



इंडियन रेलवे कॅटरिंग एवं टूरिज्म कॉरपोरेशन लिमिटेड  
(भारत सरकार का उद्यम-मिनी रत्न)  
**INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.**  
(A Govt. of India Enterprise-Mini Ratna)

"CIN-L74899DL1999GO1101707", E-mail : info@irctc.com, Website: www.irctc.com

**VACANCY NOTICE NO. DEP- 03/2025**

**No. 2024/IRCTC/HRD/Dep/CO-AGM/Tourism**


**Date: 28.01.2025**

**GENERAL MANAGERS  
ALL RAILWAYS/PRODUCTION UNITS**

**DIRECTOR GENERALS/DIRECTORS  
ALL RAILWAY TRAINING INSTITUTES**

**CMD/MD/CHAIRMAN  
ALL RAILWAY PSUs**

<b>Organization</b>	:	Indian Railway Catering and Tourism Corporation Ltd. (IRCTC LTD)
<b>Title</b>	:	Addl. General Manager (E6) - Tourism
<b>No. Of posts</b>	:	1 Post
<b>Location</b>	:	New Delhi (transferable as per business requirement)
<b>Duration</b>	:	Three years or till IRCTC is exempted from the rule of immediate absorption, whichever is earlier
<b>Service</b>	:	Officers working in JA Grade or equivalent
<b>Terms of appointment:</b>		Deputation
<b>Age</b>	:	Below 55 years as on closing date of the vacancy notice
<b>Scale of Pay</b>	:	Parent Pay plus Deputation Allowance & All Other Perks and allowances applicable as per IRCTC policy.
<b>Educational- Qualification</b>	:	Graduate in any discipline.
<b>Job description</b>	:	The officer is required to monitor the working of Tourism Business activities and to establish a good working environment to attain all set objectives, marketing and sales of tourism. Engage productively to explore the business development in various areas of tourism department including MICE, Hotel, RTP, Inbound, Medical Tourism business, etc.

  
28/1/25



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- Experience** : 1. JA Grade Officer in Level 12.  
2. The number of years of experience and nature of experience of the officer in the specific areas as per requirement will be taken into consideration.
- Eligibility** : Rs. 15600-39100 GP 7600 (6<sup>th</sup> CPC)/Level-12 (7<sup>th</sup> CPC)  
OR-  
Rs. 90,000-2,40,000 IDA Scale, E6 or its equivalent.
- Note** : Cut Off date for age and eligibility would be reckoned as on closing date of vacancy
- Web Address** : [www.irctc.com](http://www.irctc.com)- HR & Career -[Recruitment- Deputation](#)
- Closing Date** : 26.02.2025

Candidates shall apply through proper channel for selection on deputation basis to the above-mentioned vacancy in the prescribed proforma attached herewith. Zonal Railways, concerned HR departments, etc. May forward the applications of eligible candidate's along with Vigilance/D&AR Clearance, and APARS of last 03 years to GM(HR&CC)/IRCTC Corporate Office, 4<sup>th</sup> Floor, Tower-D, World Trade Centre, Nauroji Nagar, New Delhi. A scanned copy of application in the enclosed format duly filled may also be sent by candidate in advance through e-mail to [deputation@irctc.com](mailto:deputation@irctc.com).

(M VASU) 25/1/25

**ADDL. GENERAL MANAGER/HRD**

**PRESCRIBED PROFORMA**  
**FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS**

<b>Important</b> <i>(please don't leave blanks)</i>	<b>Vacancy Notice No.</b> <i>(appears on the top right side of notice)</i>	
	<b>File No.</b> <i>(appears on the left side of vacancy notice)</i>	
	<b>Post against which application has been submitted</b>	
	<b>Choice of station</b> <i>(wherever applicable)</i>	

**Personal Data**

1.	Name	:	
2.	Gender	:	
3.	Service	:	
4.	Department	:	
5.	Category	:	
6.	Date of Birth	:	
7.	DITS (Date of entry into Time Scale)	:	
8.	Date of entry in Gr.B <i>(wherever applicable)</i>	:	
9.	Present pay band with Grade Pay and basic pay as on date of application	:	
10.	Present Designation & Railway	:	
11.	Contact Details		
	(a) Email ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	



12. Educational Qualifications:-

S.No.	Qualification/Degree	Year/ Division	Institution/University, Place/ Country

13. Experience Details:-

SNo.	Designation & Railway with Place of posting	Grade (i.e. Gr.B/SS, JAG/SG/SAG)	From	To

14.	Details of previous deputation/ Foreign assignment, if any	:	
15.	Whether debarred from deputation? If yes, please furnish details.	:	
16.	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.	:	

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place:

Date:



**TO BE FILLED IN BY THE RAILWAY**  
**WHILE FORWARDING APPLICATION FOR DEPUTATION**

1.	Whether any disciplinary proceedings have been initiated against the officer during his career so far? If yes, details thereof	:	
2.	Whether any preliminary inquiry or any other vigilance related matter is pending against the officer. If so, full facts of the pending matter?	:	
3.	Whether the name of the officer appears in the Agreed List/ Secret List?	:	
4.	Whether the officer can be spared on deputation in the event of selection?	:	
5.	Please indicate ACR ratings for the last five years in respect of the officer. <i>(wherever applicable)</i>	:	

Signature  
of the officer certifying the proforma

Name: \_\_\_\_\_

Designation: \_\_\_\_\_