



**KERALA DEVELOPMENT AND INNOVATION STRATEGIC
COUNCIL (K-DISC)**

Planning & Economic Affairs (Innovation & Development) Department

Government of Kerala

No.CMD/K-DISC/ET-PMU/001/2025



Centre for Management Development

(an autonomus institution under Government of Kerala)

November 04, 2025

NOTIFICATION

The Centre for Management Development (CMD) invites applications from eligible and qualified candidates for filling the posts of **Senior Programme Manager/Team Lead (1 vacancy), Programme Manager (2 vacancies), Senior Programme Executive (6 vacancies) and Senior Programme Executive – Business Analyst (2 vacancies) on Contract basis in the Programme Management Unit of Emerging Technologies Division of K-DISC managed by the Centre for Management Development.** Initial appointment will be till June 30, 2026 which will be extended based on the performance of the candidate and continuation of the activities of the PMU. Interested candidates may apply by submitting the application form given in Annexure I [\(Click here to download the application form in *.docx format\)](#). A detailed CV and copies of all certificates proving qualification and experience shall be submitted to **kdiscrecruitment2025.01@gmail.com**. The last date for receipt of application through email will be **November 18, 2025 (5:00 PM)**. The details are given below:

Position	Senior Programme Manager Gr. III/Team Lead
Position Code	KDISC/ETPMU/01/2025-26
Vacancy (anticipated)	01
Educational Qualification and Other Eligibility Criteria	Qualification • B Tech degree (in any discipline) or MCA or MSc Computer Science • Project Management certification will be an added advantage Essential Attributes • Prior Project Management/Program management/Business analysis roles with personal accountability for delivering and managing requirements to time and cost for projects. • Demonstrated experience in software development processes involving Emerging Technologies • Should have led a technical team of at least 10 members. • Ability to define and develop software architecture and solutions. • Demonstrated experience writing and reviewing business, user & non-functional/system level requirements.

	• Excellent communications skills - strong verbal and written communication skills to develop & communicate project deliverables in technical and non-technical manner to end users as required. • Experience in having worked in Government projects is desirable. • Passionate about innovation
Experience	• Minimum 10 years in a corporate IT environment, working in a Large MNC out of which maximum 8 years of experience in IT business analysis or related technical field (application development, deployment, implementation & infrastructure) and technical project management. • Able to work under minimal supervision selecting the appropriate methods to elicit and document requirements and adjusting approach to suit location and role of stakeholders who will include service owners, support teams, technical and project leads from the programme and the vendor. • Follow the project strategy to elicit and document requirements. • Defining the procedures on how the requirements will be managed (i.e. base lining requirements, requirements change control and requirements traceability etc.) • Selecting the appropriate analysis and specification models and ensuring that requirements are of high quality • Assessing change requests related to requirements to assess overall impact • Determining 'fit for purpose' requirements • Advises leadership of potential issues which could impact other project deliverables. • Prepare Project plans, track and monitor projects efficiently. • Prepare management reports, technical and administrative documents and presentations. • Stakeholder Management and Communication Management.
Monthly Remuneration	Rs.1,10,000/- to Rs.1,20,000/- (will be fixed based on relevant additional qualification(s) and experience of the candidate)

Position	Programme Manager
Position Code	KDISC/ETPMU/02/2025-26
Vacancy	02
Educational Qualification and Other Eligibility Criteria	Qualification • B Tech degree (in any discipline) or MCA or MSc Computer Science • Project Management certification will be an added advantage Essential Attributes • Certified Business Analysis Professional (CBAP) or ISEB Business Analysis Diploma is desirable. • Prior Business analysis role with personal accountability for delivering and managing requirements to time and cost for projects. • Demonstrated experience writing and reviewing business, user & non-functional/system level requirements.

	• Should have led a technical team of at least 10 members. • Excellent communications skills - strong verbal and written communication skills to develop & communicate project deliverables in technical and non-technical manner to end users as required. • Experience in having worked in Government projects is desirable. • Passionate about innovation
Experience	• Minimum 6 to 10 years in a corporate IT environment, working in a Large MNC out of which maximum 3 years of experience in IT business analysis or related technical field (application development, deployment, implementation & infrastructure) and 5 years in project management. • Minimum one year of experience in Emerging Technologies. • Able to work under minimal supervision selecting the appropriate methods to elicit and document requirements and adjusting approach to suit location and role of stakeholders who will include service owners, support teams, technical and project leads from the programme and the vendor. • Follow the project strategy to elicit and document requirements. • Defining the procedures on how the requirements will be managed (i.e. base lining requirements, requirements change control and requirements traceability etc.) • Selecting the appropriate analysis and specification models and ensuring that requirements are of high quality • Assessing change requests related to requirements to assess overall impact • Determining 'fit for purpose' requirements • Advises leadership of potential issues which could impact other project deliverables. • Prepare Project plans and track and monitor project efficiently. • Prepare management reports, technical and administrative documents and presentations. • Stakeholder Management and Communication Management
Monthly Remuneration	Rs.70,000/- to Rs.80,000/- (will be fixed based on relevant additional qualification(s) and experience of the candidate)

Position	Senior Programme Executive
Position Code	KDISC/ETPMU/01/2025-26
Vacancy (may vary)	06
Educational Qualification and Other Eligibility Criteria	Qualifications (Mandatory) • B Tech degree (in any discipline) or MCA or MSc Computer Science Essential Attributes • Good Logical, Analytical and Critical Reasoning abilities, as evidenced through analytical and reasoning tests. • Excellent communication skills in Malayalam and English, written as well as spoken, as evidenced through a test

	- Advanced Computer Skills, as evidenced through a practical test. - Ability to take end-to-end ownership of deadline driven activities. - Ability to efficiently manage and coordinate with multiple stakeholders across various Project locations. - Passionate about innovation.
Experience	- Minimum 5 years' experience in managing Information Technology/Emerging Technology programmes at the State/District Level in Government Organisations or autonomous institutions. Or 5 years' experience in managing Information Technology/Emerging Technology programmes/projects in a reputed company in the industry within Kerala or outside Kerala or in a reputed academic/research/industry establishment. - Demonstrated experience in Emerging Technologies - Proven work experience of 2 to 4 years; in the spheres of technology, or management in a technology-oriented organization; - A strong technology background, typically indicated by a good undergraduate STEM degree.
Monthly Remuneration	Rs.40,000/- to Rs. 50,000/- (will be fixed based on relevant additional qualification(s) and experience of the candidate)
Position	Senior Programme Executive (Business Analyst)
Position Code	KDISC/ETPMU/01/2025-26
Vacancy (<i>may vary</i>)	02
Educational Qualification and Other Eligibility Criteria	Qualifications (Mandatory) - B Tech degree (in any discipline) or MCA or MSc Computer Science Essential Attributes - Certified Business Analysis Professional (CBAP) or ISEB Business Analysis Diploma is desirable. - Good Logical, Analytical and Critical Reasoning abilities, as evidenced through analytical and reasoning tests. - Excellent communication skills in Malayalam and English, written as well as spoken, as evidenced through a test - Advanced Computer Skills, as evidenced through a practical test. - Ability to take end-to-end ownership of deadline driven activities. - Ability to efficiently manage and coordinate with multiple stakeholders across various Project locations. - Passionate about innovation.
Experience	- Minimum 5 years' experience in Business Analytics function in IT/ET environment at the State/District Level in Government Organisations or autonomous institutions or in a reputed academic/research/industry establishment. - Demonstrated experience in Emerging Technologies - Experience in Technical writing.

	• Proven work business analytics function experience of 2 to 4 years; in the spheres of technology, or management in a technology-oriented organization; • A strong technology background, typically indicated by a good undergraduate STEM degree.
Monthly Remuneration	Rs.40,000/- to Rs. 50,000/- (will be fixed based on relevant additional qualification(s) and experience of the candidate)

Note:

1. Number of vacancies may vary
2. Upon completion of this recruitment process a merit list/rank list shall be prepared and candidates will be positioned in the Programme Management Unit of K-DISC as and when required based on this merit list/rank list.

About K-DISC and Emerging Technologies Division of K-DISC

The Kerala Development and Innovation Strategic Council (K-DISC), is a strategic think-tank and advisory body constituted by the Government of Kerala. K-DISC aims at bringing out path-breaking strategic plans that reflect new directions in technology, product and process innovations, social shaping of technology and creating a healthy and conducive ecosystem for fostering innovations in the State.

One of the stated objectives of K-DISC is to encourage/facilitate the adoption of Emerging Technology Solutions (ETS) in Government and public agencies to enhance efficiency and effectiveness of office systems and processes. ETS typically include Blockchain, Machine Language, Artificial Intelligence, Internet of Things, Gaming and Virtual reality, Augmented Reality, Big Data etc.

K-DISC follows a well-defined, transparent approach in project management. In its continuous endeavour to promote and support product and process innovations leveraging Emerging Technologies, K-DISC has already engaged with the concerned departments/agencies to initiate projects using Emerging Technologies in areas of Healthcare, Water Resources, Transport, Law Enforcement, Agriculture and Registration.

K-DISC would facilitate with different government departments that may need any of these technological advances to solve their critical problems and to arrive at the proof of concepts stage with adequate technical and financial resources to promote innovation. K-DISC will also ease the implementation by overseeing the same.

Some of the Objectives of ETS are:

- *Create an environment to facilitate innovation in Emerging Technologies for various Departments.*
- *Partner with Innovation initiatives of the Departments and architect solutions for pilot implementations.*
- *Provide technical and financial resources to promote the innovation.*
- *Promote innovations around Emerging Technologies, through various initiatives in Government.*
- *Handhold the pilot implementations till completion and provide necessary advice and support to both the Department and the Technology partners.*
- *Assist Departments in eliciting and articulating problem statements and conduct gap analysis.*
- *Involve in Benefit analysis and liaise with Domain Experts, Technical/Industry Experts and Organizations.*
- *Provide technical and domain expertise to scale up implementations in Innovative Emerging Technology solutions.*

General Instructions

- Applicant must be citizens of India.
- **Candidates will have to send the filled-in Application Form given in Annexure I ([Click here to download the application form in *.docx format](#)), their updated Curriculum Vitae (CV) and copies of certificates proving qualification and experience while submitting the application.** Applications not in the format as per Annexure I will not be considered for application scrutiny.
- The applicants are required to go through the detailed notification carefully and decide themselves about their eligibility for this recruitment before applying for the posts notified.
- Number of vacancies notified may vary.
- All the positions require extensive intra-state travel; therefore, only those willing to undertake such assignments/travel should apply
- **Employees of CMD/K-DISC need to submit their application along with NoC from CMD/K-DISC.**
- The qualification stipulated for the post must be from a recognised University/Institute. Those applicants having qualification equivalent to any of the prescribed qualification should submit equivalency certificate issued by the competent authority and without such certificate, their candidature shall not be considered.
- Candidate should clearly mention the marks scored in their qualifying examination in the application. The conversion of grade/CGPA to percentage would be based on the procedure certified by the University from where they have obtained the degree. The onus of proving the conversion from grade/CGPA to percentage of marks would rest with the candidate.
- Experience acquired after the date of passing of the qualification stipulated shall only be considered.
- CMD will not be responsible for any discrepancy in submitting the application. The applicant should not furnish any false, tampered, fabricated information or suppress any material information while filling up the application form. If the particulars furnished in the application form do not tally with the original documents produced by the Candidates, his/her candidature will be rejected.
- In the event of any information provided by the candidates being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice.
- K-DISC/CMD reserves the right to call for any additional documentary evidence from candidates in support of educational qualifications/experience/other notified eligibility requirements.
- Applicants should have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. CMD may send intimation to download call letters for selection process through the registered e-mail ID. In case a candidate does

not have a valid personal e-mail ID, he/she should create his/her new e-mail ID and mobile no. before applying and must maintain that email account and mobile number.

- The copy of the Appointment letters, Salary Certificates, pay slip, etc., will not be accepted in lieu of work experience certificate. In the case of latest experience, applicants may upload an AFFIDAVIT with details of employer, designation, period, nature of job, tasks and responsibilities.
- In case of any problems faced by the candidates in filling up the application form they may contact the HELP DESK on the phone number: 0471-2320101 Ext: 237, 250 between 10:00 A.M. and 05:30 P.M. on working days (Monday – Friday).
- Please note that only shortlisted candidates will receive intimations via email, SMS, or phone call regarding the selection process.
- Enable email notifications to stay informed about updates and communications. Also, regularly check your spam or junk email folder for important messages.
- CMD and engaging authorities reserves the right to modify, cancel the notification or revise the number of posts at any time without assigning any reason or to stop the recruitment process altogether.
- Rights for the rules for the cut off marks in all stages of recruitment are reserved by CMD.
- The Competent Authority reserves the right to debar any candidate for any malpractice, including for a fraudulent claim of any kind of benefit/relaxation/concession.
- Canvassing in any form will lead to disqualification. In the event of any information provided by the candidate being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice. K-DISC reserves the right to fill or not fill the post(s) advertised.

Sd/-

Authorized Signatory



**KERALA DEVELOPMENT AND
INNOVATION STRATEGIC COUNCIL (K-
DISC)**



Centre for Management Development
(An autonomus institution under
Government of Kerala)

ANNEXURE I - APPLICATION FORM

Post(s) Applied						
Post Code						
Name (in block letters)						
Age, Date of Birth						
ID Proof Type and No.						
10th / Matriculation certificate details	Reg. No.: Month & Year of passing:					
Permanent Address						
Communication Address						
Mobile No.						
E-mail Address						
Educational Qualification	Course	Speciali zation	Month & Year of completion	Clas s	%	University/Institute
Experience Details						
Sl. No.	Institution	Designation	From	To	Tasks & Responsibilities	
Any other relevant information						

Self-Declaration:

I certify that the information given above is true to the best of my knowledge and I'm aware that I will be subjected to immediate action by the Concerned Officials at any time during or after the interview/Selection/Joining, if found hiding any information/producing incorrect information.

Name :

Signature :

Date :

Note: Attach Self-attested copies of ID proof, Matriculation/10th certificate, certificates proving qualification and experience.