



प्रशासन एवं मानव संसाधन निदेशालय,
Directorate of Administration & H.R.
खादी और ग्रामोद्योग आयोग
Khadi & Village Industries Commission
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय, भारत सरकार
Ministry of Micro, Small & Medium Enterprises, Govt. of India

No: ADM-II/Policy/Medl. Conslt/2024-25/(69)/Vol.V

Date: 12.06.2025

**ADVERTISEMENT FOR ENGAGEMENT OF PART TIME
ALLOPATHIC GYNECOLOGIST and HOMEOPATHIC MEDICAL
CONSULTANT**

The application in sealed covers are invited for engagement of Allopathic Gynecologist and Homeopathic Medical Consultant on part time basis to provide medical services/advice to the officials of Khadi & V.I. Commission in Central Office, Irla Road, Vile Parle (W), Mumbai-400056 as detailed below:-

Sr. No.	Particulars of Medical Consultants to be engaged	Duration of consultancy	No. of Vacancy	Time slot of consultancy
1	Allopathic medical consultant	One year	01	11.00 a.m. to 01.00 p.m.
2	Gynecologist medical consultant	One year	01	02.00 p.m. to 04.00 p.m.
3	Homeopathic medical consultant	One year	01	04.00 p.m. to 06.00 p.m.

Terms and conditions:-

1. The medical consultants are required to visit at the office of KVIC situated at Irla Road, Vile Parle (W), Mumbai-56 on all working days on the allotted time slot (except Saturday, Sunday and Holiday) in the dispensary maintained at the office premises for the following:-
 - a) To provide medical services to the officials/visitors and their family members and suggest medicines/treatments to them.
 - b) To provide advice regarding referral to specialists.
 - c) To advice in the inpatient/outpatient medical reimbursement cases about emergency and chronic disease.

2. Initially the tenure of part time medical consultant will be for one year and can be extended for further period based on review of performance and the approval accorded by the Competent Authority thereon.
3. The honorarium alongwith conveyance charges to be paid have been decided approximately to Rs. 16,500/- p.m. plus Rs. 2750/- conveyance.
4. The sealed covers received in response to the advertisement will be opened by the team of officers and preference will be given to the highly qualified medical consultants fulfilling required terms of conditions.
5. The medical services are also required to be provided by medical consultants on the emergent situation/exigency as and when required irrespective of time slot attend.
6. For resignation/termination one month notice should be given from either side.

The registered Doctors/Medical Practitioners as in the expertise field of Allopathic, Gynecologist and Homeopathic having their clinics in Mumbai may send their resume/profile with attested copies of their Degree/Experience Certificate in the prescribed format to the Director (Adm & HR), Khadi & Village Industries Commission, 3rd Irla Road, Vile Parle (W) Mumbai-400056, Tel No. 022-26714267 clearly indicating their relevant qualification, work experience etc. within 30 days of publication/display of this advertisement on the website of the KVIC. The applications received after due date set for application will not be entertained. The sealed covers must indicate the application is made for 'Allopathic Medical Consultant, Gynecologist Medical Consultant OR 'Homeopathic Medical Consultant'.

Director (Adm & HR)



ADVERTISEMET

The Khadi and Village Industries Commission (KVIC) is a Statutory body created by an Act of Parliament (No. 6 of 1956 and as amended by Act No.12 of 1987 and Act No. 10 of 2006) Established in April 1957 and functioning under the administrative control of the Ministry of Micro, Small and Medium Enterprises, Govt. of India and having it Central office at Mumbai.

KVIC is inviting EOI (MBBS, BHMS BAMS etc.) from the registered Medical practitioner preferably residing Mumbai on Part Time basis for visiting two hours between 10.00 a.m. to 06.00 p.m. on all working days (i.e. excluding Saturday, Sunday and Holidays) for extending medical consultancies/services to the employees of KVIC at KVIC office on visiting basis for the period of one year which may be extendable on performance. Details of terms and conditions, honorarium and application format etc. may downloaded from KVIC website- www.kvic.gov.in

The interested Medical Practitioners may send their proposal alongwith details/Bio-data is sealed cover within a period of 30 days from date of advertisement to the following address:-

Director (Administration & HR)
Khadi & Village Industries Commission,
3rd Irla Road, Vile Parle (West)
Mumbai- 400056.
Tel- 022-26714267/4320/4325
Email- adm.kvic@gov.in

मेडिकल प्रैक्टिसनरों से रूचि की अभिव्यक्ति आमंत्रण

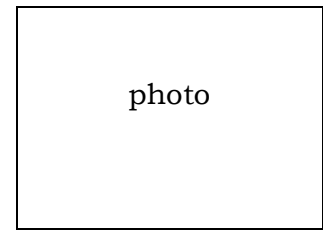
खादी और ग्रामोद्योग आयोग (केवीआईसी) संसद के एक अधिनियम (सन 1956 के 61 वें तथा 1987 के अधिनियम रं 12 एवं 2006 के अधिनियम क्र. 10 द्वारा यथासंशोधित) के द्वारा सृजित एक सांविधिक निकाय है, जो अप्रैल 1957 में स्थापित हुआ है और सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय, भारत सरकार के प्रशासनिक नियंत्रण में कार्य करता है व इसका मुख्यालय मुंबई में स्थित है।

केवीआईसी ऐसे पंजीकृत मेडिकल प्रैक्टिसनरों (चिकित्सकों), जिनके पास एसबीबीएस, बीएचएमएस, बीएएमएस इत्यादि की उपाधि हो, और अधिमानत मुंबई में निवासरत हो, से अंशकालिक आधार पर सभी कार्य दिवसों के दौरान (शनिवार, रविवार तथा अवकाश के दिनों को छोड़कर) प्रातः 10 बजे से संध्या 6 बजे के मध्य दो घंटों के लिए मूलाकाती आधार पर केवीआईसी के कर्मचारियों को मुख्यालय परिसर में चिकित्सीय परामर्श/सेवाएं प्रदान करने हेतु रूचि की अभिव्यक्ति आमंत्रित करता है। यह अनुबंध एक वर्ष की अवधि के लिए होगा, जिसे प्रदर्शन के आधार पर बढ़ाया जा सकता है। उक्त हेतु निबंधनों व शर्तों, मानदेय राशि और आवेदन प्रारूप संबंधी विवरणों को केवीआईसी की वेबसाइट – www.kvic.gov.in से डाउनलोड किया जा सकता है।

इच्छुक मेडिकल प्रैक्टिसनर (चिकित्सक) सम्पूर्ण विवरणों/जीवन वृत्तात के साथ अपने प्रस्ताव मुहरबंद लिफाफे में इस विज्ञापन के जारी होने की तिथि से 30 दिनों के भीतर निम्नलिखित पते पर भेज सकते हैं।

निदेशक (प्रशासन) खादी और ग्रामोद्योग आयोग, 3 इर्ला मार्ग, विलेपार्ले (पश्चिम) मुंबई- 400056
टेलीफोन- 022-26714267/4320/4325 ईमेल – adm.kvic@gov.in

APPLICATION FORMAT



To,
Director (Adm & HR)
3rd Irla Road, Vile Parle (W)
Mumbai-400056

Sub:- Application for engagement as Allopathic/Homeopathic/Gynecologist
Medical Consultant reg..

Sir,

With reference to the advertisement to the advertisement No. Adm-II /Policy /Medl. Conslt/2025-26/(69)/Vol-V dated 12.06.2025. I hereby apply on the subject cited above. The details of my resume/profile is as under:-

1	Name of Medical Consultant	:	
2	Age & Date of Birth	:	
3	Summary of qualifications	:	
4	Work experience	:	
5	Address for correspondence	:	
6	Tel. No. & Mobile No.	:	
7	Email-ID	:	
8	Expected Honorarium	:	

Place:-

Date:-

Signature of Medical Consultant

