidates fulfilling the criteria, may apply by sending their resume, certificates of qualification, experience and testimonial by email to **vrdlnimhans@gmail.com**

The resume may be sent only in the format provided below.

Candidates who apply, should invariably mention the **Notification No., Date, email ID, Contact No. & Postal Address,** failing which the application will not be considered.

The last date for receipt of applications along with the relevant documents is 14 days from the date of notification published in the NIMHANS website. NOC from the PI if working in extramural/intramural projects, NIMHANS is mandatory.

                                          Sd/-

                                        REGISTRAR

Format for Resume

1. Name of the candidate   :
2. Present address   :
3. Permanent address   :
4. Email   :
5. Telephone number(s)   :
6. Age and Date of Birth   :
7. Academic qualifications

Name of examination/ degree	University/ Institution	Subject	Month & Year of completion

8. Experience (previous appointments held with date and duration):

Post held	Period		Total period	Organization/ Institute
	From	To		

9. Technical/ laboratory skills acquired:
10. Research work (including dissertation, etc.,):
11. Publications (if any):
12. Presentations in conferences (if any):
13. Honours/ awards (if any):
14. Any other relevant information: