



Airports Authority of India
[Schedule- 'A' Mini Ratna Category-1 Public Sector Enterprise]
Rajiv Gandhi Bhawan, Safdarjung Airport, New Delhi- 110003.

Advertisement No. 13/2025/CHQ

Engagement of Advisors in Airports Authority of India on Contract basis for a period of 11 Months

1. General Information & Vacancies:

1.1 Airports Authority of India (AAI), a Government of India Public Sector Enterprise, constituted by an Act of Parliament, is entrusted with the responsibility of creating, upgrading, maintaining and managing civil aviation infrastructure both on the ground and air space in the country. AAI has been conferred with the Mini Ratna Category-1 Status.

1.2 AAI invites applications from eligible candidates in the prescribed format (Annexure-I) for a total of **03 Numbers of Advisors in AAI** as mentioned in the following table, on Contract basis for a period of 11 months: -

SL. No.	Station	No. of Advisors	Eligibility Criteria
1	Directorate of Engg-NR, AAI, CHQ, New Delhi	01	Retired Central/State Government employees in Pay Matrix Level-14 and above (as per 7 th CPC) and in case of CPSEs, employees with pay scale equivalent to E-6 level and above (as per 3 rd PRC).
2	Kota Green Field Project, Kota Airport	01	
3	Expansion of Pant Nagar Project, Pant Nagar Airport	01	
	TOTAL:	03	

3. Age Limit:

Maximum 65 years as on 05.11.2025 i.e. last date for submission of application.

4. Job Profile/Charter of duties to be assigned:

4.1 For Directorate of Engg-NR at CHQ:

- (i) Assisting AAI in Monitoring of the progress of projects in planning and execution stage.
- (ii) Assisting AAI in preparation of the MIS report of the ongoing projects.
- (iii) Assisting AAI in Presentation of PPT to higher authority.
- (iv) Coordination with the MoCA and other ministry like Ministry of Environment and forest, Ministry of Defence, state Govt. Department and other Govt agencies etc.
- (v) Assisting AAI in preparation of tender document, specification, Technical Instruction, technical circular etc. To prepare standard tender document in coordination with the central MIS team.
- (vi) Making site visit for resolving issue related to planning and execution stage of the projects as per requirements.
- (vii) Suggestion of value engineering practices to ensure timely completion of the projects.
- (viii) Assist AAI in preparation/finalization of DPR for the new projects.
- (ix) Day to day works as assigned by ED Engg-NR.

4.2 For Kota Project Airport: Co-ordination with following Authorities:

- (i) District Administration Kota and Bundi, Govt of Rajasthan
- (ii) Kota Development Authority, for land issues, Airport approach road connection, External drainage outlet connection and other issues.
- (iii) Rajasthan Rajya Vidyut Prasaran Nigam Ltd, (RRVPL) shifting of EHV lines falling in new green field Airport, AAI land.
- (iv) Jaipur Vidyut Vitran Nigam Ltd (JVVNL), shifting of LT/HT lines falling in new green field Airport, AAI land and electricity connection.
- (v) Power Grid Corporation of India Ltd (PGCIL), shifting of HT Lines falling in new green field Airport, AAI land.
- (vi) Forest Deptt, Bundi for compliance of approval of diversion of forest land.
- (vii) Public Health Engineering Department, Govt of Rajasthan (PHED) for supply of water.
- (viii) Wild life Department, Bundi for compliance of wild life clearance.
- (ix) National Highway Authority of India (NHAI) for Approval of NOC for connection of Airport approach road to NH-52.
- (x) State Pollution Department, District Bundi for compliance of EC conditions.
- (xi) MoEFCC Environmental clearance (EC) related compliance issues related with Environmental consultant.
- (xii) Revenue State Department, various land issues of new green field Airport, District Bundi and Kota, Govt of Rajasthan
- (xiii) CER related works with District Administration Kota and Bundi, Govt of Rajasthan.
- (xiv) Other works as assigned by EIC for the project implementation

4.3 For Pant Nagar Project Airport:

- (i) Coordinate with Uttarakhand government for land issue, Airport approach Road connection, External drainage outlet connection, Waste Disposal and other issue
- (ii) Coordinate with Uttarakhand Electricity department for shifting of Electricity lines falling in AAI land.
- (iii) Coordinate with Public Health Engineering Department, Govt of Uttarakhand for supply of water
- (iv) Coordinate with National Highway Authority of India (NHAI) for diversion of highway.
- (v) Coordinate with Revenue state department for various land issue of Pantnagar Airport.
- (vi) Coordinate for CER related works with District administration
- (vii) Liaisoning with state pollution board for EC, CTE and CTO
- (viii) Other works as assigned by EIC for the project implementation.

5. Important Dates:

5.1	Opening date for submission of applications	22.10.2025
5.2	Last date for submission of application	05.11.2025
5.3	Schedule for Interview	Will be intimated to shortlisted candidates on their registered e-mail ID.

6. Monthly Remuneration:

- 6.1 Monthly Remuneration @50% of last Basic Pay Drawn (i.e. Basic Salary + Dearness Allowance).
- 6.2 Transportation Charges up to Rs.40,000/- per month (on claim basis) inclusive of all taxes or provision of AAI transport for retired Central/State Government/E-8 and above employees and up to Rs.30,000/- per month (on claim basis) inclusive of all taxes or provision of AAI transport for E-6 & E-7 level retired employees.
- 6.3 Broadband and Mobile Charges @ Rs.1,500/- per month (on claim basis) inclusive of all taxes, in case of retired Central/State Government/E-8 and above employees and @ Rs.1,000/- per month (on claim basis) inclusive of all taxes, in case of E-6 & E-7 level retired employees.

7. Selection Process:

7.1 Application in the prescribed format (Annexed to this Advertisement) along with self-attested copies of all necessary supporting documents [in support of Age (10th Certificate/Passport), Educational Qualifications and Work Experience] to be sent on email ID: **chqrectt@aai.aero** on or before the closing date, i.e., 05.11.2025 (Application through any other mode will NOT be accepted)

Note for strict compliance: Duly Filled-in Application + self-attested Supporting Documents to be combined and attached in single PDF file (size not exceeding 5 MB).

7.2 Only those candidates who fulfil the above eligibility criteria may apply for the above. It may also be noted that only shortlisted Applicants will be called for application verification and interview and selection will be based upon merit ranking of the interview. Schedule for the same will be published under the above-mentioned Advertisement Number on AAI website www.aai.aero

Note: No TA / DA will be paid for attending the Application Verification / Interview or for joining the assignment or on its completion or during the period of engagement process.

7.3 **Vigilance / Disciplinary / Criminal Cases:**

- (i) Applicants retired from their respective departments as mentioned above in Eligibility Criteria, should be clear from Vigilance / Disciplinary angle at the time of retirement.
- (ii) There should be no criminal case pending against the Applicant (The same shall be self-certified by the Applicant)

8. Other Terms and Conditions of Engagement:

8.1 **Period of Engagement:** Initial Tenure of Advisors shall be for 11 (eleven) months.

8.2 **Medical Examination:** Person selected for Advisor will be required to undergo medical examination (at his/her own cost) to be fit for such Re-engagement.

8.3 **Leave:** Advisors will be entitled for Leave @1.5 days per month without specifying any nomenclature to it like CL/EL. The accumulated leave cannot be carried forward to the next calendar year.

8.4 **Integrity:** Advisors must be of good character and integrity.

8.5 **TA/DA:**

(i) TA/DA for performing official work at a place other than the prescribed place of posting will be payable as per their entitlement/eligibility at the time of retirement. No other allowance will be admissible to them

(ii) In case of extreme work exigencies, Advisors may be allowed to visit abroad for work with the approval of Chairman, AAI. However, they will be entitlement for TA/DA as per his/her entitlement/eligibility at the time of retirement.

8.6 **Termination Notice:**

AAI can terminate the contract of engagement of Advisor at any point of time without providing any reason for it. However, in normal course, one-month notice will be given to Advisor for termination of contract. The Advisor can also seek for termination of the contract by giving one-month notice to AAI.

9. AAI reserves the right to shortlist/reject candidature without assigning any reason.

Application Form

Photo

AAI Advertisement No: **13/2025/CHQ**Post Applied for: **Advisor in AAI at CHQ, Kota and Pant Nagar Project Airport on contract basis.**

1	Name of Candidate											
2	Date of Birth	D	D	M	M	Y	Y	Y	Y	(in DD MM YYYY Format)		
3	Age as on 05-11-2025	Y	Y	M	M	D	D	(in YY MM DD Format)				
4	Father's Name											
5	Nationality											
6	Gender											
7	Date of Retirement											
8	Permanent Address											
9	Address for Correspondence											
10	Mobile Number											
11	Email ID											
12	Details of pending Criminal / Vigilance Cases											

13 Educational / Professional Qualification:

Sl. No.	Exam passed / Qualification	University / College	Month & Year of passing	% of Marks (in two decimals)

14 Work Experience: (including earlier contractual engagement with AAI, if any) – Please enclose separate sheet, if required

Sl. No.	Organisation / Department	Designation with level	Period		Total Experience	Nature of work
			From	To		

Date:

(Signature of Candidate)

Declaration: The above information given by me is true & correct to the best of my knowledge. In case any information is found false or incorrect, my candidature for engagement of Advisors in AAI on contract basis may be treated as cancelled.

(Signature of Candidate)