



**Airports Authority of India**  
**[Schedule- 'A' Mini Ratna Category-1 Public Sector Enterprise]**  
**Rajiv Gandhi Bhawan, Safdarjung Airport, New Delhi- 110003**

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**Advertisement No. 07/2025/CHQ**

**Engagement of Advisors in Airports Authority of India in Finance, Strategic Initiative Unit (SIU) & Joint Venture Cell Directorates on Contract basis for a period of 11 Months**

**1. General Information & Vacancies:**

**1.1** Airports Authority of India (AAI), a Government of India Public Sector Enterprise, constituted by an Act of Parliament, is entrusted with the responsibility of creating, upgrading, maintaining and managing civil aviation infrastructure both on the ground and air space in the country. AAI has been conferred with the Mini Ratna Category-1 Status.

**1.2** AAI invites applications from eligible candidates in the prescribed format (Annexure-I) for a total of **03 Numbers of Advisors in Finance, SIU & JVC Directorates at Corporate Head Quarter (CHQ) of AAI** as mentioned in the following table, on Contract basis for a period of 11 months: -

SL. No.	Station	No. of Advisors	Eligibility Criteria
1	Finance Dte at CHQ, New Delhi	01	Retired Central/State Government employees in Pay Matrix Level-14 and above (as per 7 <sup>th</sup> CPC) and in case of CPSEs, employees with pay scale equivalent to E-6 level and above (as per 3 <sup>rd</sup> PRC).
2	SIU (Strategic Initiative Unit) at CHQ, New Delhi	01	Retired Central/State Government employees in Pay Matrix Level-14 and above (as per 7 <sup>th</sup> CPC) and in case of CPSEs, employees with pay scale equivalent to E-6 level and above (as per 3 <sup>rd</sup> PRC) having minimum 10 years of relevant experience in infrastructure development with at least 05 years specifically in PPP projects in the aviation or transport sector. Experience in working with Govt. Agencies or multilateral institutions on PPP transactions will be preferred.
3	JVC (Joint Venture Cell) at CHQ, New Delhi	01	Retired Central/State Government employees in Pay Matrix Level-14 and above (as per 7 <sup>th</sup> CPC) and in case of CPSEs, employees with pay scale equivalent to E-6 level and above (as per 3 <sup>rd</sup> PRC). Experience in working with government agencies or multilateral institutions on monitoring of PPP Projects will be preferred.
<b>TOTAL:</b>		<b>03</b>	

**3. Age Limit:**

Maximum 65 years as on 15.08.2025 i.e. last date for submission of application.

#### **4. Job Profile/Charter of duties to be assigned:**

##### **4.1 For Advisors in Finance Directorate:**

- (i) Handling tariff fixation regulatory matters and interactions with the Airports Economic Regulatory Authority (AERA).
- (ii) Monitoring the functioning of Joint Ventures and Public-Private Partnerships across various airports.
- (iii) Overseeing the management and utilization of AAI's funds in both INR and foreign currencies.
- (iv) Evaluating internal controls, corporate governance and accounting processes.
- (v) Managing state-wise GST registrations and ensuring compliance.
- (vi) Implementing the UDAN scheme to make air travel affordable and widespread.
- (vii) Monitoring billing, realization and outstanding dues from domestic and foreign operators.

##### **4.2 For Advisor in SIU Directorate:**

To provide expert advisory services on Public-Private Partnership (PPP) projects in the airport sector, including transaction structuring, bid process management, concession agreement updating for upcoming PPP Airports transactions, review of financial modelling, risk assessment and stakeholder coordination. The advisor will assist AAI in all phases of project development, appraisal and implementation of airport privatization and PPP initiatives.

##### **4.3 For Advisor in JVC Directorate**

- (i) Monitoring & Compliance of the provisions of various Agreements executed with JVCs/Subsidiaries,
- (ii) Review of related parties' proposals and other financial proposals of JVCs,
- (iii) Analysis of Financial statements of JVCs (Joint Venture Companies) and Analysis of data of JVCs/Subsidiaries as required from time to time.

#### **5. Important Dates:**

5.1	Opening date for submission of applications	01.08.2025
5.2	Last date for submission of application	15.08.2025
5.3	Schedule for Interview	Will be uploaded later on AAI Website.

#### **6. Monthly Remuneration:**

**6.1** Monthly Remuneration @50% of last Basic Pay Drawn (i.e. Basic Salary + Dearness Allowance).

**6.2** Transportation Charges up to Rs.40,000/- per month (on claim basis) inclusive of all taxes or provision of AAI transport for retired Central/State Government/E-8 and above employees and up to Rs.30,000/- per month (on claim basis) inclusive of all taxes or provision of AAI transport for E-6 & E-7 level retired employees.

**6.3** Broadband and Mobile Charges @ Rs.1,500/- per month (on claim basis) inclusive of all taxes, in case of retired Central/State Government/E-8 and above employees and @ Rs.1,000/- per month (on claim basis) inclusive of all taxes, in case of E-6 & E-7 level retired employees.

## **7. Selection Process:**

**7.1** Application in the prescribed format (Annexed to this Advertisement) along with self-attested copies of all necessary supporting documents [in support of Age (10th Certificate/Passport), Educational Qualifications and Work Experience] to be sent on email ID: **chqrectt@aai.aero** on or before the closing date, i.e., 15.08.2025 (Application through any other mode will NOT be accepted)

**Note for strict compliance:** Duly Filled-in Application + self-attested Supporting Documents to be combined and attached in single PDF file (size not exceeding 5 MB).

**7.2** Only those candidates who fulfil the above eligibility criteria may apply for the above. It may also be noted that only shortlisted Applicants will be called for application verification and interview and selection will be based upon merit ranking of the interview. Schedule for the same will be published under the above-mentioned Advertisement Number on AAI website [www.aai.aero](http://www.aai.aero) or communicated on e-mail ID of the shortlisted candidates

**Note:** No TA / DA will be paid for attending the Application Verification / Interview or for joining the assignment or on its completion or during the period of engagement process.

## **7.3 Vigilance / Disciplinary / Criminal Cases:**

- (i) Applicants retired from their respective departments as mentioned above in Eligibility Criteria, should be clear from Vigilance / Disciplinary angle at the time of retirement.
- (ii) There should be no criminal case pending against the Applicant (The same shall be self-certified by the Applicant)

## **8. Other Terms and Conditions of Engagement:**

**8.1 Period of Engagement:** Initial Tenure of Advisors shall be for 11 (eleven) months.

**8.2 Medical Examination:** Person selected for Advisor will be required to undergo medical examination (at his/her) own cost) to be fit for such Re-engagement.

**8.3 Leave:** Advisors will be entitled for Leave @1.5 days per month without specifying any nomenclature to it like CL/EL. The accumulated leave cannot be carried forward to the next calendar year.

**8.4 Integrity:** Advisors must be of good character and integrity.

### **8.5 TA/DA:**

- (i) However, TA/DA for performing official work at a place other than the prescribed place of posting will be payable as per their entitlement/eligibility at the time of retirement. No other allowance will be admissible to them
- (ii) In case of extreme work exigencies, Advisors may be allowed to visit abroad for work with the approval of Chairman, AAI. However, they will be entitled for TA/DA as per his/her entitlement/eligibility at the time of retirement.

### **8.6 Termination Notice:**

AAI can terminate the contract of engagement of Advisor at any point of time without providing any reason for it. However, in normal course, one-month notice will be given to Advisor for termination of contract. The Advisor can also seek for termination of the contract by giving one-month notice to AAI.

**9.** AAI reserves the right to shortlist/reject candidature without assigning any reason.

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**Application Form**

Photo

AAI Advertisement No: **07/2025/CHQ**Post Applied for: **Advisor (Finance/SIU/JVC Directorates at CHQ) in AAI on Contract Basis.**

1	Name of Candidate									
2	Date of Birth	D	D	M	M	Y	Y	Y	Y	(in DD   MM   YYYY Format)
3	Age as on 15-08-2025	Y	Y	M	M	D	D			(in YY   MM   DD Format)
4	Father's Name									
5	Nationality									
6	Gender									
7	Date of Retirement									
8	Permanent Address									
9	Address for Correspondence									
10	Mobile Number									
11	Email ID									
12	Details of pending Criminal / Vigilance Cases									

## 13 Educational / Professional Qualification:

Sl. No.	Exam passed / Qualification	University / College	Month & Year of passing	% of Marks (in two decimals)

## 14 Work Experience: (including earlier contractual engagement with AAI, if any) – Please enclose separate sheet, if required

Sl. No.	Organisation / Department	Designation with level	Period		Total Experience	Nature of work
			From	To		

Date:

(Signature of Candidate)

**Declaration:** The above information given by me is true & correct to the best of my knowledge. In case any information is found false or incorrect, my candidature for engagement of Advisors in AAI on contract basis may be treated as cancelled.

(Signature of Candidate)