



ADVT/TISS/PROJECT/PRAYAS/MAY/2025

MAY 23, 2025

Vacancy for the post of Legal Fellows at Prayas, a field action project of the Centre for Criminology and Justice, School of Social Work, TISS, Mumbai

Prayas is a field action project of the Centre for Criminology and Justice, School of Social Work, initiated in 1990. It is a response to the needs of disadvantaged groups being processed by the Criminal Justice System. It aims at socio-legal and economic rehabilitation of persons who are at risk of being criminalized, exploited for commercial sex, and those in destitute states.

Prayas invites interested candidates to apply for the post of One (1) Legal Fellow (Male) for Kolhapur District and One (1) Legal Fellow (Female) for Thane District (on contract for one year)

Post: 1 Legal Fellow (Male) for Kolhapur District and 1 Legal Fellow (Female) for Thane District (on contract)

Location: Kolhapur Central Prison, Kolhapur District and Thane Central Prison (Women's Section) in Thane District

No. of Vacancy: 02 Posts

Salary: Rs. 30,000 per month

Nature of Appointment: Contract basis

Period of Contract: One Year (may be extended based on performance and fund availability)

Age Limit: Up to 35 years (as on 01-06-2025)

The last date for receipt of online application: June 15, 2025.

Qualification and Experience:

- LLB degree
- Sanad for practicing in Maharashtra
- Field experience in legal aid and criminal justice is desirable.
- Ability to read, write and speak in Marathi, English Hindi.
- Familiarity with the use of MS-Office, Excel, emails and the internet.
- Preference may be given to lawyers with 2-3 years of legal practice.
- Ability to work effectively in teams as well as independently.
- During contract period, Fellow shall not take up any other employment without the prior permission of the employer.

Key Responsibilities:

- Access to legal aid (District Courts and for High Court for bail matters)
- Assess and support appeal matters of convict prisoners.
- Coordinate with High Court Legal Services Committee, DLSA, Legal Aid Defense Counsels, Legal Aid Panel lawyers, and Prison Authorities.
- Support post-release reintegration through referrals.

Other Conditions:

- The Institute reserves the right to relax qualification and working conditions of the candidate based on the work experience and to relax age in the case of persons already holding comparable positions in a University/Research Institution of repute.
- The Institute reserves the right to invite persons for interview who may not have applied for

as per the above procedure and not fill up the vacancy advertised

- Since applications received may be short listed, merely possessing the prescribed qualifications and the requisite experience would not entitle a person to be called for interview.
- The post is unreserved, but candidates belonging to reserved category can apply. No queries or correspondence regarding issue of call letter for interview/selection of candidates for the post will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the post
- No TA/DA is payable for appearing for the interview
- **In case of any inadvertent error in the advertisement and in the process of recruitment, which may be detected at any stage, even after issue of appointment order, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate(s).**

Application process and interview:

1. Interested candidates are requested to send their resume and certificates of education and experience to: career.prayas@gmail.com
2. Last date of submitting application is 15th June, 2025
3. Shortlisted candidates will be invited for the interview.
4. **Candidates applying have to fill up the Google Form pasted below. Those who do not fill the Google Form may not be considered.**

<https://docs.google.com/forms/d/e/1FAIpQLSfJNdHtuHkwlyBcewcBAoDlowAN6d2TIGTHN-EMOrz0svSbqw/viewform?usp=header>

5. Candidates will be informed over e-mail and/or phone to appear for the Written Test/ Interview (offline / online) by the first week of July, 2024.

Project Leader, Prayas